



**AGENDA**  
**NEWMAN CITY COUNCIL/REDEVELOPMENT AGENCY**  
**REGULAR MEETING FEBRUARY 10, 2009**  
**CITY COUNCIL CHAMBERS, 7:00 P.M., 1200 MAIN STREET**

1. Call To Order.
2. Pledge Of Allegiance.
3. Invocation.
4. Roll Call.
5. Declaration Of Conflicts Of Interest.
6. Ceremonial Matters.
7. Items from the Public - Non-Agenda Items.
8. Consent Calendar
  - a. Waive All Readings Of Ordinances And Resolutions Except By Title.
  - b. Approval Of Warrants.
  - c. Approval Of Minutes Of The January 24, 2009 Special Meeting And The January 27, 2009 Regular Meeting.
9. Public Hearings
  - a. Second Reading And Adoption Of Ordinance No. 2009- , An Ordinance Amending Chapter 1.16 Of Title 1 Fees And Finances Of The Newman City Code And Authorize Staff To Prepare And Publish A Summary Of Said Ordinance.
10. Regular Business
  - a. Provide Direction For Potential Revenue Measure.
  - b. Appointment Of Members To Fill Vacancies On The Planning Commission, Parks Recreation Commission And Architectural Review Committee.
  - c. Provide Direction For Future Emergency Dispatch/911 Service.
  - d. Adopt Resolution No. 2009- , A Resolution Receiving And Accepting The General Purpose Financial Statements, The Newman Redevelopment Agency And Transportation Development Funds.

- e. Report On Proposed CDBG Projects For The Stanislaus County Annual Action Plan (FY 09-10) And Open 30 Day Public Comment Period For Said Projects.
- f. Award Bid For Howard B. Hill Jr. Park Project.
- g. First Reading And Introduction Of Ordinance No. 2009- , An Ordinance Amending Title 11.02 Public Ways Projects.
- h. Adopt Resolution No. 2009- , Amending The Annual Transportation Claim And Authorizing The City Manager To Execute The Same On Behalf Of The City Of Newman.
- i. Adopt Resolution No. 2009- , A Resolution Authorizing Mid Year Budget Review And Adjustments For The Fiscal Year 2008-2009.
- j. Report Of Cost Reduction Measure Due To Budgetary Constraints.

**11. Items From District Five Stanislaus County Supervisor.**

**12. Items From The City Manager And Staff.**

**13. Items From City Council Members.**

**14. Adjourn To Closed Session**

- a. Conference With Labor Negotiator – All Bargaining Groups- G.C. 54957.6.
- b. Conference With Legal Council - Potential Litigation – One Case - G.C. 54956.9.
- c. Return To Open Session.

**15. Adjournment.**

## Calendar of Events

February 9 - Baseball Board Meeting - 6:00 P.M.  
February 10 - City Council - 7:00 P.M.  
February 12 - Recreation Commission - 7:00 P.M.  
February 16 - President's Day  
February 18- Mayors Meeting - 6:00 P.M. - Newman  
February 19 - Planning Commission - 7:00 P.M.  
February 24 - City Council - 7:00 P.M.

March 9 - Baseball Board Meeting - 6:00 P.M.  
March 9 - NCLUSD Board Meeting - 7:15 P.M.  
March 10 - City Council - 7:00 P.M.  
March 12 - Recreation Commission - 7:00 P.M.  
March 18- Mayors Meeting - 6:00 P.M. - Hughson  
March 19 - Planning Commission - 7:00 P.M.  
March 24 - City Council - 7:00 P.M.

April 6 - NCLUSD Board Meeting - 7:15 P.M.  
April 9 - Recreation Commission - 7:00 P.M.  
April 13 - Baseball Board Meeting - 6:00 P.M.  
April 14 - City Council - 7:00 P.M.  
April 15- Mayors Meeting - 6:00 P.M. - Riverbank  
April 15- 16 - League Of California Cities Legislative Action Days - Sacramento  
April 16 - Planning Commission - 7:00 P.M.  
April 28 - City Council - 7:00 P.M.

**MINUTES**  
**NEWMAN CITY COUNCIL/REDEVELOPMENT AGENCY**  
**SPECIAL WORKSHOP MEETING JANUARY 24, 2009**  
**CITY COUNCIL CHAMBERS, 9:00 A.M., 1200 MAIN STREET**

1. **Call To Order** - Mayor Katen 9:01 A.M.
2. **Roll Call PRESENT:** Kelly, Davis, Candea, Martina and Mayor Katen  
**ABSENT:** None
3. **Declaration Of Conflicts Of Interest.** - None
4. **Workshop Business**
  - a. **Department Updates And Identification Of Goals**

City Manager Holland Stated That The Intent Of The Workshop Was To Present The City's Work Program, Brief New Council Members And Identify City Responsibilities. Holland Followed By Discussing The Roles And Responsibilities Of The Planning Commission, Parks And Recreation Commission, Architectural Review Committee And Presented The City's Hierarchal Chart. Following The Preliminary Introduction, The City Manager Discussed 2008 Accomplishments And Presented The 2009 Goals And Work Program. The Goals Presented Included Building A Foundation For The Future And A Review Of City Policies, Documents And Procedures.

Finance Director Silva Gave A Brief Introduction And Presented The Council With A PowerPoint Presentation That Identified The Following: Each City Fund And What It Includes, City Expenses/Revenues For The Current Budget Year, Budget Projections For The 09/10 And 10/11 Fiscal Years, Where Revenues Are Being Lost, Where Expenditures Are Increasing, A Breakdown Of Operating Expenses And Potential Cuts That May Be Necessary.

Chief McGill Provided A Brief Overview Of His Presentation And Broke It Down Into Two Separate PowerPoint Presentations; Department Information And Dispatch Options. The First Presentation Included The Police Department's Budget, 2008 Accomplishments, Crime Statistical Data, Potential Budget Revenue Increases, 2009 Goals And Future Issues. The Latter Presentation Provided An Overview And Examination Of The Costs Relating To Police Dispatch. Although He Did Not Have A Recommendation As To What Dispatch System The City Should Have; He Presented His Research And Promised To Return To The Council With Additional Information. McGill Introduced The Current Options Available To The City Which Included; Continue With The Status Quo, Contract With The Turlock Police Department, Contract With The Oakdale Police Department Or Enter Into A Joint Powers Agreement With The City Of Gustine. Each Option Was Explained And Discussed. The Chief Stated That The Item Would Go To Council On February 10, 2009.

Fire Chief Mel Souza Introduced Himself And Discussed The Requirements That The Volunteer Firefighters Must Meet. He Stated That He Felt That It Would Be Financially Beneficial For The City To Remain With A Volunteer Fire Department As Opposed To A Full-Time Department. He Mentioned That The Department Could Use A Truck For The Assistant Chief And That The Department Is In Need Of An Extractor As Well As A Device To Clean And Sanitize Turnouts. He Explained That Turnouts Are Approximately \$2,000.00 Per Set And Regular Cleaning Helps Prolong Their Life Spans. Souza Went On To Discuss The City's ISO Rating And How It Was Calculated. He

Followed By Stating That The Newman Volunteer Fire Department Scored A "3" And That The Highest Score is "1". He Reminded The Council That A Rating Of "3" Is Considered Quite High For A Volunteer Department.

Public Works Director Reynolds Opened With A Brief Discussion Of The City's Master Plans And What They Include; He Stated That His Department's Goal Is To Minimize The Impact On The General Fund. Reynolds Continued By Presenting An Overview Of The Department And The Department's Relation To General Plan Goals And Policies. He Went On To Discuss System Deficiencies And Future Needs For The City Limits And Sphere Of Influence. He Continued With A Discussion Of The City's Water Usage And Unaccounted Water Usage (Such As Leaks, Etc). Director Reynolds Continued On By Identifying Future Water And Storm Drain Projects To The Council. He Concluded By Identifying His Department's Principles.

Recreation Supervisor Heiberger Opened With A Description Of The Department's Events And Activities. She Stated That Basketball Season Is Currently Ongoing And Has 183 Participants This Year. She Identified That The Department Hosts A Soccer Program From August To October And Went On To Discuss The City's Martial Arts Program And Stated That They Have Over 100 Active Participants. The Department Also Hosts The Mommy And Me Program. Heiberger Was Happy To Announce The Introduction Of The FIT Kids Program Last Summer And Elaborated By Stating That The Response Was Great And The Children Really Enjoyed Themselves. The Department Held Their First Volleyball Camp Last Year In Addition To The Second Annual Soccer Camp. Heiberger Went On To Discuss The Tennis Camp And Lessons That Were In Cooperation With The School District And The Men's Adult Basketball League. She Concluded By Identifying The Teen Center's Average Attendance And Operation Hours And The Existence Of The RAP Financial Assistance Program Available To Low-Income Children.

Deputy City Clerk Maier Presented The Council With The Strides The City Has Taken In Its Technology Set-Up. He Discussed The Prior Antiquated System And The Now Improved System. Maier Went On To Discuss The City's Technology Issues And Solutions (Both Taken And Future). He Continued With Identifying The City's Accomplishments Over The Last Year And Identified Future Goals And Programs. He Discussed The Three Guiding Principles For Technology And How The City Of Newman Has Been Following Those Technology Principles In An Effort To Create A More Efficient Work Place.

#### **5. Items From The City Manager And Staff.**

City Manager Holland Asked The Council If Anyone Had Any Question Or Comments.

#### **6. Items From City Council Members.**

Council Member Martina Stated That It's A Tough Time Right Now And Commended Staff For Their Time And Work For The Presentation. He Concluded By Stating That Things Will Get Better With Time.

Mayor Katen Thanked Staff For Providing The Workshop And Felt That It Was Beneficial. He Stated That We Are Facing Challenging Times But That We Will Get Through It.

#### **7. Adjournment.**

**ACTION:** On Motion By Martina Seconded By Katen And Unanimously Carried, The Meeting Was Adjourned At 1:03 P.M.

**MINUTES**  
**NEWMAN CITY COUNCIL/REDEVELOPMENT AGENCY**  
**REGULAR MEETING JANUARY 27, 2009**  
**CITY COUNCIL CHAMBERS, 7:00 P.M., 1200 MAIN STREET**

1. **Call To Order** - Mayor Katen 7:01 P.M.
2. **Pledge Of Allegiance.**
3. **Invocation** - Mayor Katen.
4. **Roll Call PRESENT:** Kelly, Candea, and Mayor Katen.  
**ABSENT:** Davis (Excused) And Martina (Excused).
5. **Declaration Of Conflicts Of Interest** - None.
6. **Ceremonial Matters.**
  - a. Presentation To The Gonzales Family.

Chief McGill Presented The Gonzales Family With A Plaque In Remembrance Of Their Son And Former Newman Police Explorer T.J. Gonzales.

- b. Presentation By Stanislaus County District Attorney Birgit Fladager.

Stanislaus County District Attorney Birgit Fladager Reviewed How Her Office Collaborates With Local Agencies For The Protection Of The Public And The Prevention Of Crime. Fladager Presented Statistics And Information About Crimes In The County And Information Specifically About Newman. She Talked To The Council About Special Services And Units As Well As Current Projects.

7. **Items from the Public - Non-Agenda Items**-None.
8. **Consent Calendar**
  - a. Waive All Readings Of Ordinances And Resolutions Except By Title.
  - b. Approval Of Warrants.
  - c. Approval Of Minutes Of The January 13, 2009 Regular Meeting.
  - d. Adopt Resolution No. 2009-3, Rejecting The Claim Of Jamie Eagles.
  - e. Review And Approval Of The Annual Inflation Adjustment For Capital Facility And Impact Fees.

**ACTION:** On Motion By Kelly Seconded By Candea And Unanimously Carried, The Consent Calendar Was Approved.

9. **Public Hearings** - None

**10. Regular Business**

- a. Report On Veterinary Services Relating To Animal Control And Bid Award.

Paul Wallace, Owner Of G-N Veterinary Clinic, Reminded The Council That G-N Veterinary Clinic Has 24-Hour Service And That Their Practice Is A Multiple Doctor Practice.

Dr Rick Dehmel, A Representative From The Westside Animal Hospital, Stated That They Would Provide 24 Hour Service To The City For The Limited Amount Of Animals That It Would Be Required To Treat. He Explained That While Crafting Their Bid They Tried To Minimize Costs To The City.

**ACTION:** On Motion By Kelly Seconded By Candea And Unanimously Carried, Council Awarded The Bid To West Side Animal Hospital, For Veterinary Services Relating To Animal Control.

- b. Introduction And First Reading Of Ordinance No. 2009-01, An Ordinance Amending Chapter 1.16 Of Title 1 Fees And Finances Of The Newman City Code.

Assistant Planner Ocasio Explained That The City's Planning Application Fees Have Not Been Updated Since 1989 And In Order To Streamline The Fee Update Process, Staff Is Recommending An Ordinance Change To Allow Said Fees To Be Set By Resolution. Ocasio Commented That Staff Has Already Completed A Fee Study And If The Proposed Ordinance Is Approved That Staff Will Present A Resolution To Adopt New Fees in March.

**ACTION:** Ordinance No. 2009-01, Amending Chapter 1.16 Of Title 1 Fees And Finances Of The Newman City Code Was Introduced By Council Member Candea. Ordinance Had Its First Reading By Title Only.

- c. Adopt Resolution No. 2009-04, A Resolution Adopting New Utility Reconnection Fees.

**ACTION:** On Motion By Kelly Seconded By Candea And Unanimously Carried, Resolution No. 2009-04, A Resolution Adopting New Utility Reconnection Fees Was Approved.

- d. Adopt Resolution No. 2009-05, A Resolution Authorizing The City Manager And The Director Of Public Works To Sign All Documents, Right-Of-Way Certifications, Assurances, And Other Statements For The Construction Of The Newman Downtown Plaza Project.

**ACTION:** On Motion By Candea Seconded By Kelly And Unanimously Carried, Resolution No. 2009-05, A Resolution Authorizing The City Manager And The Director Of Public Works To Sign All Documents, Right-Of-Way Certifications, Assurances, And Other Statements For The Construction Of The Newman Downtown Plaza Project Was Adopted.

- e. Accept Proposal For Wastewater Collection, Treatment and Disposal On-Call Services.

**ACTION:** On Motion By Kelly Seconded By Candea And Unanimously Carried, The Council Agreed To Accept The Proposal For Wastewater Collection, Treatment and Disposal On-Call Services From Eco:Logic.

- f. Adopt Resolution No. 2009-06, A Resolution Authorizing The City Manger To Execute A Contract For RDA Plan Revision.

City Manager Holland explained the importance of amending our currant RDA Plan and increasing our capital limit.

**ACTION:** On Motion By Kelly Seconded By Candea And Unanimously Carried, Resolution No.2009-06, A Resolution Authorizing The City Manger To Execute A Contract For RDA Plan Revision Was Adopted.

- g. Adopt Resolution No. 2009-07, Accepting And Adopting New And Updated Job Descriptions.

**ACTION:** On Motion By Candea Seconded By Kelly And Unanimously Carried, Resolution No. 2009-07, Accepting And Adopting New And Updated Job Descriptions Was Adopted.

## **11. Items From District Five Stanislaus County Supervisor**

Supervisor DeMartini Mentioned That He Gave The State Of The County Address Earlier In The Day. He Explained To The Council That They Are Still Working On The Orestimba Flood Control Project And Will Soon Meet With Congressman Cardoza To Try To Secure Funding. He Informed The Council That The West Side Health Care Task Force Recently Held A Productive Meeting In Gustine And Mentioned That A Long Term Goal Is To Have A 24 Hour Emergency Clinic On The West Side. DeMartini Told Everyone The Next West Side Health Care Task Meeting Is On March 12<sup>th</sup> In Newman At 6:30 P.M.

## **12. Items From The City Manager And Staff.**

City Manager Holland Announced That The I-Bank Will Make A Ruling On City's Application On February 24<sup>th</sup>. He Reminded Everyone That The League Of California Cities Meeting In Turlock On Thursday Has Been Canceled. Holland Announced That It Is Possible That The City Will Receive The Grant Funding For Hill Park. He Mentioned that the City Is Accepting Applications For Open Commission And Committee Seats Until February 5<sup>th</sup>. Holland Mentioned That The City Is Developing A Recruitment Plan For Interns. In Closing, Holland Mentioned That He Would Be Attending Tomorrow Night's LAFCO Meeting In Modesto.

Chief McGill Informed The Council That The Police Department Has Been Very Busy Lately. Chief McGill Explained That The Animal Control Services Have Slowed Down From The Initial Rapid Start. He Also Told The Council That The New Records Management Field Reporting Program Is Operational And Going Very Well.

Public Works Director Reynolds Informed The Council That His Department Is Working With StanCOG To Make The Plaza Project A Part Of The Federal Stimulus Money. Reynolds Mentioned That Public Works Installed New Neighborhood Watch Signs In Conjunction With The Police Department.

**13. Items From City Council Members.**

Council Member Kelly Thanked The Staff For Their Workshop On Saturday.

Mayor Katen Mentioned That He Would Like Recent Photo Of Council Posted At City Hall. He Also Thanked Staff For The Workshop Held On The Previous Saturday And Mentioned That The City Is Facing Tough Budget Times, But Stated That We Will Get Through It.

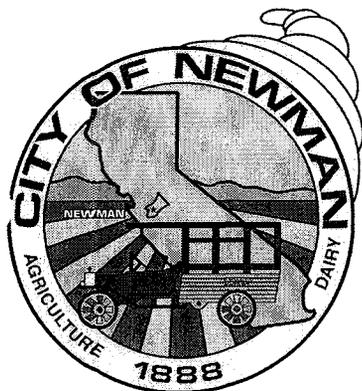
**14. Adjourn To Closed Session 8:36 P.M.**

- a. Conference With Labor Negotiator – All Bargaining Groups- G.C. 54957.6.
- b. Return To Open Session - 8:57 P.M.

No Reportable Action Was Taken

**15. Adjournment.**

**ACTION:** On Motion By Candea Seconded By Martina And Unanimously Carried, The Meeting Was Adjourned At 8:58 P.M.



**City of Newman  
Community Development Department  
Memorandum**

**From:** Stephanie Ocasio, Assistant Planner - SO  
**To:** Honorable Mayor and Members of the City Council  
**Date:** February 10, 2009  
**Subject:** Lawrence Backhoe Service – Invoice #1288

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Due to an administrative error, invoice #1288 for Lawrence Backhoe Service was inadvertently left off of this agenda's warrant list. Please add and approve invoice #1288 for the amount of \$54,024.70 to this meeting's warrants. This expense is a part of the CDBG Water and Sewer Line Replacement project and will be reimbursed with CDBG funds.

I am more than happy to answer any questions that you may have, thank you.

