



AGENDA
NEWMAN CITY COUNCIL
REGULAR MEETING MARCH 13, 2012
CITY COUNCIL CHAMBERS, 7:00 P.M., 1200 MAIN STREET

1. **Call To Order.**
2. **Pledge Of Allegiance.**
3. **Invocation.**
4. **Roll Call.**
5. **Declaration Of Conflicts Of Interest.**
6. **Ceremonial Matters**
 - a. Presentation By Superintendent Changnon To Discuss The Outcome Of Year One And Plans For Year 2 Regarding The Choose Civility Campaign.
7. **Items from the Public - Non-Agenda Items.**
8. **Consent Calendar**
 - a. Waive All Readings Of Ordinances And Resolutions Except By Title.
 - b. Approval Of Warrants. ([View Warrant Register](#))
 - c. Approval Of Minutes Of The February 28, 2012 Regular Meeting. ([View Minutes](#))
 - d. Report On Newman City Code Title 11 Public Ways And Property, Section 11.02.030 Public Ways Projects, Fees. ([View Report](#))
 - e. Adopt Resolution No. 2012- , A Resolution Approving An Alternate Method Of Apportionment As The Bases For Determining The City's Share Of LAFCO Operating Expenses By Substituting Total Revenue With Assessed Value In The Established Formula. ([View Report](#))
9. **Public Hearings**
 - a. Second Reading And Adoption Of Ordinance No. 2012- , An Ordinance Amending Title 8, Health And Sanitation, Chapter 8.02.150 Property Maintenance And Nuisances Violations/Penalties Of The Newman City Code. ([View Report](#))
10. **Regular Business**
 - a. Report On Ordinances And Billing Procedures Related To Service Disconnection. ([View Report](#))
 - b. Adopt Resolution No. 2012- , A Resolution Authorizing Authorizing A Supplemental Agreement And Budget Adjustment In The Amount Of \$48,005.00 To The City Engineer Services Agreement For The Design Of The Highway 33 And Inyo Avenue Intersection Improvements With AECOM And Authorize The City Manager To Execute Said Agreement. ([View Report](#))

11. Items From District Five Stanislaus County Supervisor.

12. Items From The City Manager And Staff.

13. Items From City Council Members.

14. Adjournment.

Calendar of Events

March 13 – City Council - 7:00 P.M.

March 15 – Planning Commission – Cancelled.

March 16 – City Furlough Day – City Offices Closed.

March 17 – Saint Patrick’s Day.

March 20 – Two-On-Two Meeting With The School Board - 4:00 P.M.

March 24 – Chamber Of Commerce’s Annual Dinner Dance - 6:00 P.M.

March 27 – City Council - 7:00 P.M.

March 30 – City Offices Offices Closed For Relocation.

March 31 – K9 Crab Feed – 6:00 P.M.

April 2 – City Offices Offices Closed For Relocation.

April 3 – City Offices Reopen At New Location – 938 Fresno Street – 8:00 A.M.

April 6 – City Furlough Day – City Offices Closed.

April 8 – Easter.

April 10 – City Council - 7:00 P.M.

April 12 – Recreation Commission – 7:00 P.M.

April 16 – NCLUSD Board Meeting - 6:00 P.M.

April 19 – Planning Commission – 7:00 P.M.

April 17 – Two-On-Two Meeting With The School Board - 4:00 P.M.

April 24 – City Council - 7:00 P.M.

Accounts Payable

AP Check Register for Council



City of Newman
1162 MAIN ST
PO BOX 787
NEWMAN, CA 95360

User: efaria

Printed: 03/09/2012 - 11:37 AM

Check Nu	Check D	Name	Account	Description	Amount
101248	3/9/2012	ALLIED AFFILIATED FUNDING	63-56-620	Annual maintenance water meter readers/4-1-12 to 3-31-12.	3,300.00
101249	3/9/2012	AMERICAN MOBILE SHREDDING	10-21-620	2 Bin shredd service/PD	50.00
101250	3/9/2012	Anaya Carmen	10-00-280	Refund memorial building deposit/Carmen Anaya	200.00
101251	3/9/2012	Anthieny Donna	10-45-670	Youth basketball referee/Donna Anthieny	256.00
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-33-620	Uniform cleaning/mat rental/towels/Feb 2012	66.52
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-44-620	Uniform cleaning/mat rental/towels/Feb 2012	44.34
101252	3/9/2012	ARAMARK UNIFORM SERVICES	60-50-620	Uniform cleaning/mat rental/towels/Feb 2012	66.52
101252	3/9/2012	ARAMARK UNIFORM SERVICES	63-56-620	Uniform cleaning/mat rental/towels/Feb 2012	44.34
101252	3/9/2012	ARAMARK UNIFORM SERVICES	60-50-620	Uniform cleaning/mat rental/towels/Feb 2012	-8.62
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-22-620	Uniform cleaning/mat rental/towels/Feb 2012	-8.62
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-07-620	Uniform cleaning/mat rental/towels/Feb 2012	118.36
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-07-620	Uniform cleaning/mat rental/towels/Feb 2012	-8.61
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-21-620	Uniform cleaning/mat rental/towels/Feb 2012	95.92
101252	3/9/2012	ARAMARK UNIFORM SERVICES	10-21-620	Uniform cleaning/mat rental/towels/Feb 2012	-8.61
101253	3/9/2012	AT&T	10-14-640	Monthly telephone service/862-1322	45.09
101253	3/9/2012	AT&T	10-21-640	Monthly telephone service/all phones 1-13 to 2-12-12	150.34
101253	3/9/2012	AT&T	10-14-640	Monthly telephone service/all phones 1-13 to 2-12-12	125.48
101253	3/9/2012	AT&T	10-07-660	Monthly telephone service/all phones 1-13 to 2-12-12	14.67
101253	3/9/2012	AT&T	10-44-660	Monthly telephone service/all phones 1-13 to 2-12-12	67.77
101253	3/9/2012	AT&T	10-46-640	Monthly telephone service/all phones 1-13 to 2-12-12	15.72
101253	3/9/2012	AT&T	63-56-640	Monthly telephone service/all phones 1-13 to 2-12-12	113.97
101253	3/9/2012	AT&T	60-50-640	Monthly telephone service/all phones 1-13 to 2-12-12	29.63
101253	3/9/2012	AT&T	10-21-640	Emergency dispatch line @ PD 1-20 to 2-19-12	135.65
101253	3/9/2012	AT&T	10-21-640	T1 line @ PD 1-20 to 2-19-12	333.97
101254	3/9/2012	BERTOLOTTI DISPOSAL	10-41-620	Monthly garbage service/Feb 2012	54,067.60
101255	3/9/2012	B G AUTO	10-44-630	15W40 all fleet plus	10.60
101255	3/9/2012	B G AUTO	10-44-630	15W40 all fleet plus	7.07
101255	3/9/2012	B G AUTO	63-56-630	10W30 motor oil/power steering fluid	9.69
101256	3/9/2012	BUSINESS CARD	63-56-660	Meals/shopping trip for tile/new city hall	69.16
101256	3/9/2012	BUSINESS CARD	10-07-630	Sink & faucet/break room/new city hall	192.20
101256	3/9/2012	BUSINESS CARD	10-14-660	Registration for training/Humphries	195.00
101256	3/9/2012	BUSINESS CARD	10-14-630	2 credit card terminals/new city hall	139.30
101256	3/9/2012	BUSINESS CARD	60-50-630	2 credit card terminals/new city hall	139.30
101256	3/9/2012	BUSINESS CARD	63-56-630	2 credit card terminals/new city hall	139.30
101256	3/9/2012	BUSINESS CARD	10-14-630	Laminated labor poster/new city hall	22.98
101256	3/9/2012	BUSINESS CARD	60-50-630	Laminated labor poster/new city hall	22.98
101256	3/9/2012	BUSINESS CARD	63-56-630	Laminated labor poster/new city hall	22.97
101256	3/9/2012	BUSINESS CARD	10-02-660	Annual digital access/Modesto Bee	60.00
101256	3/9/2012	BUSINESS CARD	10-44-670	26.5 cubic feet red lava rock	355.27
101256	3/9/2012	BUSINESS CARD	10-44-670	26.5 cubic feet red lava rock	355.27
101256	3/9/2012	BUSINESS CARD	10-44-670	24.5 cubic feet red lava rock	328.45
101256	3/9/2012	BUSINESS CARD	10-22-630	SCBA hydro tested 14 cylinders/14 O-rings	380.03
101256	3/9/2012	BUSINESS CARD	10-22-630	15 Fire extinguisher hydro tested/15 O-rings	407.22
101257	3/9/2012	Cabela's World's Foremost Outfitter	60-50-710	10) Bushnell cameras/10) Bushnell cases/	830.91
101257	3/9/2012	Cabela's World's Foremost Outfitter	62-60-710	10) Bushnell cameras/10) Bushnell cases/	830.91

