



CITY OF NEWMAN BUSINESS LICENSE APPLICATION

BUSINESS LICENSE FEE IS \$79.00 PER FISCAL YEAR
(Includes a State Mandated Fee of \$4.00); Both Are Non-Refundable.
OCCUPANCY INSPECTION FEE IS \$75.00
(For Businesses Inside the Newman City Limits - Home Occupations Are Excluded).
Fees are Prorated from April-June, Call (209) 862-3725, Option 2 for Amount.

OFFICE USE ONLY

BL#: _____

Ck. # _____ Cash

CC # _____

Date: _____ Initials: _____

Amount Paid: _____

State of California – AB1379 Notice:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx • The Department of Rehabilitation at www.rehab.cahwnet.gov • The California Commission on Disability Access at www.cdda.ca.gov

GENERAL INFORMATION				
OWNER/ENTITY NAME	BUSINESS NAME (DBA)		IS THE BUSINESS DONE IN YOUR HOME? <input type="checkbox"/> Y <input type="checkbox"/> N LOCATED INSIDE CITY LIMITS? <input type="checkbox"/> Y <input type="checkbox"/> N WILL YOU BE SELLING DOOR-TO-DOOR? <input type="checkbox"/> Y <input type="checkbox"/> N	
TYPE OF BUSINESS (BE SPECIFIC)			E-MAIL:	
BUSINESS ADDRESS	CITY	STATE	ZIP	TELEPHONE () -
MAILING ADDRESS (if same write SAME)	CITY	STATE	ZIP	TELEPHONE () -
<input type="checkbox"/> New Business <input type="checkbox"/> Address Change <input type="checkbox"/> Ownership Change		<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Non-Profit		
BUSINESS OPERATIONS INFORMATION				
START DATE		RESALE # (BEAN)		
FEDERAL TAX ID # (FEIN)		STATE TAX ID # (SEIN)		STATE CONTRACTORS LICENSE #
FOOD/ALCOHOL/TOBACCO/ENTERTAINMENT			SERVICES	
1.) Do you plan to sell or serve food? (Includes pre-packaged) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, must be inspected by Stanislaus County Environmental Resources Dept. a. If serving food, how many seats? _____			7.) Will you offer massage, tanning, herbal therapy or any other services that improve the health or well-being of another? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, CA CMT/CMP Certification # and/or DCA License # required.	
2.) Is the business a Cottage Food Operation? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, a Class A or B CFO Registration and Food Handler Card shall be obtained from Stanislaus County (per AB 1616 and SB 602) prior to Business License Issuance.			8.) Will you offer tattoos, body piercings, or permanent cosmetics? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, Stanislaus County registration is required per AB 300.	
3.) Do you plan to sell or serve alcoholic beverages? <input type="checkbox"/> Y <input type="checkbox"/> N a. ABC License number: _____ Type: _____ b. Conditions Included: (If yes, please attach to application) <input type="checkbox"/> Y <input type="checkbox"/> N			9.) Will you deal in coins, firearms, jewels or second-hand property? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, a second-hand dealer's permit is required.	
4.) Does your business have amusement machines, video games, vending machines, jukebox and/or pool tables? <input type="checkbox"/> Y <input type="checkbox"/> N a. How many: _____ Type: _____ Owner: _____			10.) Will you be operating a Taxi service? <input type="checkbox"/> Y <input type="checkbox"/> N	
5.) Do you plan to sell tobacco products? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, NMC §8.03 acknowledgment required.			BUILDING AND FACILITY INFORMATION	
6.) Will you have (check all that apply): <input type="checkbox"/> Music <input type="checkbox"/> Dancing <input type="checkbox"/> Performers <input type="checkbox"/> Adult Entertainment* *Is the business an "Adult Business" as defined in NMC §3.13.020? <input type="checkbox"/> Y <input type="checkbox"/> N			11.) Do you plan on utilizing signage for your business? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, a sign permit is required. Please note that no sign may be erected, placed, established, painted, created, or maintained in the City except in conformance with the sign standards under NMC §5.18.	
			12.) Do you plan on making any changes to the interior/exterior of the building? <input type="checkbox"/> Y <input type="checkbox"/> N If yes, Building Permit(s) and Architectural Review may be required.	
			Property Owner's Name: _____ Business sq. ft.: _____ # of off-street parking spaces: _____ Do you: <input type="checkbox"/> Own or <input type="checkbox"/> Rent/Lease your business property?	

ACKNOWLEDGMENT TO BE COMPLETED BY OWNER OR AUTHORIZED AGENT

I certify to the best of my knowledge that all the information is correct and true. I also understand that I must obtain all necessary approvals and submit payment before starting the business. Submission of an application containing false or fictitious information may be grounds for license revocation.

Name _____ Signature _____ Date _____
(Please Print)

EMERGENCY CONTACT INFORMATION FOR BUSINESSES LOCATED WITHIN THE CITY LIMITS (NOT HOME OCCUPATIONS)

NAME/RELATIONSHIP	TELEPHONE () --
NAME/RELATIONSHIP	TELEPHONE () --

FINANCE DEPARTMENT

Inspections Required:

Customer # _____ Lot # _____

Building Department Date faxed: _____

Comments: _____

Fire Department FBNS

Health Department Date faxed: _____

Public Works Approved: Y N _____

PLANNING DEPARTMENT

Approved Denied

Parcel Zoning: _____

Comments/Conditions: _____

Required City Permits/Licenses

- Adult Business Permit Building Permit
- Card/Pool/Billiard Room License Solicitor's License
- Home Occupation Permit Sign Permit
- Second Hand Dealers Permit Taxi License

Required Documents

- NMC §8.03 Acknowledgement AB 300 Registration
- CFO Registration/Food Handler Card ARC Approval
- CMT/CMP Certificate # CA DCA License #

Signature _____

Date _____

POLICE DEPARTMENT

Approved Denied

Comments: _____

Signature _____

Date _____

BUILDING DEPARTMENT

Approved Denied

Comments: _____

Signature _____

Date _____

FIRE DEPARTMENT

Approved Denied

Comments: _____

Signature _____

Date _____

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF
GENERALSERVICES,
Division of the State
Architect, CASp Program

www.dgs.ca.gov/dsa

www.dgs.ca.gov/casp

DEPARTMENT OF
REHABILITATION
Disability Access Services

www.dor.ca.gov

www.rehab.cahwnet.gov/

disabilityaccessinfo

DEPARTMENT OF
GENERALSERVICES,
California Commission on
Disability Access

www.cdda.ca.gov

www.cdda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by the building department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them.

To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

DISABILITY ACCESS REQUIREMENTS AND RESOURCES

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov.

STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcfca/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.