# Lawrence Backhoe Service

General Engineering & Building Contractor  
 License No. 696064  
 1338 N. Norfolk Ct.  
 Atwater, CA 95301  
 Phone or Fax: (209) 358-2544  
 Email: wedig4u@elite.net



# Invoice

Date	Invoice No.
1/20/2009	1288

### Bill To:

City of Newman  
 Attn: Garner Reynolds  
 PO Box 787  
 Newman, CA 95360

P.O./Job No.	Terms	Contact	Project/Jobsite
	Net 10th	Garner Reynolds	Sanitary Sewer Line Rplcmnt

Date	Field Tag No.	Description	Quantity	Rate	Amount
1/20/2009	-	PROGRESS PAYMENT NO. 2			
1/20/2009	-	Bid Item No. 1 - Construction Area Traffic Control Signs	0.75	3,500.00	2,625.00
1/20/2009	-	Bid Item No. 2 - R & d Existing SS Facilities	0.85	3,500.00	2,975.00
1/20/2009	-	Bid Item No. 3 - 6" PVC (SDR26)	536	29.00	15,544.00
1/20/2009	-	Bid Item No. 4 - 6" PVC (SDR35)	480	29.00	13,920.00
1/20/2009	-	Bid Item No. 5 - Connect to Existing SSMH	5	350.00	1,750.00
1/20/2009	-	Bid Item No. 6 - SSMH	2	3,500.00	7,000.00
1/20/2009	-	Bid Item No. 7 - Reconnect 4" SS Service to SRD26	17	150.00	2,550.00
1/20/2009	-	Bid Item No. 8 - Reconnect 4" SS Service to SRD35	15	150.00	2,250.00
1/20/2009	-	Bid Item No. 10 - Aggregate Base Trench Patch	1,050	3.80	3,990.00
1/20/2009	-	Change Order No. 1 - Remove and dispose of 2" steel pipe	445	2.50	1,112.50
1/20/2009	-	Change Order No. 1 - Extra trenching and materials	20	35.00	700.00
1/20/2009	-	Change Order No. 1 - Install 6" Ductile Iron Pipe @ Inyo Street Crossing	110	51.00	5,610.00
1/20/2009	-	Less 10% Retention	-0.1	60,018.00	-6,001.80
		CODE <u>20-7769-50</u>			
		SIGN <u>Garner Reynolds</u>			
		RETURN BY _____			
Thank you for your business!				<b>Total:</b>	<b>\$54024.70</b>

Date.: Feb 2, 2009  
Time.: 8:20 am  
Run by: EMILY M. FARIA

CITY OF NEWMAN  
CASH DISBURSEMENTS REPORT

Page.: 1  
List.: NEW1  
Group: PYCPDP

Ck #	Check Date	CK Amount	Vendor Name	Description
035318	01/27/09	1750.00	DON HUTCHINS	CONTRACT SERV/INTERIM LT HUTCHINS THRU 1/31/09
035319	01/28/09	50.00	MERCED COUNTY CLERKS OFFICE	SOUZA FILING NOD/MERCED COUNTY
Sub-Total:		----- 1800.00		
Grn-Total:		----- 1800.00		
Count:	2			

Date.: Feb 6, 2009  
Time.: 10:16 am  
Run by: EMILY M. FARIA

CITY OF NEWMAN  
CASH DISBURSEMENTS REPORT

Page.: 1  
List.: NEW1  
Group: PYCPDP

Ck #	Check Date	CK Amount	Vendor Name	Description
035260	02/04/09	-45.00	DYNAMIC SOLUTIONS FOR JUSTICE	Ck# 035260 Reversed
035261	02/04/09	-10.00	MIGUEL VILLALOBOS (NT)	Ck# 035261 Reversed
035320	02/03/09	2568.03	BUSINESS CARD	DOG CARRIER/ANIMAL CONTROL SUPPLIES/PATCHES/DUES
035321	02/06/09	143.92	AT&T	EMERGENCY DISPATCH LINE/PD/01/07/09 TO 02/06/09
035322	02/06/09	561.75	AT&T/MCI	TELEPHONE SERVICE 01/01/09 TO 01/31/09
035323	02/06/09	18.06	AT&T LONG DISTANCE	LONG DISTANCE SERVICE 12/1/08 TO 12/31/08
035324	02/06/09	440.87	AT&T	T1 LINE AT PD/12/20/08 TO 01/19/09
035325	02/06/09	440.00	BJ'S CONSUMER'S CHOICE IN	PEST CONTROL SERVICES 01/16/09
035326	02/06/09	590.00	BORGE'S GLASS & MIRROR	REPLACED 2 WINDOWS TEEN CENTER
035327	02/06/09	3566.31	W.H. BRESHEARS, INC.	GASOLINE & DIESEL PURCHASES/JAN 2009
035328	02/06/09	255.00	BURTON'S FIRE, INC	INSTALL THERMAL IMAGING CAMERA/UNIT 80
035329	02/06/09	732.00	CALIFORNIA RURAL WATER	MEMBERSHIP DUES/2009/WWTP
035330	02/06/09	110.00	CALIFORNIA SOCIETY OF	ANNUAL MEMBERSHIP DUES/2009/S. SILVA
035331	02/06/09	120.51	NICK CANDEA	MILEAGE REIMBURSEMENT/LCC CONFERENCE/CANDEA
035332	02/06/09	166.41	CARLOS CANTU (NT)	REIMBURSE BOOKS/PARKING/REGISTRATION/C. CANTU
035333	02/06/09	100.00	JEFF CARTER	PARKING LOT RENT/FEB 2009
035334	02/06/09	253.50	CBA (ADMIN FEES)	DENTAL-VISION BENEFITS/FEB 2009
035335	02/06/09	248.93	CENTRAL SANITARY SUPPLY	WHITE PAPER TOWEL ROLLS/CANLINERS
035336	02/06/09	43.54	CHEVRON	GASOLINE PURCHASES/PD/12/22/08 TO 01/21/09
035337	02/06/09	162.87	CIT TECHNOLOGY FIN SERV, INC	MS GSA OFFICE PRO PLUS LEASE/FEB 2009/PD
035338	02/06/09	1175.81	CITY OF MODESTO, FLEET SERVICE	BATTERY/ALTERNATOR/REROUTE WIRES TO SHOTGUN LOCKS
035338	02/06/09	189.21	CITY OF MODESTO, FLEET SERVICE	INSTALL POWER TO DOCKING STATION/UNIT 595/PD
035338	02/06/09	107.48	CITY OF MODESTO, FLEET SERVICE	CHEKD BATTERY/INSTALL TIMER AND REWIRED LAPTOP/PD
035338	2/06/09	7350.62	CITY OF MODESTO, FLEET SERV	PREP NEW CSO TRUCK FOR ANIMAL CONTROL SERVICE

Date.: Feb 6, 2009  
Time.: 10:16 am  
Run by: EMILY M. FARIA

CITY OF NEWMAN  
CASH DISBURSEMENTS REPORT

Page.: 2  
List.: NEW1  
Group: PYCPDP

Ck #	Check Date	CK Amount	Vendor Name	Description
035339	02/06/09	50.00	CARL J. COELHO (CHUCK)	Veh Operation FIRE/FEB 2009
035340	02/06/09	9.76	ELAINE COLLISON (NT)	REIMBURSE COFFEE AND CREAMER/PD
035341	02/06/09	94.90	COMCAST CABLE	HIGH SPEAD INTERNET 1/22/09 TO 02/21/09
035342	02/06/09	778.38	CORBIN WILLITS SYS, INC.	SERVICE AND ENHANCEMENT/FEB 2009
035343	02/06/09	124.02	ROBERTA DAVIS	MILEAGE REIMBURSEMENT/LCC CONF/R. DAVIS
035344	02/06/09	120.00	DEPART OF HEALTH SERVICES	DISTRIBUTION CERT RENEWAL GRADE D1/MUTOZA
035345	02/06/09	204.73	E&M ELECTRIC, INC.	REPAIRS TO STREET LIGHTS/MERGANSER COURT
035346	02/06/09	35.00	ENERPOWER	ELECTRIC ENERGY SERVICES 11/8/08-12/11/08
035346	02/06/09	17.00	ENERPOWER	ELECTRIC ENERGY SERVICES 11/6/08-12/5/08
035346	02/06/09	5.00	ENERPOWER	ELECTRIC ENERGY SERVICES 11/7/08-12/9/08
035346	02/06/09	642.00	ENERPOWER	ELECTRIC ENERGY SERVICES/11/7/08-12/8/08
035347	02/06/09	915.00	ENVIRONMENTAL TECHNIQUES INT	15 PROOXIDIZER/WWTP
035348	02/06/09	69.90	FIREtoWIRE, INC	WEB HOSTING 01/18/09 TO 03/17/09
035349	02/06/09	25.00	FLEX ONE/AFLAC	ADMIN FEE/URM/1/1/09 TO 1/31/09
035350	02/06/09	9.43	GARTON TRACTOR	SUPPLIES FOR STREET SWEEPER
035351	02/06/09	58.55	GEMPLERS ACCT #5224757	1 GALLON RUST CONVERTER/WWTP
035352	02/06/09	21.98	GOLDEN STATE IRRIGATION	LEATHER GLOVES/GOPHER GETTER BAIT
035352	02/06/09	12.75	GOLDEN STATE IRRIGATION	WHITE KNIT GLOVES
035352	02/06/09	18.02	GOLDEN STATE IRRIGATION	SHOP TOWELS/SAFETY GLASSES
035352	02/06/09	12.89	GOLDEN STATE IRRIGATION	SPRAY COVERALLS
035352	02/06/09	31.92	GOLDEN STATE IRRIGATION	FAST ORANGE HAND CLEANER/RAT GLUE TRAP/SHOP TOWELS
035353	02/06/09	836.72	GROENIGER & CO.	PO #09-53
035354	02/06/09	21.48	HARD DRIVE GRAPHICS	2 WHITE VINYL NUMBERS FOR CAR 596/PD
035354	02/06/09	141.74	HARD DRIVE GRAPHICS	2 CHEST EMBROIDERY SEWN ON NAVY POLOS/PD
035354	2/06/09	347.79	HARD DRIVE GRAPHICS	20 COTTON TWILL HATS/EMBROIDERED/PW

Date.: Feb 6, 2009  
Time.: 10:16 am  
Run by: EMILY M. FARIA

CITY OF NEWMAN  
CASH DISBURSEMENTS REPORT

Page.: 3  
List.: NEW1  
Group: PYCPDP

Ck #	Check Date	CK Amount	Vendor Name	Description
035355	02/06/09	1926.00	HARTFORD INS CO OF THE MIDWEST	FLOOD INSURANCE FOR WWTP
035356	02/06/09	200.00	MARIA HERNANDEZ	REFUND MEM BLDG DEPOSIT/CANCELLED/M. HERNANDEZ
035357	02/06/09	585.77	HEWLETT-PACKARD FINANCIAL SERV	HARDWARE LEASE/2/18/09 TO 3/17/09/PD
035358	02/06/09	272.16	HILTON ORANGE COUNTY	LODGING/SLI TRAINING/COSTA MESA/RICHARDSON
035359	02/06/09	350.00	HOWK SYSTEMS, INC.	REPAIRS TO CREEK CANYON LIFT STATION
035359	02/06/09	2775.19	HOWK SYSTEMS, INC.	PUMP REPAIRS TO CANAL SCHOOL LIFT STATION
035359	02/06/09	225.00	HOWK SYSTEMS, INC.	CHECK CIRCUIT BREAKERS AT WELL
035360	02/06/09	1750.00	DON HUTCHINS	CONTRACT SERVICES/INTERIM LT/HUTCHINS THRU 2/15/09
035361	02/06/09	318.90	IKON OFFICE SOLUTIONS	COPIER LEASE/CITY HALL/1/10/09-2/09/09
035361	02/06/09	325.36	IKON OFFICE SOLUTIONS	COPIER LEASE/1/25/09 TO 2/24/09/PD
035362	02/06/09	623.00	KAISER PERMANENTE	HEALTH INSURANCE PREMIUM/MARCH 2009
035363	02/06/09	120.51	ED KATEN (NT)	MILEAGE REIMBURSEMENT/LCC CONF/KATEN
035364	02/06/09	648.00	LEWIS-McCRARY PARTNERS	POLICE CHIEF-CITY MANAGER TEAM DEVELOPMENT CONF
035365	02/06/09	2548.81	MALLARD EXPRESS AUTO	RADIATOR FAN/THERMOSTAT/BRAKE PADS/OIL CHANGE
035366	02/06/09	105.00	NEWMAN ROTARY	MEMBERSHIP DUES/FINES/2009/MCGILL
035367	02/06/09	300.00	CITY OF NEWMAN ACCTS RECEIVABL	REFUND HYDRANT DEPOSIT/P&G&E TO PAY #488 & 505
035368	02/06/09	43.54	NOB HILL	COFFEE/CREAMER/SUGAR/FILTERS/DISH SOAP
035369	02/06/09	1329.00	OPERATING ENGINEERS/	HEALTH INSURANCE PREMIUM/MARCH 2009
035370	02/06/09	36713.07	P G & E	GAS AND ELECTRIC USAGE 12/4/08 TO 1/15/09
035371	02/06/09	11.56	PIONEER DRUG	PICTURES/SUPPLIES
035372	02/06/09	39.33	R-SAFE SPECIALTY	RAINSUIT/LIME VEST/PW
035372	02/06/09	48.93	R-SAFE SPECIALTY	CREWS HEADGEAR WITH RATCHET
035373	02/06/09	137.27	RAY'S RADIO SHOP	REPLACED BOARD ON RADIO/FIRE DEPT
035374	02/06/09	206.51	RICHARD & CHAMBERS	INK CARTRIDGES/CARD STOCK/REGISTER TAPE/DATE STAMP
035375	02/06/09	230.00	RANDY RICHARDSON (NT)	PER DIEM/TRAVEL TOLL/SLI TRAINING/RICHARDSON

Date.: Feb 6, 2009  
Time.: 10:16 am  
Run by: EMILY M. FARIA

CITY OF NEWMAN  
CASH DISBURSEMENTS REPORT

Page.: 4  
List.: NEW1  
Group: PYCPDP

Ck #	Check Date	CK Amount	Vendor Name	Description
035376	02/06/09	40287.92	RRM DESIGN GROUP, INC.	PROFESSIONAL SERVICES/DOWNTOWN PLAZA/THRU 10/30/08
035376	02/06/09	28671.33	RRM DESIGN GROUP, INC.	PROFESSIONAL SERVICES/DOWNTOWN PLAZA THRU 11/30/08
035376	02/06/09	36318.87	RRM DESIGN GROUP, INC.	PROFESSIONAL SERVICES/DOWNTOWN PLAZA THRU 12/31/08
035377	02/06/09	101.47	SAFE-T-LITE	50 U-BRACKETS
035377	02/06/09	53.15	SAFE-T-LITE	50 DRIVE RIVETS
035378	02/06/09	71.30	SHARPENING SHOP	CHAIN SAW REPAIRS
035379	02/06/09	2001.96	STANISLAUS COUNTY	ANIMAL CONTROL SERVICES THRU 12/31/08
035380	02/06/09	547.58	STAPLES CREDIT PLAN	SORTER/DESKPAD/BATTERIES/HP INK/PAPER/FOLDERS/
035381	02/06/09	338.50	STANISLAUS COUNTY DEPT	BUS TICKET SALES 11/1/08 TO 1/31/09
035382	02/06/09	155.73	TRAVIS BORRELLI	PORTABLE RESTROOM RENTAL/SERVICE
035383	02/06/09	1008.00	SWRCB ACCOUNTING OFFICE	ANNUAL FEE FOR STORM WATER PERMIT/2009
035384	02/06/09	488.08	T&R ENTERPRISES	REPAIRED STREET SWEEPER DUMP DOOR HINGE
035385	02/06/09	17.18	T.H.E. OFFICE CITY	NAMEPLATE/NICK CANDEA
035385	02/06/09	3.18	T.H.E. OFFICE CITY	1-HOLE PUNCH/PLANNING
035386	02/06/09	180.00	BARBARA J. TOSTA	YOUNG AT HEART INSTRUCTOR/JAN 2009
035387	02/06/09	11.80	VALLEY PARTS SERVICE	EL-12 ELECTRIC-MEC
035387	02/06/09	6.75	VALLEY PARTS SERVICE	NBF B FLUID
035387	02/06/09	6.75	VALLEY PARTS SERVICE	NBF B FLUID/SWEEPER
035387	02/06/09	62.16	VALLEY PARTS SERVICE	GREASE GUN/GREASE
035387	02/06/09	6.96	VALLEY PARTS SERVICE	MAC SPRAY ENGINE
035387	02/06/09	135.29	VALLEY PARTS SERVICE	TRAILER COUPLER FOR SEWER MACHINE
035388	02/06/09	50.00	GEORGE VARGAS	VEH OPERATION FIRE/FEB 2009
035389	02/06/09	2239.39	WESTERN FARM SERVICE, INC	FC SPREDR STICKER/GRAMOXONE/HERIMAX/AMINE-WEEDAR
035389	02/06/09	2388.95	WESTERN FARM SERVICE, INC	FC NEUTRALIZER/MADDOG/GALIGAN/WWTP
035389	02/06/09	308.97	WESTERN FARM SERVICE, INC	5 GALLONS AQUAMASTER/WWTP

Date.: Feb 6, 2009  
Time.: 10:16 am  
Run by: EMILY M. FARIA

CITY OF NEWMAN  
CASH DISBURSEMENTS REPORT

Page.: 5  
List.: NEW1  
Group: PYCPDP

Ck #	Check Date	CK Amount	Vendor Name	Description
035390	02/06/09	56.91	Y-NOT NEWMAN FLORAL	GREEN PLANT/ULIBARRI SYMPATHY
035391	02/06/09	150.00	ARMENTA, LYNN	MQ CUSTOMER REFUND FOR ARM0009
035392	02/06/09	62.49	WEST COAST MORTGAGE GRP,	MQ CUSTOMER REFUND FOR WES0029
Sub-Total:		----- 192149.01		
Grn-Total:		----- 192149.01		
Count:	103			

Honorable Mayor and Members  
of the Newman City Council

Agenda Item: **9.a.**  
City Council Meeting  
of February 10, 2009

**REPORT ON PROPOSED ORDINANCE AMENDING NEWMAN MUNICIPAL CODE**  
**TITLE 1, CHAPTER 1.16.010**

**RECOMMENDATION:**

1. Conduct Public Hearing
2. Conduct Second Reading of Ordinance #2009-XX Amending Chapter 1.16 of Title 1 Fees and Finances of the Newman City Code.
3. Adopt said Ordinance and authorize staff to publish a summary of said ordinance.

**BACKGROUND:**

During the review of the existing Planning Application fee schedule, staff found that the current schedule was adopted on October 17, 1989 (not including the Home Occupation and Site Plan Review fees amended/adopted thereafter).

As part of this planning fee analysis and review staff has found that historically, the Newman City Council approved all rate increases through an Ordinance Amendment.

To streamline the update process and better maintain an up-to-date application fee schedule, the proposed ordinance amendment was introduced at the January 27, 2009 meeting of the Newman City Council.

**ANALYSIS:**

Currently, the Municipal Code identifies specific dollar amounts for planning fees. Given the constant change in planning processing costs and requirements (such as legal advertising, postage, etc) staff recommends that the code be revised to eliminate specific amounts and subsequently set fees by resolution, as opposed to an ordinance.

**FISCAL IMPACT:**

1. Costs associated with the adoption of this ordinance are nominal.
2. Updated application fees will offset processing and staff time costs.

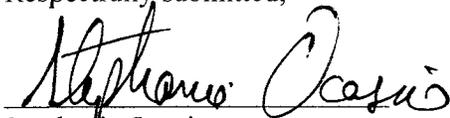
**CONCLUSION:**

The proposed ordinance amendment will make the fee update process more efficient, less costly and provide the city with revenue to offset the Community Development Department's project processing costs; including but not limited to staff time, supplies and contract services.

**ATTACHMENTS:**

1. Exhibit A – Proposed Ordinance

Respectfully submitted,



Stephanie Ocasio  
Assistant Planner

**REVIEWED/CONCUR**



Michael Holland  
City Manager

ORDINANCE NO. 2009-1

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEWMAN AMENDING  
NEWMAN MUNICIPAL CODE TITLE 1, CHAPTER 1.16.010 PLANNING FEES**

The City Council of the City of Newman does ordain as follows:

Section 1.

That Title 1 of the Newman Municipal Code is amended as follows:

**1.16.010 Planning fees <sup>1</sup>.**

The fees to be charged by the Planning Department of the City for matters coming before the Planning Commission and City Council shall be *fixed and established by Resolution of the Newman City Council.* as follows:

General Plan amendment	\$510.00
Specific Plan	Actual Cost (1)
Rezone	\$550.00
to Planned Development or PD	\$825.00 (2)
Zoning Ordinance amendment	\$760.00
Tentative subdivision map	\$590.00 (3)
Final subdivision map	\$375.00 (1)
Tentative parcel map	\$275.00
Final parcel map	\$75.00 (3)
Lot line adjustment	\$175.00
Certificate of compliance	\$190.00
Use permit	\$185.00
Home occupation use permit	\$25.00
Variance	\$340.00
Environmental review	\$75.00
Environmental impact report	Actual Cost
Time extension	\$75.00
Appeal	\$150.00
Annexation and prezone	\$850.00 (4)
General Plan amendment/rezone	\$750.00

(1) Deposit based on estimated cost required.