Check Nu	Check D	Name	Account	Description	Amount
101257	3/9/2012	Cabela's World's Foremost Outfitter	63-56-710	10) Bushnell cameras/10) Bushnell cases/	830.90
101258	3/9/2012	California Police Chief's Association	10-21-660	Dues/Short	125.00
101259	3/9/2012	CAL TRAFFIC SIGNS	60-50-630	9 Stop signs/stop ahead/6 surveillance signs	40.27
101259	3/9/2012	CAL TRAFFIC SIGNS	63-56-630	9 Stop signs/stop ahead/6 surveillance signs	20.13
101259	3/9/2012	CAL TRAFFIC SIGNS	10-33-630	9 Stop signs/stop ahead/6 surveillance signs	474.86
101260	3/9/2012	CALIFORNIA CONSULTING, LL	10-02-620	Grant writing & lobbying services/Feb 2012	1,110.65
101260	3/9/2012	CALIFORNIA CONSULTING, LL	60-50-620	Grant writing & lobbying services/Feb 2012	1,110.65
101260	3/9/2012	CALIFORNIA CONSULTING, LL	63-56-620	Grant writing & lobbying services/Feb 2012	1,110.65
101261	3/9/2012	CARTER JEFF	68-68-770		100.00
101262	3/9/2012	CBA (ADMIN FEES)	10-00-220	Dental-vision benefits/March 2012	208.00
101263	3/9/2012	CDW GOVERNMENT, INC	40-07-740	APC air removal unit	768.69
101263	3/9/2012	CDW GOVERNMENT, INC	60-50-740	APC air removal unit	768.69
101263	3/9/2012	CDW GOVERNMENT, INC	63-56-740	APC air removal unit	768.68
101263	3/9/2012	CDW GOVERNMENT, INC	71-06-710	HP SB 6200 I3 2100 (2) new HP computers	683.27
101263	3/9/2012	CDW GOVERNMENT, INC	63-56-710	HP SB 6200 I3 2100 (2) new HP computers	683.27
101263	3/9/2012	CDW GOVERNMENT, INC	60-50-710	HP SB 6200 I3 2100 (2) new HP computers	683.28
101263	3/9/2012	CDW GOVERNMENT, INC	60-50-710	Firewall, switches, etc (Network Electro	3,599.91
101263	3/9/2012	CDW GOVERNMENT, INC	63-56-710	Firewall, switches, etc (Network Electro	3,599.91
101263	3/9/2012	CDW GOVERNMENT, INC	71-21-710	Firewall, switches, etc (Network Electro	3,599.90
101263	3/9/2012	CDW GOVERNMENT, INC	71-07-740	Exchange Server/HP SB DL380 G&E5620SFF a	10,623.91
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-44-660		158.30
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-44-660		79.15
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-07-630		39.58
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-21-630		39.57
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-07-660		19.79
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-22-630		19.79
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-44-630		19.78
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-46-630		19.79
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-44-660		159.39
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-44-660		79.70
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-07-630		39.85
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-21-630		39.84
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-07-660		19.93
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-22-630		19.92
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-44-630		19.93
101264	3/9/2012	CENTRAL SANITARY SUPPLY	10-46-630		19.92
101265	3/9/2012	COELHO CARL J. (CHUCK)	10-22-650		50.00
101266	3/9/2012	COMCAST CABLE	60-50-620	High speed internet/sewer	35.86
101266	3/9/2012	COMCAST CABLE	63-56-620	High speed internet/water	35.86
101266	3/9/2012	COMCAST CABLE	10-21-620	High speed internet/PD	35.86
101267	3/9/2012	CONTRACT SWEEPING SERVICE	10-33-620	Contract services/street sweeping/Feb 2012	3,297.49
101268	3/9/2012	CORELLA ROXANNE	10-45-670	Youth basketball referee/Roxanne Corella	128.00
101269	3/9/2012	CROP PRODUCTION SERVICES	60-50-620	2 quarts Shark EW/2 gallons Activator/WWTP	690.15
101269	3/9/2012	CROP PRODUCTION SERVICES	60-50-620	12.5 gals Gramoxone/2.5 gals Herbimax/WWTP	589.06
101269	3/9/2012	CROP PRODUCTION SERVICES	60-50-620	1300 lbs Treflan/WWTP	1,409.83
101269	3/9/2012	CROP PRODUCTION SERVICES	60-50-620	22.5 gals Amine/3 gals Activator/WWTP	588.83
101270	3/9/2012	Dave's Drain Cleaning & Plumbing	10-21-620	Drain cleaning services/PD	75.00
101271	3/9/2012	DELTA WIRELESS, INC	40-07-740	Wireless mesh system (New city hall) exp	2,279.30
101271	3/9/2012	DELTA WIRELESS, INC	60-50-740	Wireless mesh system (New city hall) exp	2,279.30
101271	3/9/2012	DELTA WIRELESS, INC	63-56-740	Wireless mesh system (New city hall) exp	2,279.31
101272	3/9/2012	DEPARTMENT OF INDUSTRIAL RELA	10-07-620	Annual elevator permit @ 938 Fresno St	225.00
101273	3/9/2012	DUDLEY DONALD	10-45-670	Youth Basketball referee/Donald Dudley	304.00
101274	3/9/2012	E&M ELECTRIC, INC.	62-60-620	Tron FNQ-6 fuse	42.56
101274	3/9/2012	E&M ELECTRIC, INC.	62-60-620	ATM 15 fuse	12.80
101274	3/9/2012	E&M ELECTRIC, INC.	10-44-660	Switch combo DPLX	83.23

Check Nu	Check D	Name	Account	Description	Amount
101274	3/9/2012	E&M ELECTRIC, INC.	10-44-66	Trouble shoot light/engaged ballast & lamps/teen cntr	267.78
101274	3/9/2012	E&M ELECTRIC, INC.	10-33-62	Troubleshoot parking lot light/replaced photo eye	114.88
101275	3/9/2012	ECONOMIC TIRE SHOP	62-60-65	checked tire/used tines	40.00
101275	3/9/2012	ECONOMIC TIRE SHOP	10-33-65	Tire repaired	35.00
101276	3/9/2012	ENTENMANN-ROVIN CO.	10-21-63	Refinish 2 police badges	75.86
101277	3/9/2012	GARTON TRACTOR	60-50-65	Blades for brush hog/WWTP	144.22
101278	3/9/2012	George Reed, Inc.	10-00-28	Refund hydrant permit fee/George Reed	300.00
101279	3/9/2012	Gouveia Mario	10-31-62	Foundation design & preparation of construction plans/ Yancey Bl	1,880.00
101280	3/9/2012	GROENIGER & CO.	63-56-63	Various supplies for the water dept as p	1,693.31
101280	3/9/2012	GROENIGER & CO.	63-56-63	10) B12 boxes/ 10)Fiber lids/6)Fiberlyte	878.33
101281	3/9/2012	HALLINAN TOM	10-15-62		525.00
101281	3/9/2012	HALLINAN TOM	60-50-62		525.00
101281	3/9/2012	HALLINAN TOM	63-56-62		525.00
101282	3/9/2012	HARD DRIVE GRAPHICS	10-00-28	12 Cotton flexfit hats embroidered/PW	178.64
101283	3/9/2012	HEWLETT-PACKARD FINANCIAL	10-21-62	Hardware lease 3-18-12 to 4-17-12/PD	585.77
101284	3/9/2012	HUTCHINS JASON	10-21-66	Per diem/POST trng/ Hutchins	50.00
101285	3/9/2012	IKON OFFICE SOLUTIONS	10-21-62	copier lease 2-25 to 3-24-12/PD with colored copy charge	601.67
101286	3/9/2012	INFOSEND, INC	60-50-62	Late notice & utility bill mailing/Feb 2012	898.95
101286	3/9/2012	INFOSEND, INC	63-56-62	Late notice & utility bill mailing/Feb 2012	898.95
101287	3/9/2012	IRRIGATION DESIGN & CONST	10-44-63	Tyvek coveralls (2)	12.48
101287	3/9/2012	IRRIGATION DESIGN & CONST	10-33-62	Eye wash/dust mask	17.38
101287	3/9/2012	IRRIGATION DESIGN & CONST	10-33-62	25 Tyvek coveralls	147.37
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	10-33-63	1 gal pvc cement/pvc primer/swing pipe	204.13
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	17-44-77	1 Bradford pear tree/top soil	77.31
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	24-32-77	5 tree rootbarriers	69.74
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	10-44-63	1 Rainbird sprinkler	12.87
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	24-32-77	1/4 yard concrete	117.04
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	24-32-77	1/2 yard concrete	138.51
101288	3/9/2012	JOE'S LANDSCAPING & CONCR	69-47-62	Lighting & landscape services @ the LLD/Feb 2012	8,800.00
101289	3/9/2012	JORGENSEN & COMPANY	10-21-62	Fire extinguisher annual maintenance/valve stem	391.12
101289	3/9/2012	JORGENSEN & COMPANY	10-22-62	Fire extinguisher annual maintenance/valve stem/hydro test/FD	516.20
101289	3/9/2012	JORGENSEN & COMPANY	10-22-62	Ansul kitchen system annual service/FD	143.26
101290	3/9/2012	KAISER PERMANENTE	10-00-22	Health insurance premium/April 2012	1,940.00
101291	3/9/2012	MALLARD EXPRESS AUTO	10-21-65	Serpentine belt/head light/unit 503/PD	277.29
101291	3/9/2012	MALLARD EXPRESS AUTO	10-21-65	Service engine light on/unit 501/reset oil pressure relay	339.56
101291	3/9/2012	MALLARD EXPRESS AUTO	10-21-65	Replaced headlight/oil & filter change/unit 503	546.86
101291	3/9/2012	MALLARD EXPRESS AUTO	10-21-65	Oil & filter change/Nissan/PD	21.50
101291	3/9/2012	MALLARD EXPRESS AUTO	10-21-65	Inspection & trouble shoot noises on unit 503	44.28
101292	3/9/2012	MARRIOTT JOHN E.	10-21-66	Per diem/POST training/Marriott	150.00
101293	3/9/2012	MART TRAVIS	10-45-67	Youth basketball referee/Mart	216.00
101294	3/9/2012	McAuley Ford	63-56-70	Installed hitch on 2012 F150	117.00
101294	3/9/2012	McAuley Ford	63-56-70	Hauling kit/2012 F150	318.42
101295	3/9/2012	MCI Engineering	10-00-28	Refund hydrant permit deposit/MCI Engineering	300.00
101296	3/9/2012	MENDOZA NELSON	10-45-67	Youth basketball referee/Mendoza	96.00
101297	3/9/2012	MOORE KAHUA	10-45-67	Youth basketball referee/Moore	120.00
101298	3/9/2012	NEWMAN HISTORICAL SOCIETY	10-00-28	Refund Memorial Bldg deposit/Historical Society	75.00
101299	3/9/2012	NEWMAN SMOG AND LUBE	10-22-65	Lube, oil and filter change/2005 Ford F550/FD	277.94
101300	3/9/2012	Newman City Tow Service, Inc	10-21-65	Towing of unit #501	250.00
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	10-33-63	concrete/oil/pvc cutter/square grate	63.12
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	10-07-63	chain pass/keys	16.25
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	10-44-63	batteries/hoe/ear plugs/mouse trap	82.64
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	69-47-63	batteries/graffiti remover/markings paint/padlock	68.64
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	63-56-63	Misc fastners/pvc adapter/tape/credit return	1.83
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	10-21-63	Batteries/PD	7.52
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	10-46-63	fiberglass hardner/scrubber/pledge/spray paint	35.90

