



# City of Newman

## Planning Department

### HOME OCCUPATION PERMIT

When indicated on the face of the form provided for a business license, a Home Occupation Permit shall be obtained from the Planning Department. The permit must be renewed annually with the City of Newman Business License. When filled out and signed by the licensee and the Planning Director, the following constitutes the permit:

**Applicant/Resident:** \_\_\_\_\_ **APN#** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Telephone** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_

**Description of the Business:** \_\_\_\_\_

#### EXCERPT FROM NEWMAN MUNICIPAL CODE SECTION 5.20.020 HOME OCCUPATION REQUIREMENTS REQUIRED CONDITIONS

- A. A home occupation shall not change the residential character of either the dwelling or the surrounding neighborhood.
- B. A home occupation shall be conducted entirely within a dwelling, and shall not be permitted in any required parking area, accessory structure or within any yard space.
- C. A home occupation shall be operated and maintained only by the full-time residents of the dwelling in which such home occupation occurs.
- D. No person, other than a resident of the dwelling, shall be employed on-site, or report for work at the site, in the conduct of the home occupation. This prohibition applies also to independent contractors.
- E. The area where the home occupation is conducted shall have direct access to the interior of the residence.
- F. A home occupation shall not involve the use of more than one room or twenty percent (20%) of the dwelling unit's square footage, excluding garage square footage, whichever is greater.
- G. A home occupation shall not utilize mechanical or electrical equipment except that which is customary for purely domestic or hobby purposes.