(2) Two hundred seventy five dollars to be refunded if project is completed. Otherwise will be used to zone property back to original zoning designation.

(3) Plus actual cost by City Engineer.

(4) Plus all of the following:

(a) All election costs if one is necessary.

(b) LAFCO filing fee and State Board of Equalization fee.

(c) Maps and legal description that comply with State Board of Equalization and LAFCO standards.

(d) Two hundred fifty dollars if protest hearing is required.

*In addition to the adopted application fee schedule, applicants shall be responsible for any additional costs incurred through/by project processing, including but not limited to administrative costs.*

Section 2.

All other sections and provisions of Title 1 shall remain in full force and effect.

Section 3.

That a duly noticed public hearing was held by the City Council.

Section 4.

This Ordinance shall take effect 30 days after the date of its adoption, and prior to the expiration of 15 days from the passage thereof shall be published and circulated in the City of Newman and thenceforth and thereafter the same shall be in full force and effect.

Introduced at a regular meeting of the City Council of the City of Newman held on the 27<sup>th</sup> day of January, 2009 by Council Member Candea, and adopted at a regular meeting of said City Council held on the 10<sup>th</sup> day of February, 2009 by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor of the City of Newman

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

Honorable Mayor and Members  
of the Newman City Council

**Agenda Item: 10.a.**  
City Council Meeting  
of February 10, 2009

**PROVIDE DIRECTION FOR POTENTIAL REVENUE MEASURE**

**RECOMMENDATION:**

Staff recommends that the City Council consider retaining the services of the Lew Edwards Group to conduct a community survey and assess constituent viewpoints -- including community opinions on the local solutions that should be implemented.

**BACKGROUND:**

The City of Newman like other government entities is facing significant budget challenges. General Fund revenues have decreased dramatically and are likely to continue to suffer for the next several years because of the current economic situation. The City's public safety departments depend entirely on General Fund revenues to continue operating and providing a high level of service to our residents. As cities across California are also anticipating "state money grabs," it is imperative that our City do what is necessary to protect and maintain our public safety services.

**ANALYSIS:**

Revenue measures have been successful in other communities to maintain current services or even enhance public safety. City Council direction has been to explore all possible options to provide high quality and essential services to our community. In an effort to provide the City Council with all available options known to staff the Lew Edwards Group was invited to make a presentation about Public Safety and General Revenue Measures. The Lew Edwards Group has a high success rate with such measures even in these challenging economic times. These types of measures have assisted communities with keeping local dollars local versus sharing them with the County and/or State of California.

At this point the Lew Edwards Group is proposing to conduct a community survey and analysis to determine budget and service priorities, constituent satisfaction, and the level of interest by our residents in developing a local solution to these challenges. If the City Council elects to move forward with the survey the results and a recommendation would be presented for further direction on whether to proceed with a local revenue measure, where every dime would be required to stay in the City of Newman to protect and maintain public safety and other services.

**FISCAL IMPACT:**

The \$30,000 expense would be paid from General Fund dollars.

**ATTACHMENTS:**

None

**CONCLUSION:**

Staff recognizes it is difficult to consider such an expense with the current budget challenges but believes it is essential to provide the City Council with as many budget options as possible to continue to provide high quality City services to our constituents.

Respectfully submitted,



Michael E. Holland  
City Manager

Honorable Mayor and Members  
of the Newman City Council

Agenda Item: **10.b.**  
City Council Meeting  
February 10, 2009

**REPORT ON APPOINTMENTS TO FILL VACANCIES ON THE PLANNING  
COMMISSION, RECREATION COMMISSION, AND ARCHITECTURAL  
REVIEW COMMITTEE**

**RECOMMENDATION:**

Consider appointment or reappointment of Planning Commission, Recreation Commission and Architectural Review Committee members.

**BACKGROUND:**

The City currently has two vacancies on the Planning Commission, three vacancies on the Recreation Commission and three vacancies on the Architectural Review Committee. A notice was published in the West Side Index and three applications were received for the Planning Commission, three applications for Recreation Commission and three applications for Architectural Review Committee. The following citizens submitted applications for service:

**Planning Commission**

- Don Alves
- Crescencia Maurer
- Jeff Vandervort

**Recreation Commission**

- Coral Munoz
- Jeff Patereau
- Phyllis Peavler

**Architectural Review Committee**

- Tom Applegate
- Bob Dare
- Sheldon Crow

All of the candidate's applications are attached for your review. Mr. Alves has indicated that he would prefer to be appointed to the Planning Commission, however if the Council decides otherwise, he would also like to be considered for the Recreation Commission. Potential questions for the candidates will be provided to the Council at the meeting should you decide to interview the candidates.

The appointments to Planning Commission would be effective immediately; one term would be for the remainder of the existing term which will expire in 2011 and the other would be a full four year term that will expire in 2013.

The appointments to the Recreation Commission would be effective immediately; all terms would be for the remainder of the existing terms; two of which expire in 2011 and one term expiring 2012.

The appointments to the Architectural Review Committee would be effective April 2009; all terms for Architectural Review Committee are two years in length and will expire in April of 2011.

**FISCAL IMPACT:**

N/A

Respectfully submitted,

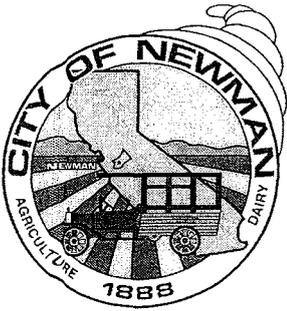


Mike Maier  
Deputy City Clerk

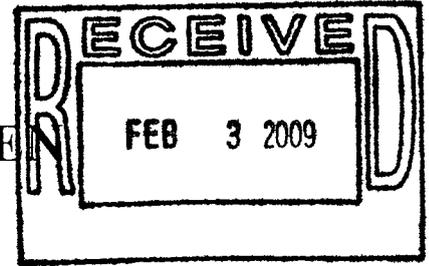
**REVIEWED/CONCUR:**



Michael E. Holland  
City Manager



City of Newman  
APPLICATION FOR CITIZEN  
SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Crescencia Maurer

ADDRESS: 1205 "P" Street, Newman, CA 95360

HOME PHONE: 862-0608 BUSINESS PHONE: 862-0608

OCCUPATION: independent consultant, see attached resume.

EDUCATION: (List highest year completed and all degrees): \_\_\_\_\_

Masters of Environmental Management, 1994, Duke University, Durham, NC

Bachelor of Arts, 1987, Pomona College, Claremont, CA

Are there any workday evenings you could not meet?  Yes  No

If so please list: Wednesdays 6-7 p.m.

Why are you interested in this position? see attached statement.

What do you consider to be your major qualifications? See attached statement.

Please attach a written statement containing any additional information you feel would be helpful to the City Council.

Why are you interested in this position?

The City of Newman and all of Stanislaus County's smaller municipalities face tough economic times. This requires creative approaches as well as hard choices. If selected to serve on the planning commission, my goal would be to help city staff and city council members work through the difficult choices they face as they try to stick to and realize some of the long-term development goals and projects already in the pipeline for the City of Newman.

What do you consider to be your major qualifications?

I work as an independent consultant on international development projects for non-profits (the Institute of International Education, World Resources Institute) as well as government agencies like the U.S. Agency for International Development (USAID). Consequently, I understand the practicalities of executing development projects (budgeting, organizing a project team, jumping through federal government "hoops" or requirements to get a project off the ground, managing and communicating with a project team, managing conflicts among various parties, etc). The following areas of substantive expertise might also be relevant: urban environmental problems and public participation in environmental decision-making. Finally, I am fluent in Spanish and Portuguese and have a working knowledge of Mandarin Chinese.

Since moving to Newman in 2005, I have become very active in my community and now serve on the board of two local organizations: the Newman Cooperative Nursery School (NCNS) and the Friends of the Newman Library (FONL). In those positions I have helped solve problems at the local level. Examples of tasks I have taken on include: reviving the board and membership of the FONL, applying for and obtaining non-profit status for the FONL, presenting and successfully winning an appeal to the IRS on behalf of the nursery school, developing a treasurer's hand book to create an institutional memory of the nursery school's financial matters, and instituting an annual salary and tuition analysis for the NCNS.

## **ENVIRONMENTAL POLICY & FINANCE**

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**CRESCENCIA MAURER**  
INDEPENDENT CONSULTANT

**+1(209)862-0608**  
[crescenciam@msn.com](mailto:crescenciam@msn.com)

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1205 "P" STREET • NEWMAN, CA 95360 • USA

**CRESCENCIA MAURER**  
**1205 "P" STREET**  
**NEWMAN, CA 95360**  
**TEL/FAX: (209) 862-0608, E-MAIL: CRESCENCIAM@MSN.COM**

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**Summary:**

Crescencia Maurer works with non-profit institutions and development agencies to evaluate environmental governance challenges and public participation in decision-making. Her areas of expertise include electricity sector decision-making, urban environmental problems, capital flows to developing countries, and export credit agencies.

**Education:**

- M.E.M.**     ***Master's in Environmental Management***, May 1994  
Concentration in Natural Resource Economics and Policy  
School of the Environment, Duke University, Durham, NC
- B.A.**       ***International Relations and Asian Studies***, May 1987  
Pomona College, Claremont, CA

**Experience:**

- 6/05-p     ***Environmental Policy and Finance, Newman, CA.*** Independent consultant supporting policy research focused on the nexus between finance and environmentally sustainable development. Principal clients are the Institutions and Governance Program and the Climate, Energy, and Pollution Program of the World Resources Institute, the Institute of International Education, and the U.S. Agency for International Development.
- 10/99-9/04   ***Senior Associate, Institutions and Governance Program, World Resources Institute, Washington, D.C.*** Managed projects and conducted research on environmental institutions and policies in developing countries. Research areas include the environmental impacts of international financial flows, the environmental practices and policies of export credit agencies, electricity and power sector reform, and public access to decision-making that affects the environment.

- 2/95-9/99 **Associate, Latin America Program, Center for International Development and Environment, World Resources Institute, Washington, D.C.** Project Management of technical assistance projects with government agencies and non-governmental organizations in South America. Many projects focused on increasing public participation in environmental decision-making, developing environmental information for decision-makers and identifying policy approaches and management regimes tested in a variety of developing countries.
- 9/94-1/95 **Urban Environment Specialist, Abt Associates, Bethesda, MD.** Preparation of a consulting report on the state of urban environmental management in South America. Assembled two volumes of reference materials and case studies of effective urban environmental management initiatives. The principal client (USAID's Regional Housing and Urban Development) utilized these deliverables to develop a technical assistance strategy for the region.
- 7/94-9/94 **Water Resources Consultant, Pan-American Health Organization, Washington, D.C.** Technical assistance to a cholera prevention program, with a focus on Bolivia, Brazil and Central America. The program stressed protection of water quality at the household level to reduce morbidity and mortality from enteric diseases. Worked with units in ministries of health responsible for planning cholera prevention efforts.
- 1989-1992 **Analyst, Science Applications International Corporation, McLean, VA.** Supported competitor intelligence projects that examined dual-use and commercial technologies, R&D programs, and technology policy in the People's Republic China and Japan. Major research areas included: vehicle and automotive technologies, biotechnology, and systems integration.

**Languages:**

	<b>Speaking</b>	<b>Reading</b>	<b>Writing</b>
Spanish	Fluent	Fluent	Fluent
Portuguese	Fluent	Fluent	Good
Mandarin	Fair	Fair	Poor

**Publications and Research Papers:**

Maurer, Crescencia and Smita Nakhoda. 2009. "Greenhouse Gas Accounting Among Development Finance Institutions." Draft research report for the International Financial Flows and Environment Project. Washington, D.C.: World Resources Institute.

Claudia Collado, Crescencia Maurer, Tamar Pataridze, and Kumudhini Ravindra. 2007. Electricity Distribution Indicator Toolkit (EDIT) Project: User's Guide, Checklist and Indicators. Unpublished project documents. Institute of International Education. July.

Shantanu Dixit, Navroz K. Dubash, Crescencia Maurer and Smita Nakhooda . 2007. "The Electricity Governance Indicator Toolkit: Benchmarking Best Practice and Promoting Accountability in the Electricity Sector." World Resources Institute, Washington, D.C., Prayas - Pune, India, and the National Institute of Public Finance & Policy, India. June.

Frances Seymour, Crescencia Maurer and Ricardo Quiroga. 2005. *Environmental Mainstreaming: Applications in the Context of Modernization of the State, Social Development, Competitiveness, and Regional Integration*. Working Paper. Environment Division, Sustainable Development Department. Washington, D.C.: Inter-American Development Bank. November.

James Harmon, Crescencia Maurer, Jon Sohn and Tomás Carbonell. 2005. *Diverging Paths: What Role for Export Credit Agencies in Development Finance?* Washington, D.C.: World Resources Institute. September.

Frances Seymour and Crescencia Maurer. 2004. "Mainstreaming the Environment into the Inter-American Development Bank's Institutional Strategies." Report commissioned by the Environment Department, Inter-American Development Bank. Washington, D.C. May.

Crescencia Maurer. 2003. "Export Credit Agencies: Behind the Environmental Curve?" *Environmental Finance*. London, United Kingdom. November.

Crescencia Maurer with Suzanne Ehlers and Andrew Buchman. 2003. "Aligning Commitments: Public Participation, International Decision-Making and the Environment." *WRI Issue Brief*. Washington, D.C.: World Resources Institute. May.

Crescencia Maurer. 2003. *The Transition from Fossil to Renewable Energy Systems: What Role for Export Credit Agencies?* Berlin, Germany: German Advisory Council on Global Change. April.

Crescencia Maurer. 2002. "Exploring Financial Constraints to the Development of Sustainable Energy Services and Infrastructure in Developing Countries. Background Paper. Workshop on Clean Energy Financing. World Resources Institute, Washington, D.C. November 25.

Elena Petkova, Crescencia Maurer, Norbert Heninger and Frances Irwin. 2002. *Closing the Gap: Information, Participation and Justice in Decision-Making for the Environment*. Washington, D.C.: World Resources Institute.

Daniel Bouille, Hilda Dubrovsky, and Crescencia Maurer. 2002. "Argentina: Market-Driven Reform of the Electricity Sector." Navroz K. Dubash, Editor. *Power Politics: Equity and Environment in Electricity Reform*. Washington, D.C.: World Resources Institute.

Lily Donge, Masaru Kato and Crescencia Maurer. 2001. "An Environmental Analysis of Recent Trends in International Financial Flows with a Special Focus on Japan" *An Assessment of Japan's Contributions to the Global Environment Facility*. Tokyo, Japan: Global Environment Research Institute. September.

Crescencia Maurer. 2000. "Theme Two Discussion Paper: Policy and Institutional Frameworks for Promoting Corporate Responsibility and Enhancing FDI Flows Toward Sustainable Development." Policy Dialogue on the Private Sector and Sustainable Development. Stockholm Environment Institute and the Swedish Environment Minsitry. Sanga Saby, Sweden. December 10-12.

Crescencia Maurer. 2000. "Theme Three Discussion Paper: New Roles, Responsibilities and Partnerships for Key Stakeholders." Policy Dialogue on the Private Sector and Sustainable Development. Stockholm Environment Institute and the Swedish Environment Minsitry. Sanga Saby, Sweden. December 10-12.

Crescencia Maurer. 2000. "Export Credit Financing and Global Climate Change." *Nikkei Ecology*. Number 14. Page 19. August.

Crescencia Maurer with Ruchi Bhandari. 2000. "The Climate of Export Credit Agencies." *Climate Notes*. Washington, D.C.: World Resources Institute. May.

Crescencia Maurer. 1999. "Rio+8: An Assessment of National Councils for Sustainable Development." *Environmental Governance Notes*. Washington, D.C.: World Resources Institute. December.

Crescencia Maurer, Changhua Wu, Yi Wang, and Shouzheng Shen. "Water Pollution and Human Health in China." 1998. *China Environment Series*. Washington, D.C.: Woodrow Wilson International Center. Issue 2.

Robert Repetto and Crescencia Maurer with Garren C. Bird. "U.S. Competitiveness is not at Risk in the Climate Negotiations." *Climate Notes*. Washington, D.C.: World Resources Institute. October 1997.

Bruce Ferguson and Crescencia Maurer. "Urban Management for Environmental Quality in South America." *Third World Planning Review*. Volume 18. Number 2. Pages 117-154. May 1996.



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**Don Alves**

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707 Barrington Ave.  
Home (209) 862-1539 Cell (408) 857-8041

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**OBJECTIVE**

Secure a position in reverse logistics with Manager growth opportunities.

**EXPERIENCE**

**Regional Escalation Program Manager**

*Extreme Networks, Santa Clara, CA*

*2/06 – Present*

- Responsible for all logistics interactions.
- Responsible for Managing team in India.
- Responsible for all reports going to the VP.
- Data Analysis.
- Responsible all customer based in US, Mexico, Canada, APAC and UK.
- Process improvements.
- Writing procedures.
- Training.

**Senior Material Planner**

*Extreme Networks, Santa Clara, CA*

*6/03 – 2/06*

- Responsible for all WW Inventory.
- Responsible for quarterly financial reporting.
- Responsible for Department forecasting.
- Responsible for all Department training.
- Responsible for planning repairs to reflect approved budget.

**Senior RMA Administrator Supervisor**

*Extreme Networks, Santa Clara, CA*

*1/00 – 6/03*

- Setting up material flow for New RMA area.
- Responsible for reviewing and approving incoming invoices for vendor payment.
- Responsible for opening and maintaining vendor PO's.
- Responsible for all New/Unused, Defective, DOA and FAR return material Worldwide.
- Responsible for maintaining RMA team growth and development.
- Responsible for RMA shipments meeting customer 24 hours response time.
- Working with Repair Technicians on scheduling repairs to meet customer needs.
- Responsible for all Extreme Networks incoming and outgoing Vendor material Worldwide.
- Handled all return discrepancies with the Customer and Field service departments.

### Inventory Control Specialist Lead

12/94 – 1/00

*Lam Research Corporation, Fremont, CA*

- Performed all Distribution center functions receiving, put away, audits, packaging and shipping for Lam's Fremont based inventory. (Field and Customer returns, Customer paid repairs)
- Responsible for all New/Unused, Defective, DOA and FAR return material World wide approximately \$21M worth of inventory.
- Project Management Supervised operations in all weekend shifts for special projects, Relocating inventory, Reconciliation of inventory discrepancies.
- Created all receiving, DOA, FAR and Intel tracking logs and helped create the ISO 9001 procedures for the RMA department.
- Provided inventory control functions for Lam's Fremont based inventory.
- Responsible for data entry, material research, daily and weekly report generation.
- Responsible for buyer/planner machine down requests.
- Responsible for maintaining RMA teams growth and development.
- Handled all return discrepancies with the Customer and Field service departments.
- Responsible for all Lam's incoming and outgoing Vendor material Worldwide.
- Responsible for planning material for Lam's in-house repair center according to lead times.
- Acting Supervisor for all of Lam's RMA functions.

### Assembler III

1988 – 1993

*Acuson, Mt. View, CA*

- Provided the following assembly functions for Acuson's Mt. View based inventory: Low cart assembly, Power tray assembly, Upper-cart assembly and Power supply trouble shooting.
- Provided all function tests with 100% accuracy.
- Back up for all Lead duties.

### Assembler/Welder

1986 – 1988

*Foxboro ITC, San Jose, CA*

- Responsible for all MIG and TIG welding on high-pressure fixtures.
- Responsible for all oil pressure fixtures and over sized assemblies.
- Provided welded inventory for the Sub-assembly department
- Responsible for all Sub-assembly and welding inventory cycle counts.

### Assembler 11

1985 – 1986

*Rolm Mil Spec. Computers, San Jose, CA*

- Responsible for maintaining prints and power tray assemblies.

### Labor

1983 – 1985

*M&S Concrete, San Jose, 1983 – 1985*

- Responsible for all material transfers.

- Performed all clean up and tool maintenance duties.