Check Nu	Check D	Name	Account	Description	Amount
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	24-32-77	Concrete mix	11.89
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	10-21-63	Clorox bleach	4.30
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	60-50-63	electrical outlet/batteries/trash bags/bleach	77.22
101301	3/9/2012	NEWMAN ACE HARDWARE/JACT,	62-60-62	ties	3.75
101302	3/9/2012	OPERATING ENGINEERS/	10-00-22	Health insurance/April 2012	2,037.00
101303	3/9/2012	OSNER GEORGE	61-55-62	WWTP CEQA documentation/Jan 2012	2,228.85
101304	3/9/2012	OTTOMAN FARMS, INC	60-50-62	Alfalfa spraying/WWTP	726.00
101305	3/9/2012	CITY OF PATTERSON	10-03-62	Video reimbursement/Feb 2012	660.00
101306	3/9/2012	PIONEER DRUG	10-44-63	Pencils/notebooks	3.20
101306	3/9/2012	PIONEER DRUG	63-56-63	Notebooks and binders/water dept	22.80
101306	3/9/2012	PIONEER DRUG	63-56-63	Memo pads/water dept	7.80
101307	3/9/2012	RALEY'S IN STORE CHARGE	10-01-66	Refreshments for 125th anniversary meeting	11.98
101307	3/9/2012	RALEY'S IN STORE CHARGE	10-46-63	sugar cubes/coffee/creamers/foam cups/forks/corp yard	30.11
101308	3/9/2012	Ramos Austin	10-45-67	Youth basketball referee/Ramos	88.00
101309	3/9/2012	RANGEL FENCE COMPANY	63-56-75	re-program key pad @ corp yard gate	175.00
101309	3/9/2012	RANGEL FENCE COMPANY	60-50-75	re-program key pad @ corp yard gate	175.00
101310	3/9/2012	Residence Inn San Jose South	10-21-66	Lodging/POST training/Marriott	411.10
101311	3/9/2012	RICHARDSON RANDY	10-21-66	Per diem/POST training/Richardson	200.00
101312	3/9/2012	Rivas Michelle	10-45-67	Youth basketball scorekeeper/Michelle Rivas	224.00
101313	3/9/2012	RIVAS FRANK	10-45-67	Youth Basketball referee/Frank Rivas	224.00
101314	3/9/2012	Rodriguez Rafaela	10-00-28	Refund Memorial bldg deposit/Rafaela Rodriguez	200.00
101315	3/9/2012	RUMBLE TREE PEST MGMT,INC	10-44-62	Soil injected 8 American elm tree/Pioneer park	728.00
101316	3/9/2012	SAFE-T-LITE	10-33-65	8-section arrow stik/CNG flatbed	342.58
101316	3/9/2012	SAFE-T-LITE	10-33-65	6 directional signs	32.93
101316	3/9/2012	SAFE-T-LITE	63-56-63	6 directional signs	32.93
101316	3/9/2012	SAFE-T-LITE	60-50-63	6 directional signs	32.93
101316	3/9/2012	SAFE-T-LITE	63-56-63	Class 2 lime vests	15.56
101316	3/9/2012	SAFE-T-LITE	63-56-63	12 "Authorized Personnel only" signs/chain link fence hardware	261.31
101317	3/9/2012	SOLECON, INC	73-70-66	Installed alyn pulley for theater AC unit	554.74
101318	3/9/2012	State of Calif Dept of Justice	10-21-62	Hair and skin analyses/Jan 2012	35.00
101319	3/9/2012	Stanislaus Council of Governments	41-06-62	City's share/Regional Transportation Impact Nexus fee	993.68
101320	3/9/2012	Stanislaus County Auditor-Controller	10-21-65	CNG pumped @ Morgan Road	3.37
101320	3/9/2012	Stanislaus County Auditor-Controller	10-44-65	CNG pumped @ Morgan Road	2.52
101320	3/9/2012	Stanislaus County Auditor-Controller	10-21-65	CNG pumped @ Morgan Road	8.43
101320	3/9/2012	Stanislaus County Auditor-Controller	10-33-65	CNG pumped @ Morgan Road	10.32
101320	3/9/2012	Stanislaus County Auditor-Controller	63-56-65	CNG pumped @ Morgan Road	4.49
101321	3/9/2012	STAPLES ADVANTAGE	10-21-63	copy paper/memo books/lexmark ink cartridge	133.37
101321	3/9/2012	STAPLES ADVANTAGE	10-14-63	cash register rolls/cover stock/colored paper	16.45
101321	3/9/2012	STAPLES ADVANTAGE	60-50-63	cash register rolls/cover stock/colored paper	16.45
101321	3/9/2012	STAPLES ADVANTAGE	63-56-63	cash register rolls/cover stock/colored paper	16.44
101321	3/9/2012	STAPLES ADVANTAGE	10-45-63	HP laserjet ink cartridge/rec dept	85.89
101322	3/9/2012	STANTEC CONSULTING SERVIC	63-56-62	Water on-call 2010-2011 services	415.00
101323	3/9/2012	STILES TRUCK BODY, INC.	10-33-65	Repairs to versalift man bucket	384.00
101324	3/9/2012	Thakkar Manish	10-00-55	Refund deposit on use of teen center/Thakkar	200.00
101325	3/9/2012	THELE TIFFINY	10-45-67	Youth Basketball scorekeeper/Thele	248.00
101326	3/9/2012	TOSTA BARBARA J.	10-45-67	Young at heart instructor/Jan 2012/Tosta	165.00
101327	3/9/2012	Tucker Kevin	10-45-67	Youth basketball referee/Kevin Tucker	136.00
101328	3/9/2012	ZAPIEN SANDRA	63-00-20	Refund Check	19.46
101329	3/9/2012	MORALES YESENIA	63-00-20	Refund Check	4.85
101330	3/9/2012	VARGAS - LOPEZ JOSE	63-00-20	Refund Check	150.00
101331	3/9/2012	WHEELAND RHONDA	63-00-20	Refund Check	19.16
101332	3/9/2012	UNDERGRND SERV ALERT, INC	63-56-63	billable underground service alerts/7/2011 to 1/30/12	105.00
101333	3/9/2012	UNITED STATES POSTMASTER	10-14-63	Yearly post office box rental fee	110.00
101333	3/9/2012	UNITED STATES POSTMASTER	10-21-63	2 rolls postage stamps	90.00
101334	3/9/2012	VALLEY PARTS SERVICE	10-21-65	Halogen lamp	11.50

Check Nu	Check D	Name	Account	Description	Amount
101334	3/9/2012	VALLEY PARTS SERVICE	60-50-650	Bulb for ATV	4.61
101334	3/9/2012	VALLEY PARTS SERVICE	10-21-650	Oil filter and oil for Altima/PD	32.72
101334	3/9/2012	VALLEY PARTS SERVICE	60-50-650	Battery and indicator lamp for ATV	78.43
101334	3/9/2012	VALLEY PARTS SERVICE	63-56-700	Combo ball mount	34.46
101335	3/9/2012	VARGAS GEORGE	10-22-650		50.00
101336	3/9/2012	Westside Landscape & Concrete	10-33-620	Stump grinding on Main St	130.00
101337	3/9/2012	Williams Ashley	10-21-660	Per diem for POST training/Ashley Williams	50.00
					149,491.43



MINUTES
NEWMAN CITY COUNCIL
REGULAR MEETING FEBRUARY 28, 2012
CITY COUNCIL CHAMBERS, 7:00 P.M., 1200 MAIN STREET

1. **Call To Order** - Mayor Pro Tem Martina 7:02 P.M.
2. **Pledge Of Allegiance.**
3. **Invocation** - Mayor Pro Term Martina.
4. **Roll Call PRESENT:** Davis, Hutchins, Candea And Mayor Pro Tem Martina.
ABSENT: Mayor Katen (Excused).
5. **Declaration Of Conflicts Of Interest** - None.
6. **Ceremonial Matters**
 - a. Presentation By Stanislaus Council Of Governments (StanCOG) Regarding Unmet Transit Needs.

Michael Costa, Associate Planner With StanCOG, Provided An Overview Of The Annual Unmet Transit Needs Assessment Process.