### **EDUCATION/TRAINING CERTIFICATES**

- Morland High School - Hayward, CA.
- Forklift Certified.
- 10 Key by touch.
- Computer Skills: MS WORD, EXCEL, MS Mail, MS Outlook, Ask/Manman, Netscape 4.0 and ABC Flowcharts.
- Scopus and Sieble database.
- Power Supply Trouble Shooting.
- ESD.
- Total Quality Management.
- Leadership Training.
- Demand Solutions/DS Forecasting.
- 31K Signal Center.

### **MILITARY EXPERIENCE**

1979 –

1993

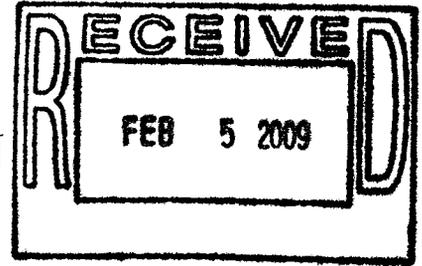
*496 MP BGE – 221 MP BN, San Jose, CA*  
Communication Chief – Honorable Discharge

### **COMMUNITY**

- Instructor Martial Arts – provide leadership for youths.



## City of Newman APPLICATION FOR CITIZEN SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Jeffrey Robert Vandervort

ADDRESS: 729 Whitechurch Way, Newman, CA 95360

HOME PHONE: 209-862-0547

BUSINESS PHONE: 408-768-2686

OCCUPATION: Residential treatment facility Manager for severely emotionally disturbed adolescent girls

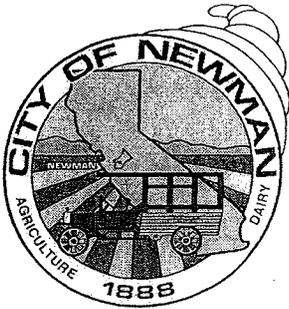
EDUCATION: (List highest year completed and all degrees): High School Diploma, Certified facilitator of Cornell University TCI (Therapeutic Crisis Intervention) training, hundreds of hours of continuing education training related to the field of mental health

Are there any workday evenings you could not meet?  Yes  No  
 If so please list: \_\_\_\_\_

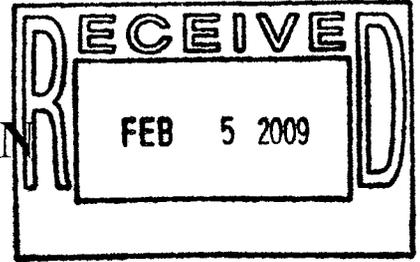
Why are you interested in this position? I have enjoyed the opportunity to serve on the commission the past two years. I have enjoyed working with and getting to know our very competent and professional city staff, as well as, my fellow commissioners. I would very much like the opportunity to continue to serve the community as a member of the commission. Thank you for your thoughtful consideration.

What do you consider to be your major qualifications? I feel that my two years experience on the commission and my integrity are my major qualifications. I have learned so much from city staff, my colleagues on the commission, from the meetings, the related workshops, and the League of California Cities Conference I attended in Sacramento. All of these experiences have made me more confident in my ability to best serve the community.

Please attach a written statement containing any additional information you feel would be helpful to the City Council.



City of Newman  
APPLICATION FOR CITIZEN  
SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Coral Muñoz

ADDRESS: 1139 Duck Blind Cir.

HOME PHONE: 209-862-0757 BUSINESS PHONE: 209-324-6339

OCCUPATION: Stay at home mom

EDUCATION: (List highest year completed and all degrees): High School graduate plus general education classes at a jr. college.

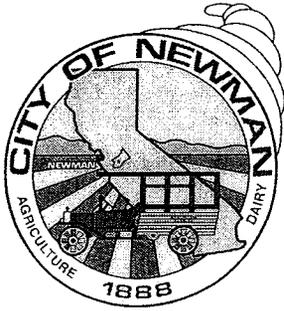
Are there any workday evenings you could not meet?  Yes  No

If so please list: \_\_\_\_\_

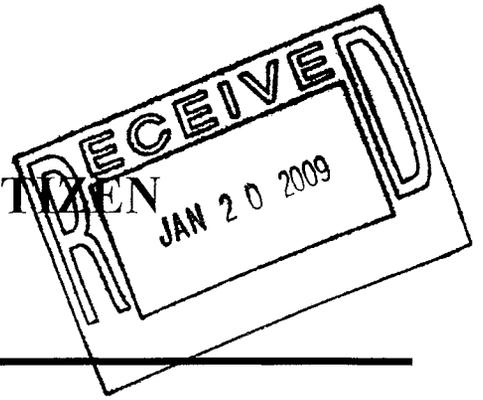
Why are you interested in this position? I want to do what I can to contribute to the cities recreation programs whether it is in the form of ideas or volunteering my time. I have 3 kids who participate in every program the city offers.

What do you consider to be your major qualifications? I have worked with the city as both an employee and a volunteer. I have been involved in the planning and running of some of the programs that are currently offered. I have been a resident for more than 14 years and have seen the city grow.

Please attach a written statement containing any additional information you feel would be helpful to the City Council.



City of Newman  
APPLICATION FOR CITIZEN  
SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Jeff Patereau

ADDRESS: 647 Waxwing Ln

HOME PHONE: 862-3795 BUSINESS PHONE: N/A

OCCUPATION: Teacher

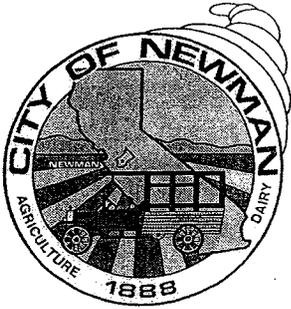
EDUCATION: (List highest year completed and all degrees): Hold a Bachelors  
in Information Technology and I am  
Completing my Masters in Education

Are there any workday evenings you could not meet?  Yes  No  
If so please list: \_\_\_\_\_

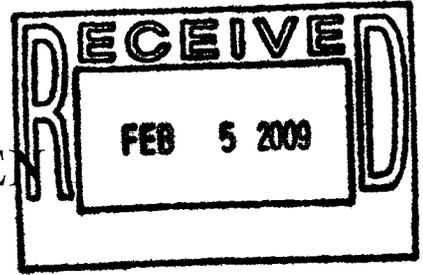
Why are you interested in this position? I would like to serve  
on this comission as a service to the  
City of Newman. In addition I have  
three children that are playing or have  
played in Newman Youth Sports.

What do you consider to be your major qualifications? I have great  
people skills and like to volunteer in  
my community. I am also the  
President of the youth base ball league  
and I formerly work for the city of  
Gilroy's recreation department in the city  
sports department.

Please attach a written statement containing any additional information you feel would be helpful to the City Council.



City of Newman  
APPLICATION FOR CITIZEN  
SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Phyllis Fowler

ADDRESS: 1032 Main St

HOME PHONE: 8627777 BUSINESS PHONE: Q

OCCUPATION: retired

EDUCATION: (List highest year completed and all degrees): HS grad

Are there any workday evenings you could not meet?  Yes  No

If so please list: 1st Mon, 3 & 4th Monday

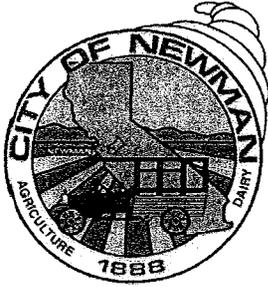
Why are you interested in this position? As a former P&R

Commissioner, I would like to see and  
be a part of future planning of parks  
along w/ having a voice in recreation/sports  
for my grand children

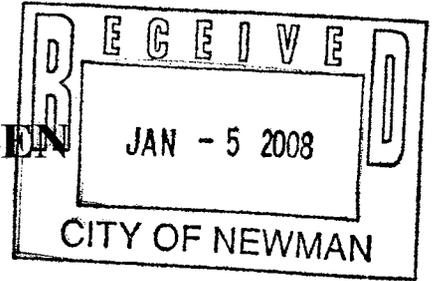
What do you consider to be your major qualifications? being fair to all

leadership ability, sense of humor

Please attach a written statement containing any additional information you feel would be helpful to the City Council.



# City of Newman APPLICATION FOR CITIZEN SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Tom Applegate

ADDRESS: 1301 Blue Teal Way, Newman, CA 95360

HOME PHONE: (209) 862-0700 BUSINESS PHONE: \_\_\_\_\_

OCCUPATION: Retired

EDUCATION: (List highest year completed and all degrees): 2 Years

\_\_\_\_\_  
\_\_\_\_\_

Are there any workday evenings you could not meet?  Yes  No  
If so please list: \_\_\_\_\_

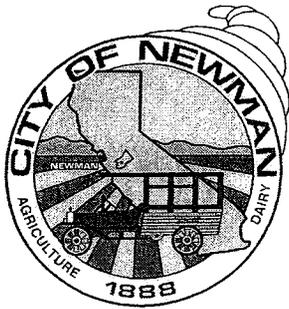
Why are you interested in this position? To continue working in the public arena and developing  
and planning the future of Newman at the direction of the city council.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

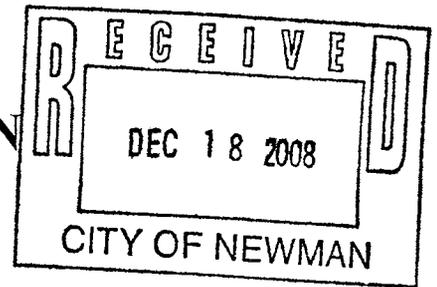
What do you consider to be your major qualifications? 37 years in banking covering real estate,  
consumer, public finance and agriculture. 11 years on the Planning Commission, 3years City Council,  
and several years on the Architectural Review Committee and a member on the Downtown Plaza and  
Street Scape committees. I feel that I have the knowledge and experience to continue in this position.

\_\_\_\_\_  
\_\_\_\_\_

Please attach a written statement containing any additional information you feel would be helpful to the City Council.



# City of Newman APPLICATION FOR CITIZEN SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: SAEEDON CROW

ADDRESS: 1233 S. ST.

HOME PHONE: 862-2376 BUSINESS PHONE: \_\_\_\_\_

OCCUPATION: Retired Double-Checker

EDUCATION: (List highest year completed and all degrees): 13

Are there any workday evenings you could not meet?  Yes  No

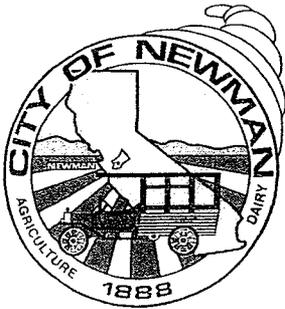
If so please list: \_\_\_\_\_

Why are you interested in this position? Continue my flawless(?) work

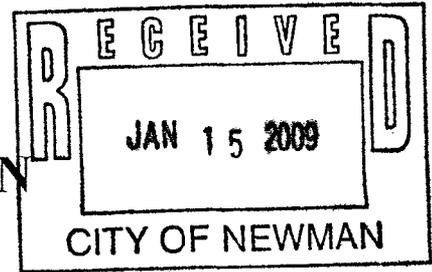
What do you consider to be your major qualifications? trained by Pros

Marcus Walker / Olexio

Please attach a written statement containing any additional information you feel would be helpful to the City Council.



# City of Newman APPLICATION FOR CITIZEN SERVICE



POSITION DESIRED:  Planning Commission  Parks & Recreation Commission  
 Architectural Review Committee  Other \_\_\_\_\_

NAME: Bob DARE

ADDRESS: 1257 P STREET

HOME PHONE: 209 862-0171 BUSINESS PHONE: —

OCCUPATION: RETIRED CONTRACTOR

EDUCATION: (List highest year completed and all degrees): B+

Are there any workday evenings you could not meet?  Yes  No  
If so please list: \_\_\_\_\_

Why are you interested in this position? CONTINUE SERVING THE CITY OF  
NEWMAN TO PRESERVE HISTORICAL VALUE OF  
OUR OLDER HOMES

What do you consider to be your major qualifications? Forty Eight YEARS  
IN ALL TYPES OF BUILDING

Please attach a written statement containing any additional information you feel would be helpful to the City Council.

Honorable Mayor and Members  
of the Newman City Council

Agenda Item: **10.c.**  
City Council Meeting  
of February 10, 2009

**PROVIDE DIRECTION FOR FUTURE EMERGENCY DISPATCH / 9-1-1 SERVICE  
FOR THE CITY OF NEWMAN**

**RECOMMENDATION:**

Staff recommends City of Newman Emergency Dispatch and 911 services remain with Stanislaus Regional 911 and staff continue efforts to improve interoperability with the City of Gustine.

**BACKGROUND:**

Newman Police & Fire dispatch as well as 911 services for the City of Newman is currently provided by Stanislaus Regional 911 Dispatch Center. Revenue reductions have necessitated the City of Newman to carefully examine all budget expenditures. Dispatch/911 service is one of the largest expenses in the Police Department operating budget. Therefore, the Police Department conducted extensive research over the course of the last seven months for other options and alternatives.

In 1999, the City of Modesto and the County of Stanislaus entered into a Joint Exercise of Powers Agreement to form a regional dispatch center. The JPA established a center that provides service for the City of Modesto, the unincorporated portions of Stanislaus County and all contract cities under contract with the Stanislaus County Sheriff's Department. Based on the language in the Joint Exercise of Powers Agreement the only members of the JPA are the County of Stanislaus and the City of Modesto. The City of Newman is not a member of the JPA but is covered under Section 4.1.4 of the JPA as "Persons not a party to this agreement." Essentially this means that the City of Newman contracts with SR911 to provide dispatching services. The JPA does have a commission in which the City of Newman is a voting member. The commission consists of seven members with three being from Stanislaus County, three from the City of Modesto, and one from the City of Newman. This contract has served the City of Newman for many years and as with most services the cost continues to increase with little to no ability to control these costs.

According to our financial records police dispatch costs for the City of Newman were \$39,104 for FY 00/01. This amount has increased steadily over the past several years to the point where the cost for FY 08/09 is just over \$160,000. The service delivered is essentially the same without any noticeable change in service delivery. Historical data indicates the operating costs for SR911 has escalated from approximately \$5,000,000.00 (five million dollars) to \$8,000,000.00 (eight million dollars) over the past seven years. SR911 mostly attributes this increase to personnel costs for salaries and an increase in staff.

It is not possible to perfectly predict our future costs with SR911 since costs are based on population and police incidents which fluctuate from year to year. Using an average increase amount of 9% SR911 costs for the City of Newman will be nearly \$250,000.00 annually by FY 13/14. Since the City of Newman is a "contract" city within the agreement, the City is required to operate under the cost sharing formula as determined by the actual members of the JPA, the City of Modesto and the County of Stanislaus. This arrangement does not provide for any costs containment and minimal at best say in the operation of the center.

**ANALYSIS:**

911 PSAP (Public Safety Answering Point) operations provide an essential lifeline to our residents during an emergency. Similarly, emergency dispatching provides a lifeline for first responders. In order to maintain these lifelines and to provide the most effective emergency response possible, it is critical the communications network be well designed, maintained, and managed.

In this same framework, the ability to control costs, financial viability, and overall operations of the Police Department were considered with the utmost importance. Using the above factors as the basis for our "options" research as well as measuring risk/cost versus benefit analysis, the following options have been identified. Please note each option has its benefits and drawbacks. An outline for each viable option follows:

***Option #1 Remain with SR911***

This option would not require any change on the part of the City of Newman. As a contract city, however, it does not allow the City of Newman to have local control over costs or operations as the JPA only provides "Member" cities to determine the cost sharing arrangement. The City of Newman does have input in the process but final control rest with the SR911 JPA. As stated earlier, these costs are expected to increase over the next few years with estimated costs of approximately \$175,000.00 in the 2009/2010 fiscal year to approximately \$250,000.00 in the 2013/2014 fiscal year (9% average increase since 2000). Refer to attached spread sheets for delineated costs.

The Police Department is not responsible for any personnel issues, day to day supervision, liabilities, and all other issues that arise with a complex and important component of law enforcement. SR911 is nearly a substantial technology improvement project that includes a new tier 1 Computer Aided Dispatch (CAD) system that will be implemented in May of 2009. Newman will fully benefit from this nearly 3 million dollar system without any new costs as the system was purchased by the City of Modesto and Stanislaus County. As a contract city we benefit from the infrastructure provided by a state of the art public safety communications center. Inoperability with the Stanislaus County Sheriff's Department is a non issue since Newman Police utilizes the same radio channel as the sheriff's department including the units in Patterson. Inoperability issues with Gustine Police will remain since both agencies are on different radio channels. Mobile and portable radios do exist that would allow Gustine and Newman officers to hear and talk to each other which would solve inoperability with Gustine.

***Option #2 Contract with City of Oakdale***

This option involves an arrangement in which the City of Newman would contract with the City of Oakdale for dispatch services. The proposal received from the City of Oakdale was \$181,000 for dispatch services. In order to utilize these services, however, there would also be an additional first year costs of \$35,000.00 to place Newman on the same Computer Aided Dispatch System (CAD), \$20,000 for a radio voting receiver, and approximately \$12,000.00 annually for a T-1 line between Oakdale and Newman to carry voice and data circuits. Similar to contracting with SR911, contracting with the City of Oakdale would not provide any future cost containment or control over operations. Additional negatives to this arrangement include being on different radio frequencies from the Stanislaus County Sheriff's Department and Gustine PD, both of which provide back up to our police officers and further decrease inoperability with our closest allied agencies. Refer to attached spread sheets for delineated costs.

***Option #3 Joint Powers Agreement with the City of Gustine and the City of Dos Palos***

This option would involve forming a Joint Powers Agreement between the three cities to provide dispatch services for the cities. Gustine and Newman work very closely with each other and the primary backup for each other on many calls. The two agencies cannot currently talk to each other on their respective primary radio channels, jeopardizing the safety of the officers and residents on shared calls for service. This arrangement has been practiced without any significant consequences for many years. There have been several drawbacks which often times make the response times slower or require multiple relayed radio calls to provide direction and need.

This option allows the dispatch center to be based locally and provides the citizens of Newman and Gustine with services provided for and by local people.

This option provides the ability of the cities to control costs by basing salaries, overhead and capital costs on a cost index more favorable to our communities rather than the cost index involved with living and working in a major metropolitan area.

The proposed JPA would consist of two members of the Newman City Council, one member of the Gustine City Council, one member of the Dos Palos City Council, and the city managers from each city (3 for Newman and 2 for Gustine and Dos Palos). Newman would contribute 44% of the operating budget, house the dispatch center, and provide operational management including all personnel matters. Gustine would contribute 29% and Dos Palos

would contribute 27% of the operating budget. The proposed cost sharing arrangement is based upon 50% population and 50% police incidents for each city.

The State of California has been approached and we have received pre-approval from the State to form a new Public Safety Answering Point (PSAP) and are pre-approved for a two position dispatch center. The state essentially funds the E911 portion (both landline and mobile) and the agencies provide the radio costs. Attached to this report are the spread sheets showing the line item costs for this arrangement and the pre-approval letter from the State of California. These state funds are secured within a 911 fund that is not in jeopardy with the state's budget crisis.

There are several areas of concern related to this option. The need to remain in contact with the Stanislaus County Sheriff's Department who provides unlimited support to our city during a major criminal or disaster event is essential and would be complicated with this option. The current economic situation in our city, region, state, and country is extremely unstable and unpredictable. Undertaking this project with so many stakeholders in this economic climate is risky. Unanticipated costs could occur eliminating any hope of budget savings. Even though our research indicates there is some financial savings over a five year period it does not appear to outweigh the uncertainties of this project as well as the complexity of managing such an operation. Police Department personnel possess the expertise to manage such an endeavor but the department lacks the resources to do so in the manner that the project would require. Additionally, the number of on-going major improvement projects already underway in the department as well as the day to day responsibilities needed to be a successful and respected police department suggests that the benefits of the JPA do not outweigh the risks associated with it. It is predictable the overall mission of the department would be compromised by attempting to implement this JPA at this time.

The Police Chief believes during these unstable and challenging times the department should focus its efforts on our primary mission of protecting and serving our community. Assuring that our community continues to receive quality service with a potentially decreased police budget for the next several years will require the department's full attention and innovation.

***Other Options Considered:***

- City of Ceres: Not interested at this time.
- City of Turlock: Interested, requiring the hiring of 5 additional Turlock dispatchers plus administrative costs with yearly proposal near \$450,000. Costs are prohibitive.
- City of Los Banos: Interested in contracting with JPA to provide dispatch service for Los Banos. Proposed JPA center could not handle the volume of police activity from Los Banos. Concerns of instability with Los Banos at this time. Timeframe for Los Banos does not match needs of JPA.
- Stand Alone Newman: Cost extremely prohibitive.
- JPA Gustine/Newman: Cost prohibitive.

**FISCAL IMPACT:**

The fiscal impacts of each option are noted above and in detail within the attached spreadsheets.

**ATTACHMENTS:**

- Attachment A – Example Personnel Costs
- Attachment B – Example Operating Budget for JPA
- Attachment C - Cost Comparison Spreadsheet
- Attachment D – SR911 Actual costs FY 00-01 through FY 08-09

**CONCLUSION:**

There isn't an inexpensive or easy answer for this community's dispatch and 911 needs. This issue is complex and difficult. Staff carefully and thoughtfully analyzed this issue to determine what is in the overall best interest of the Newman community and City of Newman.

Dispatch and 911 services is an essential service the city must continue to provide. Even though the expense associated with Option #1, remaining with SR911, is likely to cost more over five years than the proposed JPA staff believes the City of Newman should remain with SR911. The future of the economy, potential risks of a new JPA, and lack of resources within the Police Department outweigh the benefits of leaving SR911 for a new JPA. Stanislaus County law enforcement agencies are fortunate enough to have very strong partnerships and provide each other with unlimited support resources. Leaving SR911 would not jeopardize that relationship but would complicate situations where Newman relies on those partnerships such as disasters or other critical incidents requiring mutual aid. Option #3, JPA would enhance interoperability with the City of Gustine as it would move both Newman and Gustine onto the same radio channel but that improvement alone is insufficient to support a recommendation to enter into the JPA as other alternatives for interoperability do exist.

Staff recommends Option #1 remain with SR911 at this time. Staff recommends this project be closed and re-evaluated in two years if the circumstances are more stable. Staff will continue to monitor interoperability issues with Gustine and attempt to identify funding sources (grants, city funds, etc) that could fully resolve the issue.

Respectfully submitted,



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Adam McGill  
Chief of Police

**REVIEWED/CONCUR:**



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Michael Holland  
City Manager

## DISPATCH PAY SCHEDULES

Attachment "A"

PAY	A	B	C	D	E
Projected Salary Dispatcher Range 13	\$2,642	\$2,774	\$2,913	\$3,058	\$3,211
PERS	\$660	\$693	\$728	\$764	\$802
SS	\$202	\$212	\$223	\$234	\$246
MEDICAL	\$960	\$1,104	\$1,270	\$1,460	\$1,679
Total Monthly Costs	\$4,464	\$4,783	\$5,133	\$5,516	\$5,938
Total Annual Costs	\$53,568	\$57,399	\$61,594	\$66,197	\$71,259
Hourly Rate	\$15	\$16	\$17	\$18	\$19
<b>Costs for 4 Dispatchers</b>	\$214,274	\$229,595	\$246,374	\$264,787	\$285,034
Projected Salary Dispatcher/Supervisor Ann	\$3,693	\$3,878	\$4,072	\$4,275	\$4,489
PERS	\$922	\$969	\$1,017	\$1,068	\$1,121
SS	\$283	\$297	\$311	\$327	\$343
Medical	\$760	\$874	\$1,005	\$1,156	\$1,329
Total Monthly costs Supervisor	\$5,658	\$6,017	\$6,405	\$6,826	\$7,283
Total Annual Costs	\$67,897	\$72,203	\$76,862	\$81,912	\$87,394
<b>Personnel Costs</b>	\$282,170	\$301,799	\$323,237	\$346,699	\$372,429



Equipment Needs and Costs

Attachment "C"

	A	B	C	D	E	F	G	H	I
1									
2	<b>Equipment</b>	<b>Newman Standalone</b>	<b>Newman N/G/DP (.44)</b>	<b>GustineN/G/DP (.29)</b>	<b>Dos Palos N/G/DP (.27)</b>	<b>Newman N/G JPA (63.5)</b>	<b>Gustine N/G JPA (36.5)</b>	<b>Newman w/ SR911</b>	<b>Newman/ Oakdale</b>
3									
4	Telecommunications (Annual Costs)	Built into ops	Built into ops	Built into ops	Built into ops	Built into ops	Built into ops	\$13,800	\$13,800
5	Dispatch Consoles (Note 1)	\$150,000	Pd by State (note 1)	Pd by State (note 1)	Pd by State (note 1)	Pd by State (note 1)	Pd by State (note 1)	N/A	N/A
6	Server	\$3,500	\$1,540	\$1,015	\$945	\$2,223	\$1,278	N/A	\$3,500
7	Antennas/Including Installation	\$50,000	\$22,000	\$14,500	\$13,500	\$12,700	\$7,300	N/A	\$20,000
8	Radio Equipment (Mobiles and Portables)	\$15,000	\$15,000	\$0	\$0	\$15,000	\$0	N/A	N/A
9	Site Prep (Note 2)	\$10,000	\$4,400	\$2,900	\$2,700	\$6,350	\$3,650	N/A	\$10,000
10	2 Position CAD (Note 3)	\$18,000	\$12,500	\$12,500	N/A	\$12,500	\$12,500	N/A	\$35,000
11	New 800 mhz trunk	\$1,500	\$660	\$435	\$405	\$953	\$548	N/A	N/A
12	Pre Hire Costs Dispatchers	\$5,000	\$2,200	\$1,450	\$1,350	\$3,175	\$1,825	N/A	N/A
13	First Year Equipment Costs	\$253,000	\$58,300	\$32,800	\$18,900	\$52,900	\$27,100	\$0	\$68,500
14	Dispatch Proposal	\$0	\$0	\$0	\$0	\$0	\$0	\$175,490	\$181,500
15									
16	Operating Costs	\$342,970	\$150,907	\$99,461	\$92,602	\$217,786	\$125,184	\$189,290	\$195,300
17									
18									
19	<b>FY 09/10 Equipment plus Operations</b>	<b>\$595,970</b>	<b>\$209,207</b>	<b>\$132,261</b>	<b>\$111,502</b>	<b>\$270,686</b>	<b>\$152,284</b>	<b>\$189,290</b>	<b>\$263,800</b>
20									
21	Note 1: State has authorized two position PSAP with estimated value of \$150,000								
22									
23									
24	FY 10/11 costs	\$374,899	\$169,535	\$116,001	\$96,363	\$239,131	\$142,768	\$206,084	\$205,375
25									
26	FY 11/12 Costs	\$399,257	\$180,253	\$123,064	\$102,939	\$254,598	\$151,659	\$224,300	\$215,904
27									
28	<b>Total 3 year costs</b>	<b>\$1,370,125</b>	<b>\$558,995</b>	<b>\$371,326</b>	<b>\$310,804</b>	<b>\$764,415</b>	<b>\$446,711</b>	<b>\$619,674</b>	<b>\$685,079</b>
29									
30	FY 12/13 Costs	\$425,768	\$191,918	\$130,753	\$110,097	\$271,432	\$161,335	\$244,065	\$226,909
31									
32	FY 13/14 costs	\$454,685	\$204,642	\$139,139	\$117,905	\$289,795	\$171,890	\$265,518	\$236,313
33									
34	<b>Total 5 year costs</b>	<b>\$2,250,578</b>	<b>\$955,554</b>	<b>\$641,218</b>	<b>\$538,806</b>	<b>\$1,325,642</b>	<b>\$779,936</b>	<b>\$1,129,257</b>	<b>\$1,148,301</b>
35									
36									
37									
38									
39	Note 1: State would not pay for consoles due to lack of 911 calls for Newman as standalone entity. With JPA would be paid								
40	Note 2: Includes construction of computer room with racks, electricity and air-conditioning in firebay of PD								
41	Note 3: Standalone Cad would be approx. \$30000 less than multiple entity. JPA CAD would be split 50/50 between Gustine and Newman over a 5 year period. Dos Palos has separate CAD system already paid for.								
42	General Note: Percentages based on 50% population and 50 percent incidents with 1 percent from Gustine and Dos Palos additional to cover administrative costs which will be handled by the City of Newman								

**ATTACHMENT D**  
**Direct SR911 Costs for Newman**

FY 00/01	\$39,140
FY 01/02	\$91,992
FY 02/03	\$82,635
FY 03/04	\$91,426
FY 04/05	\$93,005
FY 05/06	\$123,656
FY 06/07	\$122,723
FY 07/08	\$133,129
FY 08/09	\$160,800
FY 09/10	\$175,490 (projected)

Note: These costs do include indirect costs such as T1 lines, CLETS access, mobile air cards, etc that are estimated at \$17,000 additional for FY 08/09

Honorable Mayor and Members  
of the Newman City Council

**RECEIVE AND FILE THE CERTIFIED AUDITS OF THE CITY OF NEWMAN FOR THE PERIOD  
ENDING JUNE 30, 2008**

**RECOMMENDATION:**

It is recommended that the Newman City Council:

1. Adopt resolution No. 2009- , a resolution receiving and accepting the General Purpose Financial Statement, Newman Redevelopment Agency, and Transportation Development Act funds audit for the fiscal year ending June 30, 2008

**BACKGROUND:**

Each year the City's financial records are audited by an independent Certified Public Accounting Firm. For the last three years the firm has been Clendenin Bird & Company, LLP., Certified Public Accountants. The firm's Staff Accountant in charge of our audit is Robert Kehl. Using Generally Accepted Accounting Principles (GAAP) and Generally Accepted Auditing Standards, they review our financial records and issue audited financial statements along with their Independent Auditor's Report. These reports are used by the Council, the public, and Bond Rating Agencies to evaluate the fiscal condition of the City.

The Auditor's Report states in part "the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and aggregate remaining fund information of the City of Newman, State of California, as of June 30, 2008, and the respective changes in financial position and cash flows of its proprietary fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America." The audit is considered an unqualified opinion. An unqualified opinion is the best opinion an independent auditor can give and this is what we want and would expect.

**ANALYSIS:**

Page 17 of the Financial Statements audit shows the City of Newman General Fund Unreserved and Undesignated Fund Balance at \$3,108,726. Page 20 shows that figure has actually increased from the prior fiscal year by \$157,817. Total General Fund Expenditures were \$3,836,945 and the General Fund Revenues were \$3,971,870, Transfers in and out net effect to the General Fund were \$22,892.

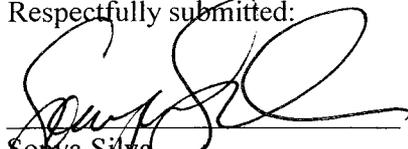
**FISCAL IMPACT:**

The cost of the audit falls in line with the original budgeted amount.

**CONCLUSION:**

As stated earlier, the audit is considered an unqualified opinion. An unqualified opinion is the best opinion an independent auditor can give, this is what we want and would expect.

Respectfully submitted:

  
\_\_\_\_\_  
Sonya Silva  
Finance Director

Reviewed/Concur

  
\_\_\_\_\_  
Michael Holland  
City Manager

**RESOLUTION NO. 2009-**  
**RDA RESOLUTION NO. 2009-**

**A RESOLUTION RECEIVING AND ACCEPTING THE GENERAL PURPOSE FINANCIAL STATEMENT, NEWMAN REDEVELOPMENT AGENCY, AND TRANSPORTATION DEVELOPMENT ACT FUNDS AUDIT FOR THE FISCAL YEAR ENDING JUNE 30, 2008**

WHEREAS, there has been submitted to the City Council of the City of Newman by CLENDENIN BIRD & COMPANY, LLP, CERTIFIED PUBLIC ACCOUNTANT, the annual General Purpose Financial Statement, Newman Redevelopment Agency and Transportation Development Act Funds Audit for the fiscal year ending June 30, 2008; and

WHEREAS, said Annual Financial Reports have been examined and considered by the City Council of the City of Newman.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newman that the General Purpose Financial Statement, Newman Redevelopment Agency, And Transportation Development Act Funds Audit of the City of Newman for the fiscal year ended June 30, 2008, submitted by CLENDENIN BIRD & COMPANY, LLP, CERTIFIED PUBLIC ACCOUNTANT, is hereby received and accepted.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Newman held on the 10th day of February, 2009, by Council Member \_\_\_\_\_, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor of the City of Newman

ATTEST:

\_\_\_\_\_  
Executive Director/Secretary of the RDA

Honorable Mayor and Members  
of the Newman City Council

**Agenda Item: 10.e.**  
City Council Meeting  
of February 10, 2009

**REPORT ON PROPOSED CDBG PROJECTS FOR THE STANISLAUS COUNTY  
ANNUAL ACTION PLAN (FY 09-10) AND OPEN 30 DAY PUBLIC COMMENT  
PERIOD FOR SAID PROJECTS**

**RECOMMENDATION:**

1. Introduce and consider the proposed CDBG Project List for the 2009/2010 Fiscal Year
2. Release the proposed project list for the required 30 day public comment period
3. Set public hearing for March 24, 2009 to close public comment period

**BACKGROUND:**

In 2005, the City of Newman became a part of the six-member CDBG/ESG consortium that is lead by Stanislaus County. As an entitlement program, the Consortium allows the City to receive an annual allotment of CDBG funds without having to apply and compete for CDBG grants.

The Federal Community Development Block Grant (CDBG) encompasses the following three specific goals:

1. Provide decent housing
2. Provide a suitable living environment
3. Expand economic opportunities

The general goal of the CDBG program is to strengthen partnerships among all levels of government and the private sector, including for/non-profit organizations, to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every American, particularly those with incomes below fifty percent (very low) and eighty percent (low) of the area's median income, respectively.

**ANALYSIS:**

In order to receive funds, the CDBG Consortium is required to prepare an Annual Action Plan (AAP) outlining its goals and projects for the upcoming fiscal year. Each member of the consortia must adopt the plan in order for the lead agency (Stanislaus County) to prepare and finalize the AAP and submit it to the Department of Housing and Urban Development (HUD).

A part of the AAP is to identify each member's CDBG project(s) for the upcoming fiscal year. Given that the Consortia has not yet identified funding amounts for 2009/2010, staff has prepared a preliminary list of projects (attached) that will be finalized upon funding allocation and HUD eligibility. The finalized list with funding amounts will be presented to the Council at the conclusion of the 30 day comment period.

**FISCAL IMPACT:**

Positive, exact 2009/2010 funding allocation has not yet been determined.

**CONCLUSION:**

To remain in good standing with the Consortia, each member is required to spend their allocations in a timely manner or risk returning funds. While some Cities face challenges with spending their allocations, the City of Newman has continually met its deadlines and has not had to return any funding.

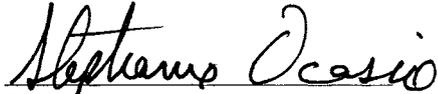
Since 2004, the City of Newman has received over 1.2 million dollars in CDBG allocations that have led to numerous projects. Based on past allocations, the City anticipates a 2009/2010 allocation in the mid \$200,000 range (in addition to roll-over funding).

Staff recommends that the Council introduce and consider the proposed CDBG project list, release the list for the required 30 day comment period and set the public hearing for March 24, 2009 to close the comment period.

**ATTACHMENTS:**

1. Exhibit A – Proposed CDBG Project List

Respectfully submitted,



Stephanie Ocasio  
Assistant Planner

**REVIEWED/CONCUR:**



Michael Holland  
City Manager

## **PROPOSED CDBG PROJECT LIST – FY 2009/2010**

### **Community Computer Training (T3)**

Sponsor a community based computer training program: Through a grant received by Stanislaus County, a computer learning curriculum has been developed. This curriculum teaches residents computer skills that will assist them with finding a job and/or progressing within the employment field. A local program will serve approximately 250 people and will be hosted in a computer lab located at the McConnell Adult Education Center.

### **PQRST/Fresno/Merced/Patchett/West Ave Infrastructure Project**

Install curb, gutter and sidewalk in the following areas:

P Street, from Yolo to Stanislaus

Q Street, from Tulare to Kern

R Street, from Yolo to Merced

S Street, from Yolo to Inyo

T Street, from Yolo to Inyo

Fresno Street, from T to West Ave

Merced Street, from T to West Ave

Patchett Drive from Leslie to Sydney

West Avenue, from Fresno to Merced

These areas either lack basic infrastructure such as curb, gutter and sidewalk or have badly damaged infrastructure due to age, tree roots, etc. This project would engineer a project and install curb, gutter and sidewalk along the above-mentioned areas.

### **Sewer Replacement Infrastructure Project**

Remove and replace antiquated and archaic water lines, sewer lines, refurbish old manholes, and replace non-conforming fire hydrants in the following areas:

Between M and L Streets (alley), from Driskell to Merced

Merced Street, from M to Eucalyptus

These lines are past their life expectancy and can cause major environmental implications with seepage and leakage.

### **Storm Drain Replacement Project**

Remove and replace archaic and damaged storm drains in the following areas:

Intersection of S and Tulare

Intersection of S and Patchett

Insufficient storm drainage can lead to flooding and water damage

### **Street Reconstruction Project**

Street repair and overlay in the following areas:

P Street, from Yolo to Inyo

Q Street, from Yolo to Inyo

These areas are in major need of repair

**Residential Area Safety Lighting project**

Increase streetlights in the following areas:

P to T Streets

Yolo to Inyo

Currently, there are only streetlights at intersections (about one light for every 400 feet). Flashing intersections along Inyo Ave (an arterial) shall also be included for safety purposes.

**School Zone Safety Lighting Project**

Increase streetlights in the following school zone areas:

R Street & Yolo Avenue

S Street & Patchett

T Street & Orestimba

Currently, there are only streetlights at intersections (about one light for every 400 feet).

Honorable Mayor and Members  
of the Newman City Council

Agenda Item: **10.f.**  
City Council Meeting  
of February 10, 2009

**AWARD BID FOR HOWARD B. HILL JR. PARK PROJECT**

**RECOMMENDATION:**

1. Adopt Resolution 2009-XX awarding bid for the Howard B. Hill Jr. Park Project.

**BACKGROUND:**

The City advertised for bids for the Howard B. Hill Jr. Park Project in the Modesto Bee on December 30, 2008 and January 6, 2009 and the West Side Index on January 1 and January 8, 2009. The solicited services included the construction of a new park including site preparation and associated site and off-site infrastructure. Two alternate options were also included in the bid proposal; the addition of two landscape berms and playground equipment. Staff had requested that bidders submit their bids including these options so that the City may better select a project contractor.

Bid Submittals were requested to include: individual bid amounts for the park site, the two landscape berms and playground equipment. Having each bidder submit this information assists the City in comparing bids and selecting the most appropriate offer for the entire project.

**ANALYSIS:**

A total of eight bids were received for the project, they are as follows:

Rank	Contractor	Base Bid	Option 1 (Playground)	Option 2 (Berms)	GRAND TOTAL
1	Playscapes Construction, Inc.	138,000	42,000	20,000	\$200,000
2	Grover Landscape Services, Inc.	148,684	62,039	26,727	\$237,450
3	East Bay Construction Company, inc.	152,330	60,070	40,619	\$253,019
4	Haskell & Haskell Engineering and Construction Services, Inc.	178,000	49,500	35,000	\$262,500
5	Harris Builders, Inc.	172,000	53,025	49,229	\$274,254
6	Blossom Valley Construction, Inc.	169,940	55,000	64,000	\$288,940
7	Elite Landscaping, Inc.	205,900	54,250	67,900	\$328,050
8	Hemington Landscape Services	354,637	106,648	66,465	\$527,750

**FISCAL IMPACT:**

\$200,000.00 - This is not a budgeted item

**CONCLUSION:**

The engineers estimate for this project was \$437,055.00. Initially, the project was to be funded by a \$300,000.00 Roberti-Z'berg-Harris-Non Urban Space and Recreation Grant in addition to a City match of \$128,571.00. As identified in the grant application the City had identified Redevelopment Funds and Park

Facility Funds for this match. However, given the State's current budget crises, that funding has now been frozen and staff is unable to determine *when or if* the funding will be released.