7. Items from the Public - Non-Agenda Items

Wayne Philbrook, Newman Library Branch Manager, Reviewed Some Of The Free Newman Library Programs Being Offered During The Month Of March.

8. Consent Calendar

- a. Waive All Readings Of Ordinances And Resolutions Except By Title.
- b. Approval Of Warrants.
- c. Approval Of Minutes Of The February 14, 2012 Regular Meeting.
- d. Adopt Resolution No. 2012-14, A Resolution Of The City Council Of The City Of Newman, Serving As The Successor Agency To The Former Redevelopment Agency Of The City Of Newman, Approving And Adopting An Initial Draft Of The Recognized Obligation Payment Schedule Pursuant To Health And Safety Code Section 34177(L).
- e. Adopt Resolution No. 2012-15, A Resolution Approving The Main Street Intersections Rehabilitation Project As Complete And Authorizing Ed Katen As Mayor, And Michael E. Holland As City Clerk To Record A Notice Of Completion For The City Of Newman Main Street Intersections Rehabilitation Project.
- f. Adopt Resolution No. 2012-16, A Resolution Authorizing An Application For A Housing-Related Parks Grant.
- g. Adopt Resolution No. 2012-17, A Resolution Rejecting The Claim Of Henry E. Leon.

ACTION: On A Motion By Hutchins Seconded By Davis And Unanimously Carried, The Consent Calendar Was Approved.

9. Public Hearings – None.

10. Regular Business

- a. Consider For Approval the Stanislaus County Annual Action Plan (Fiscal Year 2012-2013), Consolidated Plan (Fiscal Year 2012-2015) and Open 30-Day Public Comment Period.

ACTION: On Motion By Candea Seconded By Hutchins And Unanimously Carried, The Council Considered Approval Of The Stanislaus County Annual Action Plan (Fiscal Year 2012-2013), Consolidated Plan (Fiscal Year 2012-2015) And Opened The 30-Day Public Comment Period For Said Projects And Set The Public Hearing Date For April 10, 2012.

- b. First Reading And Introduction Of Ordinance No. 2012- , An Ordinance Amending Title 8, Health And Sanitation, Chapter 8.02.150 Property Maintenance And Nuisances Violations/Penalties Of The Newman City Code.

ACTION: Ordinance No. 2012- , An Ordinance Amending Title 8, Health And Sanitation, Chapter 8.02.150 Property Maintenance And Nuisances Violations/Penalties Of The Newman City Code Was Introduced By Council Member Hutchins, Ordinance Had Its First Reading By Title Only.

- c. Adopt Resolution No. 2012-18, A Resolution Awarding The Audit Services Contract To Clendenin Bird And Company, P.C. And Authorizing The City Manager To Sign Said Agreement.

ACTION: On Motion By Candea Seconded By Hutchins And Unanimously Carried, Resolution No. 2012-18, A Resolution Awarding The Audit Services Contract To Clendenin Bird And Company, P.C. And Authorizing The City Manager To Sign Said Agreement, Was Adopted.

11. Items From District Five Stanislaus County Supervisor.

Supervisor DeMartini Reminded Everyone That The Next West Side Healthcare Taskforce Meeting Would Be In Newman On March 22nd And That This Year's Hike And Bike Campaign Was Underway. DeMartini Commented That The Healthcare Summit Along With Commencement Of The Fourth Annual Biggest Loser Contest Would Take Place On August 23rd. He Noted That Congressman Cardoza Had Secured Enough Money To Fund The Reminder Of Orestimba Creek Flood Control Feasibility Study.

12. Items From The City Manager And Staff.

City Manager Holland Reported That The Next 125th Anniversary Meeting Was Scheduled For February 29th At 6:00 PM. Holland Reminded The City Council To RSVP For The Chamber Dinner Dance In March. He Asked Council Members To Submit Their Form 700's By Or Before March 19th. Holland Mentioned That That The City Had Been Contacted By The Television Show Named "Today-

In-America" Which Highlights Businesses And Small Town America. He Noted That Employee Union Negotiations Were Underway And That The City Hall Project Is On Schedule And Set To Open On April 3rd. Holland Also Notified Everyone That City Offices Would Be Closed On March 30th And April 2nd To Facilitate The Move To The New City Hall Building.

Public Works Director Reynolds Reported That His Department Had Removed Downtown Trees To Alleviate Raised Sidewalks And That The City Hall Project Was Approximately 85% Complete.

Finance Director Humphries Conducted A Review Of The Finance Department's Yearly Activities, 2011 Financial Statistics And Goals For 2012.

Assistant Planner Ocasio Noted That The New And Brighter EECBG Grant Funded LED Street Lights Had Been Installed At Various Locations Throughout The City.

13. Items From City Council Members.

Council Member Hutchins Mentioned That He Planned To Express Our Local Housing Concerns To The League Of California Cities Housing And Community Development Committee At The Next Statewide Meeting.

14. Adjournment.

ACTION: On Motion By Martina Seconded By Hutchins And Unanimously Carried, The Meeting Was Adjourned At 7:46 P.M.

Honorable Mayor and Members
of the Newman City Council

Agenda Item: **8.d.**
City Council Meeting
of March 13, 2012

REPORT ON ORDINANCE TITLE 11.02 – PUBLIC WAYS PROJECTS

RECOMMENDATION:

It is recommended that the Newman City Council accept the report on Ordinance Title 11.02 – Public Ways Projects.

BACKGROUND:

The Public Works Department is responsible to ensure improvements within the public right-of-way are installed to City Standard Specifications. When an applicant determines the need to modify or install improvements within the right-of-way they are required to obtain an encroachment permit and are required to install the improvements to City Standard Specifications. The encroachment permit is necessary to ensure the improvements are installed properly and to provide for inspections of said improvements.

ANALYSIS:

Every three years the City Council shall review the fees and charges establish by resolution and if it is determined that a change is needed, the City Council shall adopt such change by resolution. The previous review of the fees was in March 2009. A review of the fees by staff has determined that the fees are recovering the cost of service at this time, therefore no changes are necessary. Included with this staff report is a copy of Resolution 2009-13 establishing the Encroachment Permit Application Fees.

FISCAL IMPACT:

None

CONCLUSION:

Every three years the City Council shall review the fees and charges established for Encroachment Permits. Staff has reviewed the fees and charges and has determined the fees and charges are recovering the cost of service at this time and no changes are necessary. Therefore, staff recommends that the Newman City Council accept the report on Ordinance Title 11.02 – Public Ways Projects.

ATTACHMENTS:

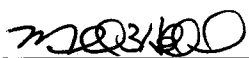
1. Resolution 2009-13

Respectfully submitted,



Garner R. Reynolds
Director of Public Works

REVIEWED/CONCUR:



Michael Holland
City Manager

RESOLUTION NO. 2009-13

RESOLUTION ADOPTING ENCROACHMENT PERMIT APPLICATION FEES

WHEREAS, it has been determined that Section 11.02.030 of the Newman City Code now requires the encroachment application fees be set by resolution; and

WHEREAS, the purpose of the new fees are to ensure recovery of expenses furnished by the City; and

IT IS HEREBY RESOLVED

Permit for Water Connection	\$85.00
Permit for Sewer Connection	\$85.00
Permit for Well Monitoring	\$85.00
Permit for Driveway Approach	\$85.00
Permit for Street Painting	\$70.00
Permit for Tree Work	\$70.00
Permit for Curb, Gutter, Sidewalk	\$70.00
Permit for Excavations, Street Cuts	
Trenching (Utility Companies)	\$70.00
Permits for Other/Misc.	\$70.00
Additional Inspections	\$55.00

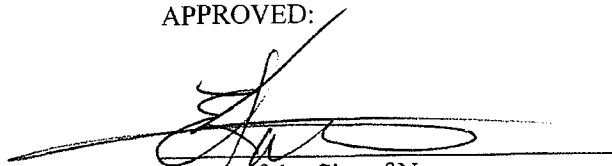
Penalty for doing work in the City's right-of-way without a permit will be twice the permit fee ; and

IT IS FURTHER RESOLVED, that the said fees may be modified periodically; now therefore,

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Newman held on the 10th day of March, 2009 by Council Member Kelly, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following roll call vote:

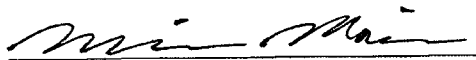
AYES: Kelly, Davis, Candea, Martina and Mayor Katen
NOES: None
ABSENT: None

APPROVED:



Mayor of the City of Newman

ATTEST:



Deputy City Clerk

Honorable Mayor and Members
of the Newman City Council

**REPORT ON ALTERNATIVE METHOD OF APPORTIONMENT FOR DETERMINING THE CITY'S
SHARE OF LAFCO OPERATING EXPENSES**

RECOMMENDATION:

Staff recommends the Council approved Resolution No. 2012- approving an alternate method of apportionment for the City's share of LAFCO operating expenses by substituting total revenue with assessed property value in the established formula.

BACKGROUND:

The Stanislaus County Local Agency Formation Commission (LAFCO) was introduced in the legislature in 1963. LAFCO is responsible for coordinating logical and timely changes in local governmental boundaries, conducting special studies which review ways to reorganize, simplify, and streamline governmental structure and preparing Spheres of Influence for each city and special district within each county. The Commission's efforts are directed to seeing that services are provided efficiently and economically while agricultural and open-space lands are protected.

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 establishes the funding relationships between the County, the cities, the independent special districts, and LAFCO. The specific provisions for LAFCO funding are found in Government Code Section 56381, and can be generally summarized as follows:

Annually in the month of April, the Commission will adopt a "preliminary" budget and will forward that document to the County, to each city and independent special district in the county, and to "selection committees" for the cities and the special districts.