With the downturn in the economy, the bidding environment has become quite favorable. When the cost estimate was calculated in October 2008, the consultant was expecting bids to arrive in the \$430,000 range; at bid opening, the bids averaged at \$296,485.38 (including high bids) - a drop of 67.8% in three months. Currently, the City has a balance of \$405,500.00 in the Park Facility Fee fund, Hill Park is an eligible expense under this fund.

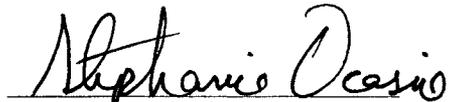
Should the Council award the bid, the City would be spending an additional \$71,429.00 over the required match amount. With the federal stimulus package under way – future project bid amounts are expected to increase. At this time, the City has an opportunity to have a \$430,000.00 park for \$200,000.00; an opportunity that will most likely not happen again.

Staff recommends that the Council award the bid to Playscapes Construction for an amount of \$200,000.00.

**ATTACHMENTS:**

1. Exhibit A – Engineer's Cost Estimate
2. Exhibit B – Bid Recommendation Letter from NTD Architecture
3. Exhibit C -- Draft Resolution 2009-XX

Respectfully submitted,



Stephanie Ocasio  
Assistant Planner

**REVIEWED/CONCUR**



Michael Holland  
City Manager

Howard B. Hill Jr. Park, Newman, California  
 Design Estimate  
 Site Work - Phase 1

**SITE TRADE SYSTEM SUMMARY**

ACRE: 1.9  
 DATE: 23-Oct-08

TRADE	SYSTEM	DESCRIPTION	COST PER		SYSTEM	
			BLDG	PER	QUANTITY	UNIT
			SF	BLDG		
205.0	1.0	SUBTOTAL-DEMOLITION		\$2,612.61	1.9	ACRES
220.0	14.0	SUBTOTAL-EXCAVATION, FILL AND GRADING	\$17,610	\$9,201.38	1.9	ACRES
277.0	15.0	SUBTOTAL- SITE UTILITIES	\$53,900	\$28,231.12	1.9	ACRES
299.0	16.0	SUBTOTAL-GENERAL SITE WORK	\$267,073	\$139,551.37	1.9	ACRES
<b>DIVISION 2 TOTAL</b>			<b>\$343,583</b>	<b>\$176,983.87</b>		
<b>TOTAL SUBCONTRACT COST</b>			<b>\$343,583</b>	<b>\$176,983.87</b>		
<b>SUBTOTAL CONSTRUCTION</b>					<b>\$343,583</b>	<b>\$176,983.87</b>
19.0		GENERAL CONDITIONS		8.0%	\$27,487	\$14,158.71
20.0		CONTINGENCY		5.0%	\$17,179	\$8,849.19
22.0		BONDS AND INSURANCE		2.5%	\$8,590	\$4,424.60
23.0		OVERHEAD & PROFIT		8.0%	\$27,487	\$14,158.71
<b>SUBTOTAL CONSTRUCTION - TODAY'S DOLLARS</b>					<b>\$424,325</b>	<b>\$218,575.08</b>
			Months	Monthly Inflation		
20.0		Escalation From Estimate Date to Midpt of Construction	5	0.3%	\$12,730	\$6,557.25
<b>TOTAL CONSTRUCTION</b>					<b>\$437,055</b>	<b>\$225,132.33</b> ACRE

Howard B. Hill Jr. Park, Newman, California  
 Design Estimate  
 Site Work - Phase 1

GFA 1.9  
 DATE: 23-Oct-08

ARCHITECT: NTD ARCHITECTURE

**SCHEMATIC DESIGN ESTIMATE**

TRADE	SYSTEM	DESCRIPTION	QUAN.	UNIT	UNIT COST	TOTAL	COST/ACRE
		DEMOLITION ALLOWANCE	1	LOT	\$5,000.00	\$5,000	\$2,612.61
<b>205.0</b>	<b>1.0</b>	<b>SUBTOTAL-DEMOLITION</b>	<b>2</b>	<b>ACRES</b>		<b>\$5,000</b>	<b>\$2,612.61</b>
		<b>PAD PREPARATION</b>					
		CLEAR AND GRUB	1.9	ACRES	\$6,000.00	\$11,483	\$6,000.00
		COMPACTION TO HARDSCAPES	462	CYDS	\$4.50	\$2,081	\$1,087.26
		FINE GRADING TO HARDSCAPES	11560	SF	\$0.35	\$4,046	\$2,114.12
<b>220.0</b>	<b>14.0</b>	<b>SUBTOTAL-EXCAVATION, FILL AND GRADING</b>	<b>2</b>	<b>ACRES</b>		<b>\$17,610</b>	<b>\$9,201.38</b>
		<b>STORM DRAIN/ EROSION CONTROL</b>	11560	SF	\$2.50	\$28,900	\$15,100.87
		<b>SITE LIGHTING</b>	20838	SF			
		<b>IRRIGATION BOOSTER PUMP</b>	1	EA	\$25,000.00	\$25,000	\$13,130.25
<b>277.0</b>	<b>15.0</b>	<b>SUBTOTAL- SITE UTILITIES</b>	<b>2</b>	<b>ACRES</b>		<b>\$53,900</b>	<b>\$28,231.12</b>
		PCC CURB	680	LF	\$17.50	\$11,900	\$6,218.01
		PCC PAVING	9278	SF			
		AC PAVING- [3 O/ 6]	11560	SF	\$4.50	\$52,020	\$27,181.57
		PLAY AREA	1255	SF			
		DG PATH	5210	SF			
		STRIPING	600	LF	\$2.90	\$1,740	\$909.19
		RETAINING WALL	140	LF			
		SOUND WALL - 6'	420	LF			
		STAGE	500	SF			
		IRRIGATION	58090	SF	\$1.50	\$87,135	\$45,529.91
		PLANTED AREA	11940	SF	\$1.20	\$14,328	\$7,486.69
		TABLES	12	EA			
		BERM	860	CYDS	\$40.00	\$34,400	\$17,974.74
		TURF	46150	SF	\$1.00	\$46,150	\$24,114.36
		TREES	18	EA	\$1,000.00	\$18,000	\$9,405.39
		ADA PARKING SIGNAGE	4	EA	\$350.00	\$1,400	\$731.53
<b>299.0</b>	<b>16.0</b>	<b>SUBTOTAL-GENERAL SITE WORK</b>	<b>2</b>	<b>ACRES</b>		<b>\$267,073</b>	<b>\$139,551.37</b>



January 28, 2009

Mr. Michael Holland, City Manager  
City of Newman  
P.O. Box 787  
Newman, CA 95360

RE: HOWARD B. HILL, JR. PARK  
NTD #2006-0290-03

Subj: Playscapes Construction Inc.

Dear Mr. Holland:

The following summary outlines information gathered to check Playscapes Construction Inc. Company's license status and insurance validity.

- 1. License Status:** Per telecom with the Contractors State License Board (800-321-2752) and CSLB web site [www.cslb.ca.gov](http://www.cslb.ca.gov) regarding Playscapes Construction Inc.  
License No. 891490, Class A  
Date License Issued: 02/24/2007  
Date License Expires: 02/28/2011  
No complaints have been received by The State Contractors License Board; their file is clear and current.
- 2. Surety Status:** State of California. Treasury's Listing of Approved Sureties (Dept Circular 570) [www.fms.treas.gov/C570/C570.html](http://www.fms.treas.gov/C570/C570.html) lists Surety Company of the Pacific as an admitted surety and licensed in the State of California.
- 3. Certificate of Liability Insurance:** State Compensation Insurance Fund for Worker's Compensation having the authority to provide coverage in the State of California.

Per the information gathered, Playscapes Construction Inc., Company's license, bond and insurance information is current and acceptable. Based on this summary, NTD considers Playscapes Construction Inc. qualified for this project.

Please feel free to call me with any questions.

Sincerely,

A handwritten signature in black ink that reads 'Barbara Crowell'. The signature is written in a cursive, flowing style.

Barbara Crowell  
Project Architect

cc: Derek Labrecque, NTD  
File 6.1.1

Department of Consumer Affairs  
**Contractors State License Board**

**Contractor's License Detail - License # 891490**

 **DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ⇒ CSLB complaint disclosure is restricted by law (B&P 7124.6). If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.
- ⇒ Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.
- ⇒ Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.
- ⇒ Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

License Number: 891490 Extract Date: 01/23/2009

PLAYSCAPES CONSTRUCTION INC

Business Information: 1852 W 11TH STREET #400  
TRACY, CA 95376

Business Phone Number: (877) 806-4626

Entity: Corporation

Issue Date: 02/24/2007

Expire Date: 02/28/2011

License Status: This license is current and active. All information below should be reviewed.

CLASS DESCRIPTION  
A GENERAL ENGINEERING CONTRACTOR  
Classifications: D12 SYNTHETIC PRODUCTS  
D03 AWNINGS  
D34 PREFABRICATED EQUIPMENT

CONTRACTOR'S BOND

This license filed Contractor's Bond number 6354427 in the amount of \$12,500 with the bonding company SURETY COMPANY OF THE PACIFIC.

Effective Date: 02/20/2007

Bonding: BOND OF QUALIFYING INDIVIDUAL

1. The Responsible Managing Officer (RMO) KRISTI LYNNE PEASE certified that he/she owns 10 percent or more of the voting stock/equity of the corporation. A bond of qualifying individual is not required.

Effective Date: 03/09/2007

BQI's Bonding History

This license has workers compensation insurance with the STATE COMPENSATION INSURANCE FUND

Policy Number: 713-0019360

Workers' Compensation: Effective Date: 05/01/2008

Expire Date: 05/01/2009

Workers' Compensation History



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## Surety Bond Company Information

Surety Company Code: B01

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Company Information: SURETY COMPANY OF THE PACIFIC  
P O BOX 10289  
VAN NUYS, CA 91410-0289  
(800) 537-1819

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## Workers' Compensation Company Information

Insurance Company  
Code: 025

---

Company Information: STATE COMPENSATION INSURANCE FUND  
1275 MARKET STREET  
SAN FRANCISCO, CA 94103

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**Surety Company of the Pacific (NAIC #12793)**

BUSINESS ADDRESS: P.O. Box 10289, Van Nuys, CA 91410. PHONE: (818) 609-9232. UNDERWRITING  
LIMITATION b/: \$413,000. SURETY LICENSES c,f/: CA. INCORPORATED IN: California.

Department of Consumer Affairs  
**Contractors State License Board**

**Contractor's License Detail - License # 825160**



**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ⇒ CSLB complaint disclosure is restricted by law (B&P 7124.6). If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.
- ⇒ Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.
- ⇒ Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.
- ⇒ Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

**License Number:** 825160 **Extract Date:** 01/26/2009  
WESTSIDE LANDSCAPE & CONCRETE

**Business Information:** P O BOX 335  
CROWS LANDING, CA 95313  
Business Phone Number: (209) 862-3908

**Entity:** Sole Ownership

**Issue Date:** 09/29/2003

**Expire Date:** 09/30/2009

**License Status:** This license is current and active. All information below should be reviewed.

**Classifications:**

CLASS	DESCRIPTION
C27	LANDSCAPING
C-8	CONCRETE

**Bonding:** CONTRACTOR'S BOND  
This license filed Contractor's Bond number GCL1226719 in the amount of \$12,500 with the bonding company  
OLD REPUBLIC SURETY COMPANY.  
**Effective Date:** 09/01/2007  
Contractor's Bonding History

**Workers' Compensation:** This license has workers compensation insurance with the  
SOUTHERN INSURANCE COMPANY  
**Policy Number:** WSI000155501  
**Effective Date:** 08/01/2008  
**Expire Date:** 08/01/2009  
Workers' Compensation History

Personal List

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## Surety Bond Company Information

**Surety Company Code:** G43

---

**Company Information:** OLD REPUBLIC SURETY COMPANY  
455 SOUTH MORLAND ROAD SUITE 301  
BROOKFIELD, WI 53005  
(262) 797-2640

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## Workers' Compensation Company Information

Insurance Company  
Code: 400

---

Company Information: SOUTHERN INSURANCE COMPANY  
P O BOX 809076  
DALLAS, TX 75380-9076  
(877) 788-6008

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**RESOLUTION NO. 2009-**

**A RESOLUTION AWARDING A BID FOR THE PIONEER PARK REHABILITATION PROJECT**

WHEREAS, the City of Newman is desirous of constructing Howard B. Hill Jr. Park; and

WHEREAS, the City of Newman has solicited for and received the following bids:

Playscapes Construction, Inc.	\$200,000
Grover Landscape Services, Inc.	\$237,450
East Bay Construction Company, inc.	\$253,019
Haskell & Haskell Engineering and Construction Services, Inc.	\$262,500
Harris Builders, Inc.	\$274,254
Blossom Valley Construction, Inc.	\$288,940
Elite Landscaping, Inc.	\$328,050
Hemington Landscape Services	\$527,750

WHEREAS, Playscapes Construction, Inc is the lowest responsible bidder in the amount of \$200,000.00; and

WHEREAS, funds for the project are available through the Park Facilities Fee fund; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newman that Playscapes Construction, Inc being the lowest bidder be awarded the bid for constructing Howard B. Hill Jr. Park in the amount of \$200,000.00.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Newman held on the 10th day of February, 2009, by Council Member \_\_\_\_\_, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor of the City of Newman

ATTEST:

\_\_\_\_\_  
Executive Director/Secretary of the RDA

Honorable Mayor and Members  
of the Newman City Council

Agenda Item: **10.g.**  
City Council Meeting  
of February 10, 2009

**REPORT ON PROPOSED ORDINANCE AMENDING NEWMAN  
MUNICIPAL CODE TITLE 11.02 – PUBLIC WAYS PROJECTS**

**RECOMMENDATION:**

It is recommended that the Newman City Council:

- Introduce an Ordinance Amending Title 11.02 Public Ways Projects of the Newman City Code.

**BACKGROUND:**

When an applicant determines the need to modify or install improvements within the right-of-way they are required to obtain an encroachment permit and are required to install the improvements to city standards. The encroachment permit is necessary to ensure the improvements are installed properly and to provide for inspections of said improvements. The Public Works Department is responsible to ensure improvements within the public right-of-way are installed to City Standard Specifications. Currently the City charges \$1.00 for the encroachment permit and \$2.00 for a re-inspection. The existing fees are not recovering the cost for administration, permit review, and public works inspections. Staff recommends City Council revise the municipal code to eliminate the specific fees charged for encroachment permits, and as an alternative authorize to set the permit application and other fees by resolution.

**ANALYSIS:**

Currently the cost charged for encroachment permits are \$1.00 and \$2.00 for re-inspections. Staff recommends raising the fees in order to recover the costs associated with administration, permit reviewing, and projecting inspections for encroachment permits.

**FISCAL IMPACT:**

None

**CONCLUSION:**

The existing ordinance allows the City to charge \$1.00 for an encroachment permit which does not recover the cost associated with the permit. Staff has determined the costs and recommends modifying the ordinance to allow the fees to be modified by resolution as authorized from time to time by City Council. The revisions to the City Municipal Code would authorize staff to modify the encroachment application fees, with City Council authorization for cost recovery purposes by resolution.

Respectfully submitted:



Garner R. Reynolds  
Public Works Director

Reviewed/Concur



Michael E. Holland  
City Manager

ORDINANCE NO. 2009-

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEWMAN  
AMENDING TITLE 11 PUBLIC WAYS PROJECTS – OF THE NEWMAN CITY CODE**

The City Council of the City of Newman does ordain as follows:

Section 1

That Title 11 of the Newman City Code be amended as follows:

1. NMC Sec. 11.02.030 Fees, shall be amended to read as follows: A fee of \$1.00 shall be charged for each permit. Said fee of \$1.00 shall include the cost of one inspection. If additional inspections are required, there shall be paid to the City an additional fee of \$2.00 for each of said additional inspections. Applicant shall pay to the city clerk at the time of making the application a permit fee in the amount adopted by resolution. Every three years the City Council shall review the fees and charges established in the resolution and if it is determined that a change is needed, the City Council shall adopt such change by resolution.

Section 2

All other provisions of Title 11 shall remain in full force and effect.

Section 3

That a duly noticed public hearing was held by the City Council on February 10, 2009.

Section 4

This Ordinance shall take effect 30 days after its adoption, and prior to the expiration of 15 days from the passage thereof shall be published at least once in the West Side Index, a newspaper of general circulation in the City of Newman and thenceforth and thereafter the same shall be in full force and effect.

Introduced at a regular meeting of the City Council of the City of Newman held on the 10<sup>th</sup> day of February, 2009 by Council Member \_\_\_\_\_, and adopted at a regular meeting of said City Council held on the 10<sup>th</sup> day of February, 2009 by the following vote:

AYES:  
NOES:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor of the City of Newman

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

Honorable Mayor and Members  
of the Newman City Council

Agenda Item: **10.h.**  
City Council Meeting  
of February 10, 2009

**ADOPT RESOLUTION NO. 2009-XX AMENDING THE ANNUAL TRANSPORTATION  
CLAIM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME ON  
BEHALF OF THE CITY OF NEWMAN**

**RECOMMENDATION:**

It is recommended that the City Council:

- 1 Adopt resolution 2009- , approving the Annual Transportation Fund Claim; and
- 2 Authorize the City Manager to execute the claim on behalf of the City of Newman.

**BACKGROUND:**

Each fiscal year, in accordance with the Transportation Development Act, the Stanislaus Council of Governments, acting as administrator, allocates an amount to each City and County for qualified transportation projects. Cities must submit claims based on calculated eligible amounts and budgeted projects.

**ANALYSIS:**

The item before the Council is a request for approval to submit the annual Transportation Development Act (TDA) Claim to StanCOG. This process will obtain the City's allocation of Local Transportation Funding. The transit service, while funded from the same source, is provided by Stanislaus County. The claim for \$70,470 is to provide for the local match for the Kern Street, Driskell Avenue Sidewalk, and the purchase of two CNG Vehicles projects. Funding is also used to maintain/reconstruct streets and roads and implements a pavement management system. In addition, there is an allocation of \$6,288 to maintain sidewalks and bike paths (Non-motorized funding).

**FISCAL IMPACT:**

There is no cost in submitting the claim. The claim will provide the City with a total of \$76,758 to offset costs with the 2008-09 fiscal year Streets LTF budgets.

**CONCLUSION:**

The City of Newman must submit claims based on calculated eligible amounts and budgeted projects. The claim for \$70,470 is to provide for the local match for the Kern Street, Driskell Avenue Sidewalk, and the purchase of two CNG Vehicles projects. This staff report is submitted for City Council consideration and possible action.

Respectfully submitted,



Garner R. Reynolds  
Director of Public Works

**REVIEWED/CONCUR:**



Michael E. Holland  
City Manager

**RESOLUTION NO. 2009-**

**A RESOLUTION APPROVING THE ANNUAL TRANSPORTATION CLAIM AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME ON BEHALF OF THE  
CITY OF NEWMAN**

WHEREAS, the Stanislaus Council of Governments has presented to the City Council of the City of Newman the claim form for funds to be paid from the Local Transportation Fund for the fiscal year 2008-09; and

WHEREAS, the City has reviewed proposed projects and expenditures for construction, upkeep, and maintenance; and

WHEREAS, the City Council of the City of Newman approves said amount and agrees that a claim in said sum should be submitted to the Stanislaus Council of Governments; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newman that the annual transportation claim to the Stanislaus Council of Governments in the amount of \$76,758 is hereby approved, and authorizes the City Manager to execute the transportation claim on behalf of the City of Newman.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Newman held on the 10th day of February, 2009 by Council Member \_\_\_\_\_, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following roll call vote:

AYES:  
NOES:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor of the City of Newman

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

**TRANSPORTATION DEVELOPMENT ACT  
LOCAL TRANSPORTATION FUND  
NON-TRANSIT CLAIM FOR FISCAL YEAR 2008/09**

TO: Stanislaus Council of Governments  
900 H Street, Suite D  
Modesto, CA 95354

FROM: Applicant: City of Newman

Address: 1162 Main Street / P.O. Box 787

City Newman, California Zip: 95360

Contact Person: Michael E. Holland Phone: (209) 862-3725

E-mail Address: mholland@cityofnewman.com Fax: (209) 862-3199

The City of Newman hereby requests, in accordance with the Transportation Development Act and applicable rules and regulations, that its annual non-transit claim be approved in the amount of \$ 76,758 for fiscal year 2008/09, to be drawn from the Local Transportation Fund.

When approved, please transmit this claim to the County Auditor for payment. Approval of the claim and payment by the County Auditor to this applicant is subject to such monies being on hand and available for distribution, and to the provisions that such monies will be used only in accordance with the terms contained in the approving resolution to the Stanislaus Council of Governments.

The claimant certifies that this Local Transportation Fund claim and the financial information contained therein is reasonable and accurate to the best of my knowledge and conforms with the requirements of the Transportation Development Act and applicable rules and regulations.

Submitted by: \_\_\_\_\_

Title: City Manager

Date: \_\_\_\_\_

**StanCOG Board of Directors:**

Date of approval: \_\_\_\_\_

Resolution #: \_\_\_\_\_

\_\_\_\_\_  
*StanCOG Approving Authority*

**LOCAL TRANSPORTATION FUND  
NON-TRANSIT CLAIM  
FY 2008/09**

**TABLE 1**

1.	Planning, Local --PUC 99262/99402	\$	-
2.	Roads and Streets --PUC 99400 (a)	\$	70,470
3.	Nonmotorized - 2% LTF funds --PUC 99233.2/99234	\$	6,288
4.	Nonmotorized - Other LTF funds * --PUC 99233.2/99234	\$	-
<b>5.</b>	<b>TOTAL CLAIM</b>	<b>\$</b>	<b>76,758</b>

<i>This table is to be filled out by StanCOG staff</i>			
<b>City of Newman</b>			
<b>Total Non-Transit LTF available to be claimed:</b>			
FY 2008/09 Nonmotorized apportionment	\$		5,700
FY 2007/08 Nonmotorized supplemental	\$		588
Total 2% Nonmotorized available to be claimed at this time	\$		6,288
FY 2008/09 Roads & Streets apportionment	\$		39,778
FY 2007/08 Roads & Streets supplemental	\$		28,166
FY 2006/07 Roads & Streets adjustment	\$		2,526
Total Roads & Streets available to be claimed at this time	\$		70,470
<b>Total available to be claimed at this time</b>	<b>\$</b>		<b>76,758</b>

\* Roads and Streets funds may be claimed for nonmotorized purposes, if desired.

**NONMOTORIZED PROJECTS**

FY 2008/09

(Use additional forms if necessary)

**TABLE 2  
BREAKDOWN BY PROJECT**

BRIEFLY DESCRIBE PROJECTS AND EXPENDITURES INCLUDED IN THE 3 YEAR PERIOD BELOW										
ID	PROJECT TITLE	MODE			FOR BIKE PROJECTS ONLY		2006/07 ACTUAL EXPENDITURES	2007/08 ESTIMATED EXPENDITURES	2008/09 CLAIM	ACTUAL / ESTIMATED EXPENDITURES FOR 3 YEAR PERIOD
		B I K E	P E D	P L A N	PROJECT IN StanCOG's BIKE PLAN *	PROJECT IN CITY/CO BIKE PLAN *				
	Sidewalk Repair		X				\$2,739.00	\$2,120.00	\$3,288.00	\$8,147.00
	Bike Lane Maintenance	X					\$5,073.00	\$3,000.00	\$3,000.00	\$11,073.00
							\$0.00	\$0.00	\$0.00	\$0.00
							\$0.00	\$0.00	\$0.00	\$0.00
							\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL FUNDS APPROPRIATED TO PROJECTS</b>							<b>\$7,812.00</b>	<b>\$5,120.00</b>	<b>\$6,288.00</b>	<b>\$19,220.00</b>

**TABLE 3  
BREAKDOWN BY CATEGORY**

RECORD LTF FUNDS ONLY							
	% of Total Expenditures	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimate	2008/09 Claim	5 Year Total
Bicycle facilities	50.43%	\$6,300.00	\$2,000.00	\$5,073.00	\$3,000.00	\$3,000.00	\$19,373.00
Pedestrian facilities	49.57%	\$7,078.00	\$3,817.00	\$2,739.00	\$2,120.00	\$3,288.00	\$19,042.00
Preparation of Bicycle Plan	0.00%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL AMOUNT OF BIKE/PED EXPENDITURES</b>		<b>\$13,378.00</b>	<b>\$5,817.00</b>	<b>\$7,812.00</b>	<b>\$5,120.00</b>	<b>\$6,288.00</b>	<b>\$38,415.00</b>
<b>DOES THIS CLAIM MEET THE MINIMUM 50% BICYCLE EXPENDITURE STANCOG PERFORMANCE STANDARD?</b>						<b>YES</b>	
StanCOG 50% bicycle expenditure requirement: The 5 year bicycle expenditures must be 50% or greater.							

**TABLE 4  
FUNDS HELD IN RESERVE AT JURISDICTION**

RECORD LTF FUNDS ONLY				
	2004/05	2005/06	2006/07	2007/08
Fiscal year beginning fund balance	\$7,753.00	\$0.00	\$0.00	\$0.00
Plus fiscal year 2% nonmotorized claim	\$5,625.00	\$5,817.00	\$7,812.00	\$5,120.00
Plus interest	\$0.00	\$0.00	\$0.00	\$0.00
Minus nonmotorized expenditures	(\$13,378.00)	(\$5,817.00)	(\$7,812.00)	(\$5,120.00)
Fiscal year ending fund balance	\$0.00	\$0.00	\$0.00	\$0.00

**TABLE 5  
FUNDS HELD IN RESERVE AT STANCOG (Unallocated)**

LTF FUNDS ONLY				
	2004/05	2005/06	2006/07	2007/08
Fiscal year beginning fund balance	\$80.00	\$32.54	\$133.61	\$186.57
Plus fiscal year 2% nonmotorized allocation	\$5,545.00	\$6,295.00	\$6,383.00	\$5,708.00
Plus interest	\$32.54	\$101.07	\$52.96	\$268.68
Minus nonmotorized disbursements	(\$5,625.00)	(\$6,295.00)	(\$6,383.00)	(\$5,120.00)
Fiscal year ending fund balance	\$32.54	\$133.61	\$186.57	\$1,043.25

1. Prior year(s) LTF carryover held by jurisdiction applied towards FY 2008/09 Nonmotorized claim (TABLE 4)

\$0

2. Interest earned on previously paid LTF funds held by jurisdiction (required by State law) (TABLE 4)

\$0

3. New FY 2008/09 Nonmotorized 2% funds applied towards FY 2008/09 projects (must match Page 2, Line 3)

\$6,288

4. New FY 2008/09 non-2% LTF funds applied towards Nonmotorized claim (must match Page 2, Line 4)

\$0

5. New FY 2008/09 Nonmotorized 2% funds to be held at StanCOG

\$0

6. Total of lines #1 through #5 above

\$6,288

## NONMOTORIZED PROJECTS

FY 2008/09

(Continued)

### NONMOTORIZED REGULATION/POLICY REMINDERS:

- A. State law allows a jurisdiction to use LTF to update a Bicycle Action Plan once every five years (PUC 99234(h)).
- B. State law allows a jurisdiction to use up to 20% of the amount available each year to restripe Class II bicycle lanes (PUC 99234(h)).
- C. State law allows a jurisdiction to use up to 5% of the amount available each year to supplement moneys from other sources to fund bicycle safety education programs, but the funds shall not be used to fully fund the salary of any one person (PUC 99233.3).
- D. All funds must be spent within five years of receipt. Over the five-year period shown in Table 3, at least 50% of funds must be spent for bicycle purposes. StanCOG will not allocate funds to any jurisdiction which is in violation of these policies.

### NOTES:

- \* If the project is in StanCOG's Bicycle Action Plan, please indicate its Priority Group from that Plan (example: Yes - Priority #4).

By StanCOG policy, all bike projects must appear in either StanCOG's Bicycle Action Plan, or in a City or County bicycle plan, to be eligible for LTF funding.

- \*\* Beginning with FY 2003/04, nonmotorized funds will only be allocated by StanCOG for specific projects. If no project is identified, funds will be held in reserve at StanCOG for eventual use by that jurisdiction.

**ANNUAL PROJECT AND FINANCIAL PLAN**  
**ROAD AND STREET PROJECTS FOR FY 2008/09**  
 (Use additional forms as necessary)

**TABLE 6**

Briefly describe all proposed projects and indicate proposed project expenditures for right of way acquisition and the construction of road and street projects.					
Project Title & Brief Description	Will this Project add new travel lanes? Yes or No	Will this Project use Federal Funds? Yes or No	Is this Project consistent with the RTP Yes or No	Total Project Cost	LTF Funds Utilized
Kern Driskell Sidewalk Infill Project	No	No	Yes	\$ 86,091	\$ 9,875
Purchase 2 CNG Vehicles	No	No	Yes	\$ 65,000	\$ 7,456
Minor repairs on streets in need at various locations through town	No	No	Yes	\$ 61,355	\$ 53,139
<b>TOTAL</b>				<b>212,446.00</b>	<b>70,470.00</b>

- |  |           |
|--|-----------|
| 1. LTF carryover applied towards FY 2008/09 Roads and Streets            | -         |
| 2. Interest earned on LTF carryover (required by State law)              |           |
| 3. FY 2008/09 apportionment applied towards FY 2007/08 Roads and Streets | 70,470.00 |
| 4. Total of 1, 2 and 3 above (must match total LTF in Table 4 above)     | 70,470.00 |

**REVIEW OF THE 2008-2009 ANNUAL BUDGET AT MID YEAR**

**RECOMMENDATION:**

It is recommended that the Newman City Council:

1. Adopt Resolution Authorizing Mid Year Budget Review and Adjustments for the Fiscal Year 2008-09

**BACKGROUND:**

It is standard for Municipalities to review their original revenue and expenditure projections at midyear. December 31 is the mid way point of our fiscal year.

**ANALYSIS:**

Shown in attachments A and B are the revenue and expenditure budgets compared to actual amounts received and paid through December 31, 2008 or 50% of the completed year. These reports allow staff to analyze the projected balances for the remainder of the year, and determine whether the account will fall in line or need to be adjusted. Attachment A shows that the total general fund revenues collected are at 24%, and 28% city wide. While these amounts are under 50%, we are not alarmed as a large portion of our sales tax and property tax (major general fund revenues) are expected to be received in future months and will substantially improve the percentages.

Attachment B shows General Fund Expenditures are 46% spent and 35% city wide. To prepare the proposed adjustments I analyzed the revenue and expenditure line items and also discussed the budget with the various department heads and their staffs.

Attachments C & D are the proposed revenue and expenditure budget adjustments by line item. The City is facing a deficit for fiscal year 08/09; therefore, Staff has reallocated Funds to different accounts, before asking for budget increases (Attachment F). The requested increases to the General Fund are minimal but necessary. Staff is requesting a \$40,000 increase to Legal Fees.

**FISCAL IMPACT:**

Attachment C shows the detail of the revenue budget adjustments, General Fund Revenues are expected to decrease by \$191,080. Mainly due to the decrease in Motor Vehicle Tax (VLF). There is a total net increase of \$284,571 across all funds.

Attachment D shows the detail of the expenditure budget adjustments totaling a net increase of \$413,372 for all funds. The General Fund Expenditures will decrease by \$60,340. The decrease in General Fund reflects cost saving measures by Staff, including reclassing employee costs to appropriate funds.

The net impact to the General Fund is a \$198,900 deficit. At the Council workshop in January, I presented a deficit of over \$222,000 for Fiscal Year 2008/09. Due to Staffs proactive measures, the City has been able to decrease the projected deficit by \$23,000.

**CONCLUSION:**

Attachment E is a projection of the ending fund balances for all funds affected by the mid-year adjustments. It is Staffs recommendation that all adjustments be adopted.

Respectfully submitted:

  
Sonya Silva  
Finance Director

Reviewed/Concur

  
Michael E. Holland  
City Manager

CITY OF NEWMAN  
 REVENUE ANALYSIS BY FUND  
 FISCAL YEAR JULY 2008-JUNE 2009  
 BALANCES AS OF DECEMBER 31, 2008  
 50% OF YEAR COMPLETE

Attachment "A"

		BUDGET	ACTUAL	REMAINING BUDGET	% Of Budget Collected
<b>General Fund</b>					
10 5010	Property Taxes	\$ 632,879	\$ 63,748	\$ 569,131	10%
10 5070	Sales Tax	\$ 520,000	\$ 191,339	\$ 328,661	37%
10 5095	Business License Taxes	\$ 29,000	\$ 25,050	\$ 3,950	86%
10 5000's	Other Taxes	\$ 151,000	\$ 23,612	\$ 127,388	16%
10 5300's	License & Permits	\$ 154,000	\$ 35,663	\$ 118,337	23%
10 5400's	Fines & Forfeitures	\$ 24,000	\$ 13,686	\$ 10,314	57%
10 5500's	Use of Assets	\$ 135,000	\$ 63,286	\$ 71,714	47%
10 5600's	Intergovernmental Revenues	\$ 975,800	\$ 42,010	\$ 933,790	4%
10 5700's	Charges for Current Services	\$ 814,600	\$ 394,686	\$ 419,914	48%
10 5800's	Miscellaneous Revenue	\$ 296,322	\$ 116,675	\$ 179,647	39%
10 5900	Transfers In	\$ 326,500	\$ -	\$ 326,500	0%
<b>Total General Fund Revenues</b>		<b>\$ 4,059,101</b>	<b>\$ 969,755</b>	<b>\$ 3,089,346</b>	<b>24%</b>
<b>Special Revenue Funds</b>					
15	Grant Program Income	\$ 18,250	\$ 39,824	\$ (21,574)	218%
18	Grants Federal	\$ 626,969	\$ 1,245	\$ 625,724	0%
19	Housing Grants	\$ 500	\$ -	\$ 500	0%
20	County CDBG Consortium	\$ 1,006,369	\$ 3,840	\$ 1,002,529	0%
21	Gas Tax	\$ 226,500	\$ 77,566	\$ 148,934	34%
24	Local Transportation Fund	\$ 280,086	\$ 68,320	\$ 211,766	24%
30	Asset Forfeiture	\$ 25	\$ 11	\$ 14	44%
62	Lift Station	\$ 87,100	\$ 44,149	\$ 42,951	51%
68	Business License Surcharge	\$ 13,400	\$ 9,779	\$ 3,621	73%
69	Power/Lighting Assessments	\$ 228,326	\$ 6,825	\$ 221,501	3%
70	Contingency Fund	\$ 4,600	\$ 2,279	\$ 2,321	50%
71	Capital Repair & Replacement	\$ 164,654	\$ 4,890	\$ 159,764	3%
73	Redevelopment	\$ 794,254	\$ 70,894	\$ 723,360	9%
74	Housing Administration	\$ 189,860	\$ 22,485	\$ 167,375	12%
<b>Total Special Fund Revenues</b>		<b>\$ 3,640,893</b>	<b>\$ 352,107</b>	<b>\$ 3,288,786</b>	<b>10%</b>
<b>Enterprise Funds</b>					
60	WWTP/Sewer Fund	\$ 2,029,250	\$ 971,074	\$ 1,058,176	48%
63	Water Fund	\$ 873,950	\$ 502,091	\$ 371,859	57%
<b>Total Enterprise Fund Revenues</b>		<b>\$ 2,903,200</b>	<b>\$ 1,473,165</b>	<b>\$ 1,430,035</b>	<b>51%</b>
<b>Capital Projects</b>					
16	Parks Facility Fee	\$ 23,000	\$ 35,530	\$ (12,530)	154%
40	Public Facility Fee	\$ 302,008	\$ 166,997	\$ 135,011	55%
41	Supplemental Impact Fees	\$ 72,200	\$ 37,181	\$ 35,019	51%
42	Storm Drain	\$ 10,000	\$ 11,206	\$ (1,206)	112%
61	Sewer Capital	\$ 64,500	\$ 30,442	\$ 34,058	47%
64	Water Capital	\$ 56,475	\$ 26,121	\$ 30,354	46%
<b>Total Capital Project Fund Revenues</b>		<b>\$ 528,183</b>	<b>\$ 307,477</b>	<b>\$ 220,706</b>	<b>58%</b>
<b>All City Grand Total Revenues</b>		<b>\$ 11,131,377</b>	<b>\$ 3,102,504</b>	<b>\$ 8,028,873</b>	<b>28%</b>

**CITY OF NEWMAN  
EXPENDITURE ANALYSIS BY FUND  
FISCAL YEAR JULY 2008 - JUNE 2009  
BALANCES AS OF DECEMBER 31, 2008  
50% OF YEAR COMPLETE**

Attachment "B"

		BUDGET	ACTUAL	REMAINING BUDGET	% Of Budget Spent
<b><u>General Fund</u></b>					
10 01	City Council	\$ 45,613	\$ 19,687	\$ 25,926	43%
10 02	City Manager	\$ 130,500	\$ 76,706	\$ 53,794	59%
10 03	City Clerk	\$ 42,290	\$ 18,419	\$ 23,871	44%
10 06	Planning	\$ 113,534	\$ 57,838	\$ 55,696	51%
10 07	Government Building	\$ 56,160	\$ 20,751	\$ 35,409	37%
10 14	Finance	\$ 129,759	\$ 62,898	\$ 66,861	48%
10 15	Government Auxiliary	\$ 109,693	\$ 54,429	\$ 55,264	50%
10 21	Police	\$ 2,011,336	\$ 981,419	\$ 1,029,917	49%
10 22	Fire	\$ 100,745	\$ 25,264	\$ 75,481	25%
10 23	Building Regulation	\$ 155,883	\$ 56,408	\$ 99,475	36%
10 31	Engineering	\$ 20,000	\$ 13,783	\$ 6,217	69%
10 33	Street Maintenance	\$ 271,327	\$ 123,709	\$ 147,618	46%
10 41	Refuse Collection	\$ 603,000	\$ 243,827	\$ 359,173	40%
10 44	Parks	\$ 181,449	\$ 85,857	\$ 95,592	47%
10 45	Recreation Services	\$ 151,422	\$ 75,894	\$ 75,528	50%
10 46	Corporation Yard	\$ 4,550	\$ 2,269	\$ 2,281	50%
<b>Total General Fund Expenditures</b>		<b>\$ 4,127,261</b>	<b>\$ 1,919,158</b>	<b>\$ 2,208,103</b>	<b>46%</b>
<b><u>Special Revenue Funds</u></b>					
15	Grant Program Income	\$ 13,000	\$ 4,466	\$ 8,534	34%
18	Grants Federal	\$ 626,969	\$ 109,148	\$ 517,821	17%
19	Housing Grants	\$ -	\$ -	\$ -	0%
20	County CDBG Consortium	\$ 1,006,069	\$ 26,068	\$ 980,001	3%
21	Gas Tax	\$ 226,500	\$ -	\$ 226,500	0%
24	Local Transportation Fund	\$ 277,854	\$ 141,507	\$ 136,347	51%
30	Asset Forfeiture	\$ -	\$ -	\$ -	0%
62	Lift Station	\$ 54,270	\$ 25,611	\$ 28,659	47%
68	Business License Surcharge	\$ 12,608	\$ 12,856	\$ (248)	102%
69	Power/Lighting Assessments	\$ 203,636	\$ 81,883	\$ 121,753	40%
70	Contingency Fund	\$ -	\$ -	\$ -	0%
71	Capital Repair & Replacement	\$ 106,093	\$ 81,446	\$ 24,647	77%
73	Redevelopment	\$ 723,852	\$ 186,373	\$ 537,479	26%
74	Housing Administration	\$ 75,919	\$ 18,652	\$ 57,267	25%
<b>Total Special Revenue Expenditures</b>		<b>\$ 3,326,770</b>	<b>\$ 688,010</b>	<b>\$ 2,638,760</b>	<b>21%</b>
<b><u>Enterprise Funds</u></b>					
60	WWTP/Sewer Fund	\$ 1,378,041	\$ 517,515	\$ 860,526	38%
63	Water Fund	\$ 851,791	\$ 452,057	\$ 399,734	53%
<b>Total Enterprise Fund Expenditures</b>		<b>\$ 2,229,832</b>	<b>\$ 969,572</b>	<b>\$ 1,260,260</b>	<b>43%</b>
<b><u>Capital Projects</u></b>					
16	Parks Facility Fee	\$ -	\$ -	\$ -	0%
40	Public Facility Fee	\$ 164,193	\$ 30,196	\$ 133,997	18%
41	Supplemental Impact Fees	\$ -	\$ -	\$ -	0%
42	Storm Drain	\$ -	\$ -	\$ -	0%
61	Sewer Capital	\$ 475,880	\$ 44,415	\$ 431,465	9%
64	Water Capital	\$ 98,049	\$ 3,212	\$ 94,837	3%
<b>Total Capital Project Expenditures</b>		<b>\$ 738,122</b>	<b>\$ 77,823</b>	<b>\$ 660,299</b>	<b>11%</b>
<b>All City Grand Total</b>		<b>\$ 10,421,985</b>	<b>\$ 3,654,563</b>	<b>\$ 6,767,422</b>	<b>35%</b>