Throughout the latter part of April and through most of May, the County, the cities, and the independent districts have an opportunity to review and comment on the preliminary budget, and they may present their recommendation to the Commission at its public hearing scheduled for the fourth Wednesday in May. At the conclusion of this public hearing process, the Commission will adopt a budget.

ANALYSIS:

By law, LAFCO is required to adopt its final budget annually by June 15th, and the budget is forwarded to the County Auditor/Controller. The County Auditor/Controller determines the total projected net operating costs for LAFCO by deducting projected filing fee and interest revenues, and divides that net cost into one-half shares. The County is responsible to fund one-half of the net operating cost for LAFCO.

The cities in the County are also collectively responsible for funding one-half of the net operating cost through the formula outlined in California Government Code Section 56381. In general terms, the Auditor/Controller determines the percentage that each city's total revenues bear to all of the revenues collected by all of the cities in the County. Each city would then be assigned that percentage as its share of the LAFCO cost.

State law gives to the cities the ability to develop an alternative funding method, if the alternative is supported by a majority of the agencies, which represent a majority of the population in the cities.

The City Managers in Stanislaus County expressed support for an alternate method of apportionment which would provide a more stable formula. By using the same formula and substituting total revenues with assessed property values, the annual amount would be less subject to drastic fluctuations from year to year, thereby establishing more consistency in the local budgeting process. A change to this alternate method would require the elected bodies of a majority of the cities to adopt resolutions indicating their desire to use the alternate method.

FISCAL IMPACT:

The proposed formula would provide a more consistent annual amount not subject to fluctuations of revenues. It is anticipated the City's amount will be provided in April.

CONCLUSION:

In an effort to provide a more consistent approach towards determining a fair share of LAFCo expenses, the county's City Managers have proposed using assessed value as part of the established formula. The current formula uses a city's overall budget, which fluctuates due to the number and size capital projects in any single year. Staff recommends the City join the remaining cities throughout the County and agree to substitute assessed value for total revenue.

ATTACHMENTS:

1. Resolution 2012-

Respectfully submitted,



Michael Holland
City Manager

RESOLUTION NO. 2012-

A RESOLUTION APPROVING AN ALTERNATE METHOD OF APORIONMENT AS THE BASES FOR DETERMINING THE CITY'S SHARE OF LAFCO OPERATING EXPENSES BY SUBSTITUTING TOTAL REVENUE WITH ASSESSED VALUE IN THE ESTABLISHED FORMULA

WHEREAS, The Local Agency Formation Commission (LAFCO) is responsible for coordinating logical and timely changes in local governmental boundaries, conducting special studies which review ways to reorganize, simplify, and streamline governmental structure and preparing Spheres of Influence for each city and special district within each county; and

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 establishes the funding relationships between the County, the cities, the independent special districts, and LAFCO; and

WHEREAS, the County Auditor/Controller determines the total projected net operating costs for LAFCO by deducting projected filing fee and interest revenues, and divides that net cost into one-half shares; and

WHEREAS, the cities in the County are collectively responsible for funding one-half of the net operating cost through the formula currently based on annual net revenues of the cities; and

WHEREAS, state law gives to the cities the ability to develop an alternative funding method, if the alternative is supported by a majority of the agencies, which represent a majority of the population in the cities; and

WHEREAS, by using the same formula and substituting total revenues for assessed property values, the annual amount would be less subject to drastic fluctuations from year to year, thereby establishing more consistency in the local budgeting process; and

WHEREAS, implementation of the alternate method would be contingent upon approval by a majority vote of each of the following: the Board of Supervisors and a majority of the cities representing a majority of the total population of the cities in the county as described in §56381(b)(4) of the California Government Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council does hereby approve an alternate method of apportionment as the basis for determining the City's share of LAFCO operating expenses by substituting total revenue with assessed property value in the established formula beginning with FY2012-13.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Newman held on the 13th day of March, 2012 by Council Member _____, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following roll call vote:

AYES:
NOES:
ABSENT:

APPROVED:

ATTEST:

Mayor

Deputy City Clerk

**ADOPTION OF ORDINANCE AMENDMENT AUTHORIZING ADMINISTRATIVE
FINES RELATED TO PROPERTY MAINTINANCE AND NUISANCES**

RECOMMENDATION:

1. Open Public Hearing
2. Second reading of Ordinance No. 2012-, a revision to an existing ordinance, 8.02 Property Maintenance and Nuisances, adding the option of an administrative fine under section 8.02.150 Violations-Penalties.

BACKGROUND:

The City of Newman has an existing ordinance that addresses property maintenance and nuisances, but does not have an administrative fine option authorizing the City to fine the responsibly party. Newman Municipal Code (NMC) section 8.02 specifically addresses property maintenance and nuisances. NMC section 8.02.150 addresses the violations and penalties, which is currently listed as a Misdemeanor. Misdemeanor offenses are usually prosecuted by the County District Attorney's Office in the Superior Court system. This will be the second reading, as the initial reading was conducted at the February 28, 2012 meeting.

ANALYSIS:

Authorizing the option of the administrative fine option would assist the City with compliance efforts in the area of public health, safety, and the general welfare of surrounding properties. Compliance would be better achieved by use of an administrative fine option as opposed to the potential prosecution as a Misdemeanor crime. With the current impacts on our local court system, the likelihood of a criminal Misdemeanor conviction is remote. Any revenue generated by the use of an administrative fine option would stay local.

FISCAL IMPACT:

Revenue is unable to be determined, as the number of future citations cannot be predicted.

CONCLUSION:

Staff believes that the option for an administrative fine would help to streamline the property abatement process by achieving better compliance during the abatement process. Also, the administrative fine option could serve as a deterrent to property owners to remain responsible and keep their properties in order.

Based on the information contained in this report, the following options are available:

1. Adopt the ordinance revision as written.
2. Adopt the ordinance revision with changes.
3. Reject the ordinance in its entirety.

ATTACHMENTS:

1. Ordinance No. 2012-

Respectfully submitted,



Randy Richardson
Chief of Police

REVIEWED/CONCUR:



Michael Holland
City Manager

ORDINANCE NO. 2012-

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEWMAN AMENDING
TITLE 8 8 HEALTH AND SANITATION, CHAPTER 8.02.150 PROPERTY MAINTENANCE
AND NUISANCES, VIOLATIONS-PENALTIES – OF THE NEWMAN CITY CODE**

The City Council of the City of Newman does ordain as follows:

Section 1

That Title 8 Health and Sanitation, Chapter 8.02.150 Property Maintenance and Nuisances, Violations-Penalties, be amended to read as follows:

8.02.150 Violations – Penalties

Any person, firm, or corporation, whether as principal, agent, employee or otherwise, violating any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punishable according to the provisions of this chapter.

- A. The City may choose to proceed with violations of this chapter as an administrative offense and impose fines established by City Council resolution.

Section 2

All other provisions of Title 8 shall remain in full force and effect.

Section 3

That a duly noticed public hearing was held by the City Council on March 13, 2012.

Section 4

This Ordinance shall take effect 30 days after its adoption and prior to the expiration of 15 days from the passage thereof shall be published at least once in the West Side Index, a newspaper of general circulation in the City of Newman and thenceforth and thereafter the same shall be in full force and effect.

Introduced at a regular meeting of the City Council of the City of Newman held on the 28th day of February, 2012 by Council Member h Hutchins and adopted at a regular meeting of said City Council held on the 13th day of March, 2012 by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

Mayor

ATTEST:

Deputy City Clerk

Honorable Mayor and Members
of the Newman City Council

REPORT ON ORDINANCES AND BILLING PROCEDURES RELATED TO SERVICE DISCONNECTION

RECOMMENDATION:

No recommendations – informative only.

BACKGROUND:

The City of Newman provides its residents with Water, Sewer and Garbage disposal services. These services operate as Enterprise funds and as such are self-sustaining (i.e. each brings in its own revenues to support its activities). The City contracts with Bertolotti for garbage disposal services. With respect to Water and Sewer services, the City maintains its own system of wells, pumps, waterlines, meters, monitoring systems, sewer lines, and waste water treatment facilities. It also has equipment and trained/certified personnel dedicated to the maintenance, improvement and expansion of these two existing systems. Both water and sewer enterprises have outstanding debt in the form of bonds and loans. Each enterprise must be able support its own individual current costs, future planned expansions and unplanned emergencies.

ANALYSIS:

The main goal of the Water and Sewer funds is to provide the residents of the City with fresh water, and dispose of sewer waste while meeting the State's requirements for water quality and sewage treatment and disposal. The cost of installing, maintaining, and expanding these systems is shared by the residents. The City contracts for rate studies to be conducted to determine what rates should be charged for each type of service. The authority to bill residents is given through ordinances and resolutions.

Each month residents are billed for Water, Sewer and Garbage charges. Under certain circumstances, there are additional charges that can also be placed on our resident's utility bills. Those circumstances are defined by our ordinances and resolutions. Some of those additional charges include late fees, returned check fees, reconnection fees, meter tampering fees, curb stop broken fees, broken lock fees, and meter pull fees. Some of the activities to which these fees are associated, such as the reconnection of service by a non authorized individual, the breaking of City meters and curb stops, and the cross-connecting of waterlines are all considered misdemeanors according to our city ordinance.

Every entity that bills customers must have the ability to entice their customers to pay on time and be able to enforce it. The ability to enforce is usually through disconnecting service and through the collection process.