CITY OF NEWMAN  
 2008-09  
 YEAR BUDGET REVIEW

REVENUES			Amount	Total by Fund	Explanation
Fund	Description	Department			
10	5070	Sales/Use Tax	\$ (25,000)		Based on trend of actual receipts
10	5310	Building Permits	\$ (75,000)		Based on trend of actual receipts
10	5335	Animal Licensing	\$ 1,000		New Account - Based on Current trends
10	5337	Dance Permit	\$ 400		New Account - Based on Current trends
10	5338	Bicycle License	\$ 100		New Account - Based on Current trends
10	5420	Vehicle Code Fines	\$ 8,000		Based on trend of actual receipts
10	5430	Other Code Fines	\$ 1,800		Based on trend of actual receipts
10	5431	Animal Fines	\$ 100		Based on trend of actual receipts
10	5432	Fix It Tickets	\$ 300		Based on trend of actual receipts
10	5433	Repo Fees	\$ 100		Based on trend of actual receipts
10	5440	Asset Forfeiture	\$ 1,500		Based on trend of actual receipts
10	5614	State - Booking Fee	\$ (10,000)		Program no longer exists
10	5630	Motor Vehicle Tax	\$ (130,000)		Decrease of 19% tied to property tax revenue
10	5714	Live Scan Fee	\$ 4,000		New Account - Based on Current trends
10	5715	PD Services	\$ 15,000		Based on trend of actual receipts
10	5716	Booking Fees	\$ (1,000)		Program no longer exists
10	5717	Parking Fines	\$ 2,650		New Account - Based on Current trends
10	5790	ABC Letters	\$ 50		New Account - Based on Current trends
10	5791	Animal Boarding	\$ 300		New Account - Based on Current trends
10	5792	Fingerprints	\$ 20		New Account - Based on Current trends
10	5793	Report Copy	\$ 500		New Account - Based on Current trends
10	5794	Vehicle Release	\$ 6,000		New Account - Based on Current trends
10	5795	VIN Verification	\$ 100		New Account - Based on Current trends
10	5815	Liabilitiy Adjustments	\$ 8,000		New Account - Based on Current trends
		<b>TOTAL GENERAL FUND</b>		\$ (191,080)	
16	5102	Dev Fee-Park Facility	\$ 25,000		Based on trend of actual receipts
		<b>PARK FACILITY FEE</b>		\$ 25,000	
17	5500	Interest Income	\$ 10,000		Based on trend of actual receipts
17	5680	State Grants	\$ 400,000		Received Prop IB Money
17	5680	State Grants	\$ 4,011		Tire Amnesty Program
17	5683	Grant - Composting	\$ 5,000		Received Grant for City Signs
		<b>GRANTS - STATE</b>		\$ 419,011	
42	5140	Dev Fee Storm Drain	\$ 5,000		Based on trend of actual receipts
		<b>STORM DRAINS</b>		\$ 5,000	
61	5165	Dev Fee-Capital Sewer Connectic	\$ 5,000		Based on trend of actual receipts
		<b>SEWER/WASTEWATER CAPITAL</b>		\$ 5,000	
63	5774	Water Meter Fee	\$ 2,000		Based on trend of actual receipts
63	5775	Water Reconnection Fee	\$ 7,500		Increased Fee Amount
63	5832	Application Fee	\$ 5,000		New Account
		<b>WATER FUND</b>		\$ 14,500	
64	5165	Dev Fee-Capital Water Connectic	\$ 4,140		Based on trend of actual receipts
64	5166	Water Impact Fees	\$ 3,000		Based on trend of actual receipts
		<b>CAPITAL WATER FEE</b>		\$ 7,140	
		<b>TOTAL REVENUE ADJUSTMENTS</b>	\$ 284,571	\$ 284,571	

CITY OF NEWMAN  
 5-YEAR BUDGET REVIEW  
 2008-09

			Amount	Total by Fund	Explanation
<b>EXPENSES</b>					
Fund Description	Department				
10	6200	02 Contract Services	\$ 40,000		Legal Fees Personnel Issue
10	6215	23 Building Inspection	\$ (56,250)		Based on trend of actual receipts
10	6010	33 Personnel Reg	\$ (8,303)		Costs Savings - Reclassed coding to better fit job duties
10	6100	33 Retirement - PERS	\$ (1,674)		Costs Savings - Reclassed coding to better fit job duties
10	6110	33 Social Security	\$ (635)		Costs Savings - Reclassed coding to better fit job duties
10	6120	33 Health Insurance	\$ (1,906)		Costs Savings - Reclassed coding to better fit job duties
10	6130	33 Unemployment Ins	\$ (28)		Costs Savings - Reclassed coding to better fit job duties
10	6140	33 Workers Comp	\$ (457)		Costs Savings - Reclassed coding to better fit job duties
10	6150	33 Uniform Allowance	\$ (132)		Costs Savings - Reclassed coding to better fit job duties
10	6180	33 Dental	\$ (200)		Costs Savings - Reclassed coding to better fit job duties
10	6010	44 Personnel Reg	\$ (14,388)		Costs Savings - Reclassed coding to better fit job duties
10	6100	44 Retirement - PERS	\$ (3,194)		Costs Savings - Reclassed coding to better fit job duties
10	6110	44 Social Security	\$ (1,101)		Costs Savings - Reclassed coding to better fit job duties
10	6120	44 Health Insurance	\$ (1,000)		Costs Savings - Reclassed coding to better fit job duties
10	6130	44 Unemployment Ins	\$ (48)		Costs Savings - Reclassed coding to better fit job duties
10	6140	44 Workers Comp	\$ (791)		Costs Savings - Reclassed coding to better fit job duties
10	6150	44 Uniform Allowance	\$ (175)		Costs Savings - Reclassed coding to better fit job duties
10	6180	44 Dental	\$ (267)		Costs Savings - Reclassed coding to better fit job duties
10	6010	44 Personnel Reg	\$ (9,504)		Costs Savings - Froze Position after resignation
10	6100	44 Retirement - PERS	\$ (150)		Costs Savings - Froze Position after resignation
10	6110	44 Social Security	\$ (47)		Costs Savings - Froze Position after resignation
10	6130	44 Unemployment Ins	\$ (47)		Costs Savings - Froze Position after resignation
9	6140	44 Workers Comp	\$ (26)		Costs Savings - Froze Position after resignation
J	6180	44 Dental	\$ (17)		Costs Savings - Froze Position after resignation
<b>TOTAL GENERAL FUND</b>				\$ (60,340)	
17	6200	33 Contract Services - Street Maint	\$ 400,000		Prop 1B Projects
17	6200	41 Contract Services	\$ 4,011		Tire Amnesty Program
17	6300	41 Supplies	\$ 5,000		Purchase Sign for Parks and City Buildings
<b>TOTAL STATE GRANTS</b>				\$ 409,011	
60	6675	50 Permits and Licenses	\$ 5,000		Unanticipated Increased in Fees
60	6010	50 Personnel Reg	\$ 8,303		Costs Savings - Reclassed coding to better fit job duties
60	6100	50 Retirement - PERS	\$ 1,674		Costs Savings - Reclassed coding to better fit job duties
60	6110	50 Social Security	\$ 635		Costs Savings - Reclassed coding to better fit job duties
60	6120	50 Health Insurance	\$ 1,906		Costs Savings - Reclassed coding to better fit job duties
60	6130	50 Unemployment Ins	\$ 28		Costs Savings - Reclassed coding to better fit job duties
60	6140	50 Workers Comp	\$ 457		Costs Savings - Reclassed coding to better fit job duties
60	6150	50 Uniform Allowance	\$ 132		Costs Savings - Reclassed coding to better fit job duties
60	6180	50 Dental	\$ 200		Costs Savings - Reclassed coding to better fit job duties
60	6010	50 Personnel Reg	\$ (9,504)		Costs Savings - Froze Position after resignation
60	6100	50 Retirement - PERS	\$ (150)		Costs Savings - Froze Position after resignation
60	6110	50 Social Security	\$ (47)		Costs Savings - Froze Position after resignation
60	6130	50 Unemployment Ins	\$ (47)		Costs Savings - Froze Position after resignation
60	6140	50 Workers Comp	\$ (26)		Costs Savings - Froze Position after resignation
60	6180	50 Dental	\$ (17)		Costs Savings - Froze Position after resignation
<b>TOTAL SEWER</b>				\$ 8,544	
63	6010	56 Personnel Reg	\$ 14,388		Costs Savings - Reclassed coding to better fit job duties
63	6100	56 Retirement - PERS	\$ 3,194		Costs Savings - Reclassed coding to better fit job duties
63	6110	56 Social Security	\$ 1,101		Costs Savings - Reclassed coding to better fit job duties
63	6120	56 Health Insurance	\$ 1,000		Costs Savings - Reclassed coding to better fit job duties
3	6130	56 Unemployment Ins	\$ 48		Costs Savings - Reclassed coding to better fit job duties
J	6140	56 Workers Comp	\$ 791		Costs Savings - Reclassed coding to better fit job duties

CITY OF NEWMAN  
 NINE-YEAR BUDGET REVIEW  
 2008-09

			Amount	Total by Fund	Explanation
63	6150	56 Uniform Allowance	\$ 175		Costs Savings - Reclassed coding to better fit job duties
63	6180	56 Dental	\$ 267		Costs Savings - Reclassed coding to better fit job duties
<b>TOTAL WATER</b>				<b>\$ 20,964</b>	
71	8125	22 Fire Truck Interest	\$ 3,283		Not included in original budget
71	8130	22 Fire Truck Principal	\$ 11,910		Not included in original budget
<b>CAPITAL REPAIR AND REPLACEMENT</b>				<b>\$ 15,193</b>	
74	6200	70 Contract Services	\$ 20,000		Legal Fees - Newman Family Apartments
<b>REDEVELOPMENT AGENCY</b>				<b>\$ 20,000</b>	
<b>TOTAL EXPENDITURE ADJUSTMENTS</b>			<b>\$ 413,372</b>	<b>\$ 413,372</b>	

**CITY OF NEWMAN  
FUND BALANCE ANALYSIS**

	Unreserved Fund Balance @ 7/1/08 Per Original Budget	Unreserved Fund Balance @ 7/1/08 Per Preliminary Audit	Change in Beginning Balance from Original Budget	Revenues Less Expenses Per Budget 08-09	Budget Adjustments Revenues	Budget Adjustments Expenses	Estimated Fund Balance @ 6/30/09 After Audit	Estimated Current Year Activity
<b>10 General Fund</b>	\$ 2,750,909	\$ 3,108,726	\$ 357,817	\$ (68,160)	\$ (191,080)	\$ (60,340)	\$ 2,909,826	\$ (198,900)
16 Park Facility Fee	\$ 382,500	\$ 210,880	\$ (171,620)	\$ 23,000	\$ 25,000	\$ -	\$ 258,880	\$ 48,000
17 Grants - State	\$ -	\$ 1,558	\$ 1,558	\$ -	\$ 419,011	\$ 409,011	\$ 11,558	\$ 10,000
42 Storm Drain	\$ 92,000	\$ (628,859)	\$ (720,859)	\$ 1,000	\$ 5,000	\$ -	\$ (622,859)	\$ 6,000
60 Sewer Fund	\$ 3,011,000	\$ 3,600,702	\$ 589,702	\$ 651,209	\$ -	\$ 8,544	\$ 4,243,367	\$ 642,665
61 Sewer Wastewater Capital	\$ 1,650,000	\$ 2,151,891	\$ 501,891	\$ (411,380)	\$ 5,000	\$ -	\$ 1,745,511	\$ (406,380)
63 Water Fund	\$ 280,000	\$ 423,618	\$ 143,618	\$ 22,159	\$ 14,500	\$ 20,964	\$ 439,313	\$ 15,695
64 Capital Water Fee	\$ 1,209,000	\$ 2,494,644	\$ 1,285,644	\$ (41,574)	\$ 7,140	\$ -	\$ 2,460,210	\$ (34,434)
71 Capital Repair & Replacement	\$ 525,000	\$ 472,517	\$ (52,483)	\$ 58,560	\$ -	\$ 15,193	\$ 515,884	\$ 43,367
74 RDA-Housing	\$ 658,000	\$ 662,740	\$ 4,740	\$ (186,060)	\$ -	\$ 20,000	\$ 456,680	\$ (206,060)
<b>Total All Funds</b>	<b>\$ 16,526,543</b>	<b>\$ 23,716,146</b>	<b>\$ 7,189,603</b>	<b>\$ 1,342,908</b>	<b>\$ 284,571</b>	<b>\$ 413,372</b>	<b>\$ 12,418,370</b>	<b>\$ (80,047)</b>

# BUDGET ADJUSTMENT FORM

DESCRIPTION /COUNCIL OR RESOL. REFERENCE	LINE	GL ACCOUNT #	INCREASE BUDGET	DECREASE BUDGET
Transfer from Contract services for:	1	10-6200-33		\$ 10,000.00
Part-Time Street Sweeper	2	10-6020-33	\$ 10,000.00	
	3			
Transfer from Booking Fees:	4	10-6610-21		\$ 10,000.00
Uniform Allowance	5	10-6150-21	\$ 1,600.00	
Medical Exam	6	10-6235-21	\$ 1,000.00	
Supplies	7	10-6300-21	\$ 2,500.00	
POST Reimbursement	8	10-6695-21	\$ 3,000.00	
Dues and Publications	9	10-6635-21	\$ 1,500.00	
Advertising	10	10-6600-21	\$ 600.00	
	11			
Transfer to Advertising	12	10-6600-06	\$ 1,500.00	
Supplies	13	10-6300-06		\$ 500.00
Travel	14	10-6690-06		\$ 500.00
Contract Services	15	10-6200-06		\$ 500.00
	16			
Transfer from Soccer Fees	17	10-6735-45		\$ 1,500.00
Soccer Snack Bar	18	10-6738-45	\$ 1,500.00	
	19			
	20			
PREPARED BY: SS			Fiscal Year	2008-09
APPROVED BY:		<b>PAGE 1 OF 2</b>	Period/ Month	Feb-09
ENTERED BY:			JE #	

## BUDGET ADJUSTMENT FORM

DESCRIPTION /COUNCIL OR RESOL. REFERENCE	LINE	GL ACCOUNT #	INCREASE BUDGET	DECREASE BUDGET
Transfer from Contract Services for	1	60-6200-50		\$ 5,100.00
Equipment Repair (2 Pumps)	2	60-6225-50	\$ 2,000.00	
Fuel Expense	3	60-6500-50	\$ 600.00	
Vehicle Maintenance	4	60-6530-50	\$ 2,500.00	
	5			
Transfer from Contract Services for	6	63-6200-56		\$ 5,000.00
Equipment	7	63-7105-56	\$ 5,000.00	
	8			
Transfer from Equipment Repair	9	62-6225-60		\$ 500.00
Fuel Expense	10	62-6500-60	\$ 500.00	
	11			
Transfer from Employee Recognition	12	10-6640-01		\$ 2,000.00
to Travel and Meetings	13	10-6690-01	\$ 2,000.00	
	14			
Transfer to Computer Supplies/Service	15	10-6310-14	\$ 2,000.00	
Computer Training	16	10-6625-14		\$ 1,500.00
Travel	17	10-6690-14		\$ 500.00
	18			
Transfer Fuel	19	10-6500-21		\$ 200.00
Natural Gas	20	10-6510-50	\$ 200.00	
	21			
Transfer to Building Improvements	22	10-7105-45	\$ 600.00	
Summer Programs	23	10-6722-45		\$ 600.00

**RESOLUTION NO. 2009-**

**A RESOLUTION AUTHORIZING MID YEAR BUDGET REVIEW AND ADJUSTMENTS  
FOR THE FISCAL YEAR 2008-2009**

WHEREAS, the City Council of the City of Newman has adopted the final budget for 2007-2008 and has reviewed it status as of December 31, 2008; and

WHEREAS, all expenditures are required to have authorization within the accepted budget; and

WHEREAS, a Mid Year Review has revealed budget adjustments that are necessary to facilitate city operations;

THEREFORE, BE IT RESOLVED by the City Council of the City of Newman that budget adjustments as presented be made.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Newman held on the 10th day of February, 2009, by Council Member \_\_\_\_\_, who moved its adoption, which motion was duly seconded and it was upon roll call carried and the resolution adopted by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
Mayor of the City of Newman

ATTEST:

\_\_\_\_\_  
Deputy City Clerk

Honorable Mayor and Members  
of the Newman City Council

**REPORT OF COST REDUCTION MEASURE DUE TO BUDGETARY  
CONSTRAINTS**

**RECOMMENDATION:**

Approve closure of non-essential services for three days (22 hours) over remaining fiscal year (08/09)

**BACKGROUND:**

In June 2008, the City Council adopted the 2008/09 budget showing a budget deficit of \$68,160. In October 2008, staff presented a quarterly budget update showing a \$278,000 budget deficit. The increased deficit was the result of a 19% drop in property taxes and Vehicle Licensing Fees. The original projection provided by the County was a 12% drop in property taxes. Due to cost cutting measures implemented by staff in 2007/08, the City saved \$351,000. These prior year savings were used to balance the 2008/09 fiscal year.

**ANALYSIS:**

As the 2008/09 fiscal year continues, the economic conditions continue to worsen. Stanislaus County has 'unofficially' notified the cities that they can expect another 10% drop in property taxes for the 09/10 fiscal year. Based upon the 'triple flip' formula, the City would also lose an additional 10% in VLF monies. Furthermore, the current economic climate indicates that sales tax revenues will likely decrease. The current estimated deficit for fiscal year 2009/1010 is approximately \$550,000.

In addition to other cost reduction measures staff is implementing this fiscal year, it is recommended that the Council approve a 3-day work furlough program. Three days have been selected to correspond with scheduled holiday weekends: February 13 (Presidents Day), April 12 (Good Friday) & May 22 (Memorial Day). Management staff has reviewed the proposal and has unanimously agreed to participate should the Council elect to approve the closure. Miscellaneous employees have been notified and a 'meet and confer' session was completed.

Proposal: The City would close all non-essential services for the following three days: February 13 (Presidents Day), April 12 (Good Friday) & May 22 (Memorial Day). All non-essential employees and management would have the option of using vacation leave, floating holiday, administrative leave or taking the time as non-paid time off. Non essential employees would be classified as all non-sworn full-time and part-time employees.

**FISCAL IMPACT:**

Positive. The City will save approximately \$12,000 plus PG&E savings, gas, etc.

**CONCLUSION:**

As the City continues to prepare estimated budgets for the coming years, it is becoming more apparent that the economic crisis will have a negative impact on City budgets for the next several years. Staff recommends the Council approve the proposal in an effort to protect the long-term viability of the City.

Respectfully submitted,



Michael Holland  
City Manager