FISCAL IMPACT:

It is in the best interest of the City that we continue to enforce our ordinances and take action to recover all costs to the City for any repairs and/or lost revenue.

CONCLUSION:

We as residents pay into each of these service enterprises so that we as a community can receive a greater benefit at a lower cost. The City passed these ordinances and put fees in place to make it undesirable to steal services. Yet, there are some who violate Newman's ordinances and damage our property at a cost to the City. We must continue to pursue compensation for our losses so that future rates are not affected by the activities of some.

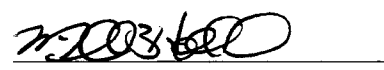
ATTACHMENTS:

1. Certain City Ordinances for reference
2. Timeline for Disconnection for Non-Payment

Respectfully submitted:


Lewis Humphries
Finance Director

REVIEWED/CONCUR:


Michael Holland
City Manager

Certain City Ordinances for Reference

Available at www.cityofnewman.com under City Code tab or
www.codepublishing.com/ca/newman.

11.05.080 Bills payable.

All water bills are due and payable at the office of the Water Department in the City Hall at such time as shall be determined by the City Council by resolution. Any consumer who fails to pay said water bill within 30 days after the same is due, shall in addition thereto, pay a penalty of 10 percent of the amount of said bill. Bills will have printed thereon, a notice that if the amount is not paid within 30 days, a penalty of 10 percent will be added and that service may be discontinued, as provided by this chapter. If the consumer has a deposit placed with the Water Department, the amount of the bill and penalty will be deducted therefrom and the consumer required to restore the deposit. If the deposit is not restored, service will be discontinued when the original deposit is absorbed. (Ord. 293, 6-22-1976)

11.05.110 Water meters.

B. Number of Customers on Meter. A single-family residence or business lot occupied by one private business concern with a regulation five-eighths inch by three-fourths inch or three-fourths inch meter shall constitute a service connection. **No person shall run any water from any meter or service connection to any other consumer, whether on the same lot or property or not, for which the rate or rates have not been paid or the rules and regulations herein contained have not been complied with...**

E. Vacancy. In case no water is used through the meter, or the property becomes vacant, nevertheless, the regular minimum rate shall be charged and collected from the owner thereof, or the applicant for service. Service will be discontinued by the Water Superintendent within 48 hours of receiving notice to discontinue said water service.

F. Meter Repairs. After water service has been made and a meter installed on the property, any damage to said water meter resulting from any carelessness on the part of the consumer, shall be paid for by said consumer to the Water Department on presentation of a bill therefor. It shall be unlawful to interfere with, or cut-off, or remove the water meter from any service, where it has been installed, without first receiving written permission from the Water Superintendent. Such permission shall be granted only for purposes of testing, replacements, repairs to meters or service pipes, readjustments of service or similar emergency.

11.05.150 Cross-connection control.

C. Policy.

1. No water service connection to any premises shall be installed or maintained by the City unless the water supply is protected as required by State laws and regulations and this chapter. Service of water to any premises shall be discontinued by the water purveyor if a backflow prevention assembly required by this chapter is not installed, tested and maintained, or if it is found that a backflow prevention assembly has been removed, by-passed, or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.

11.05.180 Right to discontinue service.

A. A consumer's water service shall be discontinued for nonpayment of a bill for service rendered him at a previous location, served by the Water Department, provided said bill is not paid within 30 days after presentation at the new location.

B. The Water Department shall have the right to refuse or discontinue to deliver water to a consumer, if any part of the consumer's service appliances or apparatus shall at any time be unsafe, or if the utilization of water by means thereof shall be prohibited or forbidden under authority of any law or municipal ordinance or regulation (until such law, ordinance or regulation shall be declared invalid by a court of competent jurisdiction), and may refuse service until the consumer shall put such part in good and safe conditions and comply with all the laws, ordinances and regulations applicable thereto. The Water Department shall have the right to refuse to serve water to any premises and at any time to discontinue service if found necessary to do so in order to protect itself against fraud or abuse. If the consumer shall fail to comply with any of the rules of the Water Department from time to time enforced, the Water Department will advise the consumer of such failure. If the consumer does not remedy the same within a reasonable time, the Water Department shall have the right, after giving notice, to discontinue service to the consumer. (Ord. 236, 8-19-1963)

11.05.190 Reconnection fee.

In the event that a consumer's service has been disconnected from the Water Department on account of any violation of this chapter, the Water Department is hereby authorized and directed to charge a reasonable fee, as established by resolution, in addition to all other charges provided for herein for said reconnection. (Ord. 2008-9 § 1, 12-9-2008; Ord. 77-1, 1-25-1977)

11.05.200 Service connection and disconnection.

No person other than duly authorized employees of the Water Department shall connect the consumer's service to or disconnect the same from the water mains of the Water Department. (Ord. 236, 8-19-1963)

11.05.270 Penalties.

Any violation of the provisions of this chapter shall constitute a misdemeanor¹. (Ord. 77-1, 1-25-1977)

GARBAGE ORDINANCES

8.01.020 Refuse collection service exclusive and compulsory.

All dwellings, apartment houses and places of business in which refuse accumulates within the City shall be required to use the refuse collection service of the City and to pay the charges therefor, except as provided in NCC 8.01.090. It shall be unlawful for any person, firm or corporation, except as otherwise provided in this article, to collect or gather refuse within the City. (Ord. 98-6 § 1, 10-13-1998; Ord. 77-23, 6-28-1977)

8.01.030 Trash accumulations.

It shall be unlawful for any occupant or owner of any building, lot or premises in the City to allow or permit to collect or remain upon such premises, any trash or garbage in such manner or quantity as is a fire menace or a health hazard to the people of the City. (Ord. 77-23, 6-28-1977)

8.01.090 Private removal.

Notwithstanding the provisions of NCC 8.01.020:

A. Any person may remove or may cause to be removed from premises occupied by that person or under their control such solid waste as is created or produced on such premises in excess of the regular solid waste collection made by the City's collection if the following conditions have been met or will be complied with: subsections (B)(1) and (2) of this section.

B. Any person may remove or may cause to be removed from premises occupied by that person or under their control, all solid waste created or produced on such premises if all of the following conditions have been met or will be complied with:

1. Such removal shall be made only by the owner or occupant personally, or by employees of such owner or occupant.
2. All vehicles used in carrying out such removal shall be owned by or under the exclusive control of the owner or occupant, and such vehicles and activities shall meet all the requirements of this article and all other laws and ordinances of the State of California and the City relating to solid waste disposal.
3. Persons removing solid waste in excess of normal annual residential volume (defined herein as 3,000 pounds per year) shall comply with the following additional requirements:

a. No waste shall be permitted to leak, blow, litter or fall from any vehicle engaged in such removal.

b. All removal shall be done safely and quietly with due regard to the property of others.

c. No person shall remove solid waste from any location within 200 feet of a public or private elementary, junior high, or high school, where such school is shown on an official map of the City, as designated by the Public Works Director, as said map shall be periodically updated, during the 45 minutes before the commencement of the regular school day and 45 minutes following the conclusion of the regular school day, where such locations are accessible to and used by children as routes to or from school.

d. Persons engaged in solid waste removal pursuant to these requirements shall be responsible for any damage in excess of normal wear and tear to the City's driving surfaces, whether or not paved, resulting from the illegal weight of, or any leakage or spillage of oils, fluids or solids by vehicles used in such solid waste removal.

e. Vehicles shall comply with CHP and D.O.T. regulations, and shall be thoroughly washed and disinfected inside the collection body following each use.

f. No driver shall operate a vehicle as in subsection (B)(3)(e) of this section without a valid and appropriate driver's license.

g. All vehicles as in subsection (B)(3)(e) of this section shall be clearly identified with the name and local telephone number of its operator affixed thereto.

h. Garbage shall be disposed of at a permitted transfer facility or at the Fink Road Sanitary Landfill. If disposed of outside of Stanislaus County, the county where disposal occurs shall have an export agreement with the City of Newman.

i. Materials placed in containers for the purpose of separating from other solid waste shall be recycled at a permitted recycling facility.

j. Insurance requirements as specified from time to time by the City's Risk Manager shall be complied with.

4. A cash security deposit shall be deposited with the City in an amount set from time to time by Council Resolution to ensure prompt removal of solid waste in the event it is not removed from the premises on a regular weekly basis by a noncustomer owner or person in control of the premises. The security deposit shall be made for each separate residential property or business location owned or controlled by a noncustomer, based on the frequency and volume of past collection. Events requiring City to use a noncustomer's deposit for solid waste removal shall be

treated as a public nuisance subject to immediate abatement and charged to such noncustomer. Conduct requiring City to expend noncustomer deposit moneys shall constitute a misdemeanor.

5. Persons engaged in solid waste removal shall procure and retain a receipt from a permitted solid waste facility for each week they remain a noncustomer and collect and display all such receipts for the preceding one-quarter calendar year upon reasonable request by appropriate City authority. Failure to show proof of solid waste disposal for each week that a person is a noncustomer shall constitute a public health and safety risk sufficient to permit City to administratively require such person to become a customer.

C. Any producer of industrial garbage or swill, or their employees, may transport the same upon or through any street or public place of the City for disposal at a permitted disposal facility or site.

D. It shall be unlawful for any person acting as an employee of a producer of industrial garbage or swill to collect or transport such industrial garbage or swill from more than one industrial producer thereof.

E. Any person engaged in the business of gardening or tree trimming or building demolition, or construction cleanup work, including both yards and building interiors, is authorized to remove and dispose of yard waste, rubbish or salvageable waste produced as an incident to such business. (Ord. 98-6 § 2, 10-13-1998; Ord. 77-23, 6-28-1977)

11.06.050 Connection to City sewerage system.

B. Connection to City Sewerage System Required.

1. Every building or structure in the City in which plumbing fixtures are installed shall be connected to the City sewer system where a public sewer is available. This requirement shall apply to any building or structure existing at the time of the effective date of the ordinance codified in this chapter, as well as any building or structure thereafter constructed.

2. A public sewer is available for the purposes of this section when such public sewer or any building or any exterior drainage facility connected thereto is located within 200 feet from any proposed building or exterior drainage facility on any lot or premises which abut and can be served by such public sewer.

3. Every building or structure connected to a septic tank at the time a public sewer becomes "available," as defined above, shall be connected to the public sewer within five years from the effective date of the ordinance codified in this chapter. Every building or structure hereafter erected at a time when a public sewer is not available shall be connected to the public sewer within five years after the public sewer becomes available.

4. Buildings or structures connected to septic tanks in territory not located within the City limits at the effective date of the ordinance codified in this chapter, but which territory is subsequently annexed to the City, shall be connected to the public sewer within five years from the effective date of the annexation, or within five years after the public sewer becomes available, whichever occurs later.

5. Buildings or structures connected to septic tanks which experience failure as determined by the City Manager within the five-year grace periods stated in subsections (B)(3) and (4) of this Section shall be connected to the public sewer immediately.

11.06.060 Rules and regulations.

B. Compliance. No person shall discharge or allow the discharge of or dump sanitary sewage or other waste materials into the sewerage system of the City except in compliance with the terms of and upon payment of the fees provided in this chapter.

I. No User Shall Supply Services. No sewer user using sewer services supplied by the City shall supply any other person with said sewer service, or allow any other person the use of such sewer service from said sewer user's sewer connection, or permit a further connection to be made to said sewer user's connection of his or any other premises.

4. Billing and Payments.

a. The regular billing for sewer service charges shall be monthly. If the bill is not paid within 15 days from the due date, the same shall be considered delinquent.

b. As an alternative to any of the other procedures herein provided, the City may bring an action against the person or persons who occupied the premises, or who requested the connection to the sewer system, or if no such request was made, then to the owner of record of such premises, when the service was rendered for the collection of the amount of delinquent rate and all penalties and costs of collection including a reasonable attorneys' fee.

c. Upon delinquency, the City may, upon 10 days' notice, order the user to disconnect his premises from the City's facilities.

d. Premises to which charges have become delinquent may be disconnected by the City if the user fails to comply with the order to disconnect. The City Manager shall estimate the cost of disconnection of such premises and the cost of reconnection and such user shall deposit the cost as estimated, before such premises are reconnected to the sewer system.

e. During the period of nonconnection or disconnection, habitation of such premises by human beings shall constitute a public nuisance, whereupon the City Council shall cause

proceedings to be brought for the abatement of the occupancy of said premises by human beings. In such event, a reasonable attorney's fee shall become due as a penalty for nonpayment.

f. Following the preparing and filing of a written report, where required, the giving of notice of such report or of such schedule of fees and charges and the hearing thereon, the amounts of such fees, charges and interest shall constitute a lien against the lot or parcel of land against which levied or imposed.

Typical Timeline for Disconnection for Non-Payment

Dates	Action	Number of Days Since Billing
3/23/2012	Utility Bill mailed out (due April 10th)	0
4/10/2012	Payment for March 23rd billing is due	17
4/23/2012	New Bill sent out with new billing amount and past due amount (due May 10th)	30
5/10/2012	Payment for March 23rd and April 23rd utility bills are due.	47
5/11/2012	If no payment for March 23rd bill is received, customer is charged a 10% late fee on the March 23rd balance and a late notice is mailed out with a minimum payment due to restore services. 11.05.080 About 11% of our customers are mailed late notices each month (about 350 notices mailed monthly)	48
5/22/2012	Minimum payment due to restore services. (on the average 300 of the 350 pay by this date)	59
5/23/2012	List provided to Public Works to disconnect water service. Shut off fee of \$25.00 is placed on customer account. On the average 50 accounts get shut off each month. Of those about 45 pay upon being shutoff. Service is restored the day they pay. The remaining 5 either have abandoned the property, or begin to abuse the system.	60

Notes:

As long as there is someone living in the house flat rates are still charged until we notice the house is vacant. 8.01.020, Sewer system are an open constant connection system.
If customer has been disconnected and still hasn't paid - Garbage cans can be pulled if cans are accessible.
If garbage cans are pulled, customer will not be billed any further garbage flat rates until this service is restored.

Typical Timeline for Abuse of System

Customer turns city water valve back on by themselves. **Violation 11.05.200 Service connection and disconnection**

We discover this though those still on shutoff list. We turn customer back off and place a padlock on meter. Customer put on watch list.

Charge for turning their own service back on \$ 25.00

Customer breaks lock and curbstop and turns City water valve back on. **Violation 11.05.200 & 11.05.110(F)**

We discover this though checking watch list accounts. Water is turned off the meter is removed.

Charge for turning their own service back on \$ 25.00

Charge for broken lock \$ 35.00

Charge for broken curbstop \$ 175.00

Charge for having to pull the meter \$ 25.00

Customer bypasses the meterbox and runs a line directly to their lines. **Violation 11.05.150 Cross-connection control**

We discover this through checking the watch list accounts. Public works removes their contraption and removes the residents ability to bypass the lines again.

Public Works takes pictures and will notify the Police of the cross-connection

Customer runs a hose from neighbors house. **Violation 11.05.110 B. Number of Customers on a Meter**

**APPROVE A BUDGET ADJUSTMENT AND SUPPLEMENTAL AGREEMENT FOR PROFESSIONAL
ENGINEERING SERVICES FOR THE DESIGN OF THE HIGHWAY 33 AND INYO AVENUE
INTERSECTION IMPROVEMENTS WITH AECOM**

RECOMMENDATION:

It is recommended that the City Council approve Resolution No. 2012- authorizing a supplemental agreement and budget adjustment in the amount of \$48,005.00 to the City Engineer Services Agreement for the design of the Highway 33 and Inyo Avenue Intersection Improvements with AECOM and authorize the City Manager to execute said agreement.

BACKGROUND:

The intersection of Highway 33 and Inyo Avenue is not complete or constructed to the ultimate right-of-way for optimum configuration for safety and service. It is lacking completed curb, gutter and sidewalk, and has had 2 accidents in the last two years. In addition, an AutoZone store is breaking ground this month which will increase traffic at this location, specially turning movements. This project is identified in the City's Capital Improvement Program for design, right-of-way acquisition, and construction FY 12/13 – 13/14.

ANALYSIS:

In describing current traffic conditions and long term circulation needs, it is necessary to compare existing traffic volumes and future forecasts to Level of Service (LOS) thresholds. LOS is a qualitative measure of traffic operating conditions whereby a letter grade, "A" through "F", corresponding to progressively worsening traffic operating conditions, is assigned to an intersection or roadway segment.

Level of Service Definitions - Intersections

- "A" Uncongested operations, all queues clear in a single-signal cycle.
- "B" Uncongested operations, all queues clear in a single cycle.
- "C" Light congestion, occasional backups on critical approaches.
- "D" Significant congestion of critical approaches but intersection functional. Cars required to wait through more than one cycle during short peaks. No long queues formed.
- "E" Severe congestion with some long standing queues on critical approaches. Blockage of intersection may occur if traffic signal does not provide for protected turning movements. Traffic queue may block nearby intersection(s) upstream of critical approaches.
- "F" Total breakdown, stop-and-go operation.

The City of Newman General Plan goal is a LOS "C" as the applicable design standard. Currently, this intersection is operating at a LOS "D" during A.M. Peak Hour and LOS "C" during P.M. Peak hour. However, at General Plan build out the intersection is projected to be at a LOS "F". With the ultimate build out and signalization of the intersection it is projected to be an LOS "C".

Currently, the observed traffic volumes satisfy Caltrans warrant for peak hour volume, but not the peak hour warrant predicated on total delay at the intersection. In order to install the traffic signals, the intersection would need to meet the traffic volumes to satisfy CalTrans warrants. Therefore, this project is to design the intersection to ultimate build out in accordance with the General Plan including the traffic signals; however the signals would not be installed at this time. The project would install the curb, gutter, sidewalk, handicap ramps, paving, street lights, and underground for the traffic signals to the ultimate configuration. Once the intersection meets the warrants established by Caltrans, then the signals would be installed. Construction of these improvements is being planned for in FY 12/13 – 13/14, with funding coming from RSTP through StanCog and developer fees.

FISCAL IMPACT:

Contract Amendment Request - \$48,005.00

Traffic Impact Fee - \$48,005.00

CONCLUSION:

The intersection of Highway 33 and Inyo Avenue has reached a LOS "C". With the addition of the AutoZone development and future growth, the intersection will exceed the goal in the General Plan of an LOS "C". This project will be to design the intersection improvements to ultimate build out of the General Plan to maintain the level of service at or below LOS "C". Therefore, staff recommends City Council approve a supplemental agreement and budget adjustment in the amount of \$48,005.00 to the City Engineer Services Agreement for Professional Engineering Services for the design of the Highway 33 and Inyo Avenue Intersection Improvements with AECOM and authorize the City Manager to execute said agreement.

ATTACHMENTS:

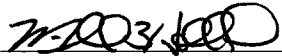
1. Resolution 2012-
2. Supplemental Agreement for Professional Engineering Services

Respectfully Submitted,



Garner R. Reynolds
Director of Public Works

REVIEWED/CONCUR:



Michael E. Holland
City Manager

RESOLUTION NO. 2012-

A RESOLUTION AUTHORIZING AUTHORIZING A SUPPLEMENTAL AGREEMENT AND BUDGET ADJUSTMENT IN THE AMOUNT OF \$48,005.00 TO THE CITY ENGINEER SERVICES AGREEMENT FOR THE DESIGN OF THE HIGHWAY 33 AND INYO AVENUE INTERSECTION IMPROVEMENTS WITH AECOM AND AUTHORIZE THE CITY MANAGER TO EXECUTE SAID AGREEMENT

WHEREAS, the City of Newman desires to maintain adequate traffic levels of service and address long term circulation needs ; and

WHEREAS, a recent traffic study was completed and indicated the current Level of Service is approaching a less than desirable level; and

WHEREAS, the intersection of Highway 33 and Inyo Avenue is not currently constructed to ultimate configuration as shown within the General Plan; and

WHEREAS, the current configuration does not optimize safety and service levels for residents and visitors; and

WHEREAS, the impending construction of the AutoZone store will increase traffic at this location, specially turning movements; and

NOW, THEREFORE, BE IT RESOLVED by the City Council does hereby authorize a supplemental agreement and budget adjustment in the amount of \$48,005.00 to the City Engineer Services Agreement for the design of the Highway 33 and Inyo Avenue intersection improvements with AECOM and authorizes the city manager to execute said agreement.

The foregoing resolution was introduced at a regular meeting of the City of Newman held on the 13th day of March, 2012 by Council Member _____, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following roll call vote:

AYES:
NOES:
ABSENT:

APPROVED:

Mayor

ATTEST:

Deputy City Clerk

SUPPLEMENTAL AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES
FOR THE
CITY OF NEWMAN
HIGHWAY 33 AND INYO AVENUE INTERSECTION IMPROVEMENTS

THIS AGREEMENT entered into this ____ day of February, 2012 between the Client, CITY OF NEWMAN (herein after called Client) and the Consultant, AECOM (herein after called Consultant) for construction management services in connection with the construction of the Highway 33 and Inyo Avenue Intersection Improvements. The Client and Consultant rights, duties and obligations hereunder will be performed in accordance with the terms and conditions of the Agreement for Professional Services between Client and AECOM USA, Inc. dated July 14, 2009, which is fully incorporated herein by reference.

I. Scope of Services

The Consultant's services shall consist of providing design services for improvements at the intersection of Highway 33 and Inyo Avenue as described in the Scope of Work attached as Exhibit A.

II. Consultant's Compensation

In consideration for Consultant providing the services noted above, the Client agrees to compensate the Consultant on a time and material basis. The estimated budget for completing this work is \$48,000 as shown in the attached project budget.

IN WITNESS WHEREOF, the parties hereto have accepted, made and executed this agreement upon the terms, conditions and provisions above stated, the day and year first above written.

CONSULTANT:

CLIENT:

AECOM

CITY OF NEWMAN

By: _____

By: _____

Name: Kevin Berryhill

Name: Michael Holland

Title: Managing Engineer

Title: City Manager

Address: 1120 West "I" Street, Suite C
Los Banos, California 93635

Address: 1162 Main Street
Newman, California 95360

**SCOPE OF WORK
FOR
HIGHWAY 33 AND INYO AVENUE INTERSECTION IMPROVEMENTS**

We understand the City of Newman would like to improve the intersection at Highway 33 and Inyo Avenue in connection with a new Autozone store being constructed on the northwest corner of this intersection. The improvements are to include a traffic signal which may not be immediately necessary based on meeting the required traffic signal warrants. However, the City expects that these warrants will be met in the future and would like to install those portions of the signal system that Caltrans will allow, including full signalization if possible.

Our work would involve preparation of plans and specifications for submittal to Caltrans. A major portion of this work would be subcontracted to KD Anderson & Associates for design of the signal system. We would also be responsible for preparing the Encroachment Permit Application and the Permit Engineering Evaluation Report for the City's submittal package to Caltrans. The following is a description of the various tasks we anticipate to complete this work.

Task 1 - Topographic Plan

- Utilizing the topographic map of existing improvements provided by Autozone's project engineer, CEI Engineering Associates, Inc. we will perform a field survey to verify, correct and add existing topographic information to this map.
- Review recorded maps and Assessor Parcel Maps to determine the location of property lines for properties adjacent to this intersection. We will then utilize this information to determine and add street right-of-way information to the topographic map.
- Provide the completed topographic map to KD Anderson for their use in designing the signal system and striping plans.

Task 2 - Plans, Specifications and Cost Estimate

- Prepare front end documents including contract documents, general provisions and special provisions along with technical specifications for any public improvements required for the work.
- Coordinate with KD Anderson to include their plans and technical specifications to provide a complete set of plans and specifications.
- Work with KD Anderson to develop an Engineer's Preliminary Estimate of Cost for construction of the project.

Task 3 – Caltrans Forms

- Prepare an Encroachment Permit Application for Caltrans.
- Prepare Fact Sheets for each Exception to Advisory Design Standards.

EXHIBIT A

- Prepare the Permit Engineering Evaluation Report with comments and supporting documentation utilizing information developed by KD Anderson during their evaluation of traffic signal warrants.

Task 4 – Project Management

- Attend meetings with City Staff. We have budgeted for two team meetings to discuss the project and will be available to attend additional meetings as required as additional services.
- Attend meetings with Caltrans. We have budgeted for one meeting with Caltrans and will be available to attend additional meetings on an as needed basis as additional services.
- Other duties required to manage coordination efforts between the various team members and project components and monitor the quality assurance and quality control aspects of the project.

These tasks outline the anticipated work to prepare a complete package ready for delivery to Caltrans. Once the package has been submitted to Caltrans and comments have been received from Caltrans another meeting will need to be scheduled with City staff to determine the next steps which will depend greatly on Caltrans' comments.

Our proposed cost to complete the work outlined in the tasks above is \$48,000. We have prepared a proposed budget with a breakdown of the estimated man hours and cost for each task (see attached).

Project Budget

Highway 33/Inyo Avenue Intersection Improvements

City of Newman

Task Description	Personnel Hours					Budget				
	Principal Engineer	CADD Supervisor	Designer 2	Engineer Assistant 2	Total Hours	Labor	Subconsultant	Non-Labor Fee	Total Non-Labor	Total
Topographic Plan										
Field Survey		12		12	24	\$ 2,124		\$ 170	\$ 170	\$ 2,294
Determine Street Right-of-Way	2		4	8	14	\$ 1,326		\$ 106	\$ 106	\$ 1,432
Prepare Topographic Map of Existing Improvements	2	6		6	14	\$ 1,432		\$ 115	\$ 115	\$ 1,547
					-	\$ -			\$ -	\$ -
					-	\$ -			\$ -	\$ -
Subtotal	4	18	4	26	52	\$ 4,882	\$ -	\$ 391	\$ 391	\$ 5,273
Plans, Specifications and Cost Estimate										
Prepare Specifications	6		24		30	\$ 3,390		\$ 271	\$ 271	\$ 3,661
Prepare Plans	4	12	2	12	30	\$ 3,054		\$ 244	\$ 244	\$ 3,298
Prepare Signal Design					-	\$ -	\$ 22,500	\$ 2,700	\$ 25,200	\$ 25,200
Prepare Preliminary Engineer's Estimate	2			4	6	\$ 658		\$ 53	\$ 53	\$ 711
					-	\$ -			\$ -	\$ -
Subtotal	12	12	26	16	66	\$ 7,102	\$ 22,500	\$ 3,268	\$ 25,768	\$ 32,870
Caltrans Forms										
Prepare Caltrans Encroachment Permit Application	2		2	2	6	\$ 704		\$ 56	\$ 56	\$ 760
Prepare Fact Sheets for Design Exceptions	6	2	2	6	16	\$ 1,942		\$ 155	\$ 155	\$ 2,097
Prepare Permit Engineering Evaluation Report	2		2	6	10	\$ 992		\$ 79	\$ 79	\$ 1,071
					-	\$ -			\$ -	\$ -
					-	\$ -			\$ -	\$ -
Subtotal	10	2	6	14	32	\$ 3,638	\$ -	\$ 291	\$ 291	\$ 3,929
Project Management										
Team Meetings	6			6	12	\$ 1,542		\$ 123	\$ 123	\$ 1,665
Caltrans Meeting	6			6	12	\$ 1,542		\$ 123	\$ 123	\$ 1,665
Project Coordination	8				8	\$ 1,480		\$ 118	\$ 118	\$ 1,598
QA/QC	4		2		6	\$ 930		\$ 74	\$ 74	\$ 1,004
					-	\$ -			\$ -	\$ -
Subtotal	24	-	2	12	38	\$ 5,494	\$ -	\$ 440	\$ 440	\$ 5,934
Total	50	32	38	68	188	\$ 21,116	\$ 22,500	\$ 4,389	\$ 26,889	\$ 48,005

Project Budget

Highway 33/Inyo Avenue Intersection Improvements

City of Newman

Task Description	Personnel Hours				Budget				
	Principal Engineer	CADD Supervisor	Designer 2	Engineer Assistant 2	Total Hours	Labor	Subconsultant	Non-Labor Fee	Total Non-Labor

<u>Personnel Category</u>	<u>\$/HR</u>
Principal Engineer	\$185.00
CADD Supervisor	\$105.00
Designer 2	\$95.00
Engineer Assistant 2	\$72.00